

MIDDLEBURG BOROUGH
LOCAL SERVICE TAX

PAYABLE TO: Middleburg Borough
Local Service Tax Collector
13 North Main Street
Middleburg, PA 17842
570-837-2533

DUE BEFORE:
1st Quarter ~ April 30th
2nd Quarter ~ July 31st
3rd Quarter ~ October 31st
4th Quarter ~ January 31st

I declare under penalty of law that the information herein contained is true and correct.

Authorized Signature of Filer

1. Total number of employees reported herewith _____

2. Total Tax amount withheld for the Quarter _____

*LS Tax \$52.00 per year/per employee – Assessed pro rata basis per payroll with a payroll listing of tax withheld to be submitted with each quarterly report (Per Borough Ordinance No. 2007-303)

3. Penalty (25%) applied after due date _____

4. Interest (10%) applied after due date _____

5. Total amount due _____

Employer's Name and Address:

Phone: _____ Email: _____

Collector's Contact Information: Middleburg Borough
13 North Main Street
Middleburg, PA 17842
570-837-2533 or middleburgboro@ptd.net

Quarter Submitted: 1st 2nd 3rd 4th

Whoever makes any false or untrue statements on any return or whoever refuses inspection of his/her books, records of accounts in his/her custody and control, setting forth the number of persons or employees subject to this tax who are in his/her employment or whoever fails or refuses to file any return required by this municipality shall, upon conviction before the Magisterial District Judge, be sentenced to pay a fine of not less than \$250.00 nor more than \$1000.00 for each offense and, in default of payment of said fine, be imprisoned in the Snyder County Prison for a period not exceeding 30 days for each offense. It is further provided that the action to enforce the fine and penalty herein provided may be instituted against any person in charge of the business of any employer who has failed or refuses to file a return required by this Municipality.

FOR COLLECTOR'S USE ONLY:

Date Received: _____ Check Number: _____ Amount \$ _____ Received By: _____

LST COLLECTION INFO