

Middleburg Borough - Application for Zoning Permit

13 North Main Street, Middleburg PA 17842

570-837-2533 - Fax 570-837-1729

Email: middleburgboro@ptd.net

Make Checks Payable to: Middleburg Borough

Date : _____
Fee : _____
Date Paid : _____
Construction Cost:: _____

I. This is to certify that:

A. Name: _____
B. Address: _____
C. Phone Number: _____

has applied for a Zoning Permit to:

- | | |
|---|-----------------------------------|
| 1. ___ Erect a sign | 6. ___ Construct a new structure |
| 2. ___ Establish a new business | a. Number of dwelling units _____ |
| 3. ___ Construct an addition | b. Proposed Use _____ |
| 4. ___ Construct an accessory structure | 7. Other _____ |
| 5. ___ Relocate a structure | |

Location of Project: _____

Zoning District: _____

Estimated Starting Date: _____

Estimated Completion Date: _____

Approximate Construction Cost: \$ _____

II. Complete the appropriate section(s)

A. Business Permit

- | | |
|--|---|
| <input type="checkbox"/> Retail | <input type="checkbox"/> Shopping Center |
| <input type="checkbox"/> Professional Service | <input type="checkbox"/> Club or Lodge |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Business, Professional or
Government Office |
| <input type="checkbox"/> Automotive Sales or Service | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Motel or Hotel | |

Proposed Parking

Total number of spaces _____
Size of each parking space _____
Total area of parking lot _____

Permit No. _____
Project _____
Applicant _____

B. Sign Permit

1. Building Frontage _____ feet
2. Type of Sign:
 Flush mounted on the wall
 Mounted perpendicular to supporting wall (Projecting Sign)
 Freestanding
 - distance from lot line and/or public right-of-way _____
3. Size of Sign Height _____ Width _____
4. Wording of Sign _____

C. New Construction

Lot Information

1. Road or street frontage (measured at front building line) _____ feet
2. Proposed building setback from right-of-way _____ feet
3. Side yard clearance(s) _____ feet and _____ feet
4. Rear yard clearance _____ feet
5. Area of the lot _____ square feet

Structure Information

1. Proposed Structure
 - a. Width _____ feet x depth _____ feet
 - b. Height _____ feet
 - c. Number of stories (including basement) _____
 - d. Contractor Name _____
 Address _____
2. Existing Structure(s): house, garage, shed, etc.
 Width _____ feet x depth _____ feet
 Width _____ feet x depth _____ feet
 Width _____ feet x depth _____ feet
 Width _____ feet x depth _____ feet
3. Driveway & Parking Lot Area
 Width _____ feet x depth _____ feet
 Width _____ feet x depth _____ feet

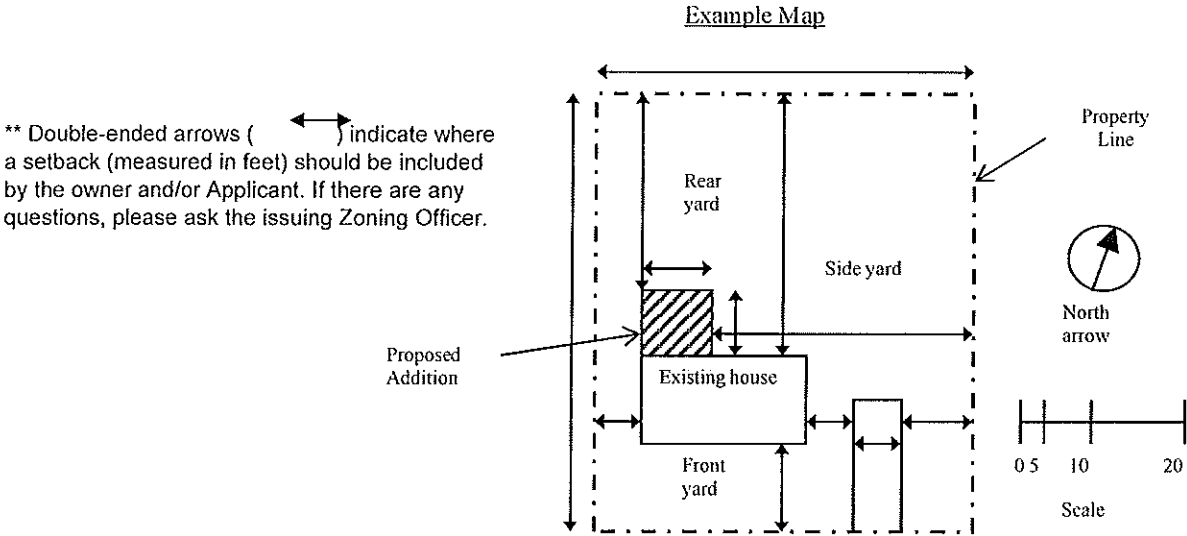
Sewage Disposal (Check one)

1. Public Sanitary Sewer _____
2. Private Sanitary Sewer _____
3. Individual On-lot Disposal System _____

Water Supply (Check one)

1. Public Water System _____
2. Private Water System _____
3. On-lot Well _____

Scaled drawing showing all existing structures, proposed construction, and relation to all existing private or public roads. Show all setbacks and all existing boundary lines.



Place your scaled drawing here

For sign projects, a scaled drawing of the sign is required.

III. Certifications (must be completed by owner before permits will be issued):

- a. That all information set forth in the above application is true and correct.
- b. That all construction activity will comply with all applicable codes and ordinances, including but not limited to: zoning, floodplain, lighting, subdivision and land development, erosion and sedimentation control, etc.
- c. It shall be the responsibility of the permit applicant to contact all utility providers (water, sewer, electric, TV, telephone) for this property. The applicant shall be required to meet any or all utility location or re-location requirements of the respective utility provider. By signing this application, the applicant agrees and understands that issuance of this permit does not approve or waive the applicant from meeting all requirements of utility providers.

Applicant's Signature

IV. Application Review Record - For office use only:

Approved _____

Zoning Officer _____

A. Sign

- Meets:
- 1. District Requirements _____
 - 2. Size Requirements _____
 - 3. Setback Requirements _____
 - 4. Height Requirements _____

B. Business

- Meets:
- 1. Zoning District Requirements _____
 - 2. Parking Requirements _____

C. New Construction

- Meets:
- 1. Setback Requirements _____
 - 2. Frontage Requirements _____
 - 3. Impervious Coverage _____ %
 - 4. Structure Dimension Requirements _____
 - 5. Floodplain Requirements (if applicable) _____
 - 6. PennDOT Access approval (if required) _____ Date: _____

D. Variance Required -- Reason _____

E. Special Exception Required -- Reason _____

§ 27-1608. Table of Height, Area and Bulk Regulations; Minimum Lot and Yard Requirements; Residence Districts.

[Ord. 206, 2/4/1985; as amended by Ord. 295, 11/8/2005]

District	Use	Lot Minimum			Yards Minimum			
		Area (square feet)	Width (feet)	Depth (feet)	Front (feet)	Rear (feet)	Side (feet)	Combined Sides (feet)
R-1	Single-family detached dwelling	15,000	100	110	35	35	10	25
	Accessory building	15,000	100	110	35	5	7	12
R-2	Single-family detached dwelling	10,000	80	110	30	35	10	25
	Other principal structure or use	15,000	100	110	35	35	15	40
	Accessory building	15,000	100	110	35	5	7	12
R-3	Single-family detached dwelling	8,000	70	100	20	25	8	20
	Other principal structure or use	10,000	80	100	25	25	15	35
	Accessory building	15,000	100	110	35	5	7	12
R-4	Single-family detached dwelling	3,500	30	90	20	25	5	12
	Single-family semidetached dwelling	2,500	25	90	20	25	5	—
R-4	Single-family attached dwelling	2,000	20	90	20	25	5*	—
	Multifamily dwelling (3 stories or under)	1,500**	40	90	20	25	8	15
	Conversion without alteration of structure to other permitted use	—	—	—	—	—	—	—
	New construction	2,000	20	90	20	25	5	12

District	Use	Lot Minimum			Yards Minimum			
		Area (square feet)	Width (feet)	Depth (feet)	Front (feet)	Rear (feet)	Side (feet)	Combined Sides (feet)
	for other principal structure or use							
	Accessory building	15,000	100	110	35	5	7	12

NOTES:

- * A five-foot side yard is required at the end of each row or block of single-family attached dwellings, and those portions of single-family attached dwellings which do not extend from side lot line to side lot line are required to maintain one five-foot side yard. A row or block of single-family attached dwellings is limited to ten units, after which each row or block is required to provide said five-foot side yard or a total of 10 feet.
- ** The number of square feet required for each unit created through apartment construction or conversion.

§ 27-1609. Table of Height, Area and Bulk Regulations; Minimum Lot and Yard Requirements; Commercial and Industrial Districts.

[Ord. 206, 2/4/1985]

District	Use	Lot Minimum			Yards Minimum			
		Area (square feet)	Width (feet)	Depth (feet)	Front (feet)	Rear (feet)	Side (feet)	Combined Sides (feet)
NC	Multifamily dwelling (3 stories or under)	1,500*	40	90	20	25	8	15
	Multifamily dwelling (over 3 stories)	650*	70	90	20	25	15	35
	Conversion of single-family dwelling or other use to a rooming (boarding) or bachelor unit	500*	20	90	20	25	5**	—

District	Use	Area (square feet)	Lot Minimum			Yards Minimum		
			Width (feet)	Depth (feet)	Front (feet)	Rear (feet)	Side (feet)	Combined Sides (feet)
	Conversion of a single-family dwelling or other use to a combination dwelling							
	First units	22,000	20	90	20	25	5**	—
	Additional units	500*	—	—	—	—	—	—
	Conversion without alteration of structure to other permitted use	—	—	—	—	—	—	—
NC	New construction for other principal structure or use	2,000	20	90	20	25	5	12
C	Permitted commercial structure or use	3,000	40	75	10	20	5	10
	Other principal structure or use	—	—	—	—	—	—	—
I	Permitted commercial structure or use	20,000	100	100	20	20	10	25
	Other principal structure or use	50,000	150	250	20	30	25	60

NOTES:

* The number of square feet required for each unit created through apartment construction or conversion.

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NOTES:

A five-foot side yard is required at the end of each row or block of single-family attached dwellings, and those portions of single-family attached dwellings which do not extend from side lot line to side lot line are required to maintain one five-foot side yard. A row or block of single-family attached dwellings is limited to 10 units, after which each row or block is required to provide said five-foot side yard or a total of 10 feet.

§ 27-1610. Table of Height, Area and Bulk Requirements; Building Height and Building Coverage; Residence Districts.

[Ord. 206, 2/4/1985]

District	Use	Building Height Maximum		Percentage of Maximum Building Coverage
		Stories	Feet	
R-1	Single-family detached dwelling	2-1/2	30	25
	Other principal structure or use	3	35	30
R-2	Single-family detached dwelling	2-1/2	30	25
	Other principal structure or use	3	35	30
R-3	Single-family detached dwelling	3	35	30
	Single-family semidetached dwelling	3	35	35
	Single-family attached dwelling	3	35	45
	Multifamily dwelling (3 stories or under)	3	35	45
	Conversion without alteration of structure to other permitted use	—	—	—
	New construction for other principal structure or use	3	35	45

§ 27-1611. Table of Height, Area Bulk Regulations; Height and Building Coverage; Commercial and Industrial Districts.

[Ord. 206, 2/4/1985]

District	Use	Building Height Maximum		Percentage of Maximum Building Coverage
		Stories	Feet	
NC	Multifamily dwelling (3 stories or under)	3	35	45
	Multifamily dwelling (over 3 stories)	7	75	70
	Conversion of single-family dwelling or other use to rooming (boarding) or bachelor unit	—	—	45
	Conversion of single-family dwelling or other use to a combination dwelling			

District	Use	Building Height Maximum		Percentage of Maximum Building Coverage
		Stories	Feet	
I	First 2 units	—	—	45
	Additional units	—	—	—
	New construction for other principal structure or use	3	35	45
	Permitted commercial structure or use	3	35	70
	Other principal structure or use	—	—	70