

MIDDLEBURG MUNICIPAL AUTHORITY

May 14, 2019

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MEMBERS PRESENT: Dwayne Hackenberg-Chairman, Scott Brouse, Scott Herbster,
Tim Folk

OTHERS PRESENT: Elizabeth Paige-Borough Administrator, Dustin Zechman-Borough
Foreman, Robert Slivinski-Solicitor, Dave Walters-Engineer,
Debbie Bilger(arrived late)

Meeting was called to order by Chairman Dwayne Hackenberg at 6:00 P.M.

Motion was made by Scott Brouse to approve the agenda. Scott Herbster seconded and
MOTION UNANIMOUSLY CARRIED.

Motion was made by Tim Folk to approve the April minutes. Scott Herbster seconded and
MOTION UNANIMOUSLY CARRIED.

LDG REPORT

Results of discussion with PennVest-Dave Walters, Engineer, has been in contact with PennVest concerning grant or loan possibilities for water projects. PennVest computes a target rate using Middleburg Borough and Franklin Township because the water system serves some Franklin Township properties. The target rate is \$46.73. With the new water rate put into place last quarter, the present user rate is \$39.00. No grant funding is available until the target rate is reached. There was further discussion held on obtaining a loan. The water projects, which need to be done, could be financed with one loan or the projects could be done in steps. However if several loans would be obtained, PennVest will not allow their loans to be refinanced with another PennVest loan. This matter will be explored further in an effort to come up with the best method of funding water projects. Dave is to check and see if PennVest would meet with the Authority to discuss this matter. (Dave Henning will be attending the July Authority meeting.)

4% convenience fee for electronic payment of water and sewer bills-Elizabeth Paige, Administrator, reported now that the electronic payment is available, it is being used more than before. Lib calculated that the fees charged to the Borough are very adequately recovered with the convenience fee. The fee will remain at 4%.

Rate increase for hydrants and sprinklers-There was discussion at the April Authority meeting concerning raising the hydrant and sprinkler rates to \$45.00 and \$100.00 respectively. Scott Brouse motioned to implement the rate hike for hydrants and sprinklers. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

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SOLICITOR'S REPORT

Solicitor Slivinski has done several liens for the Authority and a letter for the Auditor. He is to be meeting with Mr. Zimmerman and will report back.

BOROUGH FOREMAN'S REPORT

Municipal land as a landing for timber cutting-The golf course is planning a timber cutting and would like to use Authority land as a landing. The Authority had allowed this for a prior timber cutting and are in agreement to allow access again.

Sewage grinder for the WWTP-Dustin got a price quote of \$36,052.00 for a sewage grinder. This would allow things to work more efficiently at the WWTP. Tim Folk motioned to purchase the grinder. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Scott Herbster to adjourn at 6:53 P.M. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary