

MIDDLEBURG MUNICIPAL AUTHORITY

December 8, 2015

Page 1 of 4

MEMBERS PRESENT: Dwayne Hackenberg-Vice Chairman, Scott Brouse, Mike Rhodes, Raymond Colestock, Tim Folk, Doug Hassinger

OTHERS PRESENT: Dustin Zechman-Borough Foreman, Dave Walters-Engineer, Judy Varner, Virginia Zeiber-Borough Administrator, Brian Lauver, Angela Franquet and her two children, Heidi Potter, Robert Slivinski-Solicitor

Meeting was called to order by Vice Chairman Dwayne Hackenberg at 6:00 P.M.

Motion was made by Doug Hassinger to approve the agenda. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Mike Rhodes to approve the November minutes. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Angela Franquet request for forgiveness of penalty for sewer billing-Angela Franquet explained that she has been on the sewer system for eleven years and has never been late until the last quarter. She realized the bill, which was due November 9, was late on November 10. She requested to have the penalty lifted. Bev presented the history of her account, which verified that Angie has never been late until now. After discussion, it was decided that the Authority could not set a precedent. Raymond Colestock motioned to follow through with the penalty as has been done in the past. Mike Rhodes seconded and MOTION UNANIMOUSLY CARRIED.

Ken Hassinger's request for water and sewer EDU's.-Ken Hassinger is proposing to change the former Curves business into three efficiency apartments. Since he has one EDU from Curves, he is requesting two new EDU's for both water and sewer. Ginny explained that she had sent all the information to the COG, who will determine if his proposed rental units meet the requirements for the COG, which follows the state codes.

Raymond Colestock questioned if the sewer line is adequate for all the units. Dustin is not sure what the requirements would be because that building will then have twelve rental units. The Borough's 6 inch sewer line at the curb should be enough to handle the units. He is going to check but it is believed there is a 4 inch line coming into the building. The water line is 3/4 inch, which branches off to separate meters for both 14 West Market Street and 18 West Market Street. All of the other units are on a third meter. If the water line would need to be upgraded to a larger size, it will not be an easy task and Penn Dot may not allow cutting into their road until spring. It was decided to table this matter until more information is obtained as to what is required in a situation such as this. Dave Walters, Engineer, is going to study this situation further, also. The Authority does not want to make an incorrect decision so it was decided to table the matter until more information is available.

MIDDLEBURG MUNICIPAL AUTHORITY

December 8, 2015

Page 2 of 4

Solicitor Slivinski stated this situation can be treated as commercial, so the Borough would not pay for any improvements. Ken could be told to get his own engineer's certification that the lines are sufficient for the building, etc. Solicitor Slivinski will send a letter to Ken explaining what he needs to do to get the process moving for the additional units.

Wayne Catherman delinquency-Bev explained that Wayne Catherman in Kissimmee has become delinquent in paying his sewer bill, since the 1st quarter of 2015. At present, the delinquent amount is \$470.86 plus fees for a lien, which Bev placed on the property for the 1st and 2nd quarters of 2015. She normally places a lien for every two quarters there is delinquency, unless she gets information about a forthcoming sale or something of that nature. After the 4th quarter, she will place another lien on the property, if the delinquency is not paid.

Bev explained that she becomes leery when dealing with the Cathermans, because everyone knows the condition of the property. In the end, the Authority wants to get its money back out of the property, if it has to go for sheriff sale. Solicitor Slivinski suggested that Bev keep the Authority informed so they can make a decision as to when they want to go further with the legal process. The guideline is not to let it get to a place where there is more owed than what the property is worth.

LDG REPORT

SWIP testing-The SWIP data has been submitted to DEP. They did not find any indication that the well is under surface water influence. There were some high test results for sulfates and total dissolved solids. LDG is working with DEP to determine how this will impact the use of the well. They are secondary contaminant levels, which are not a health risk. Bev asked about doing a second test, which Dave explained may need to be done.

Public Water Supply Permit-The Public Water Supply Permit was submitted to DEP on November 25, 2015. The permit is under review and is needed in order start construction of the well.

Bid results for the well project-The bids for the well project were opened this afternoon. There were six bidders on the general construction. Mid State was the low bid at \$377,502.50. There were three bids for the electrical phase of the project. TRA from Watsonstown was the low bidder at \$124,250.00. The total project comes in at \$501,752.50. A \$400,000 projected cost had previously been discussed. Besides the \$300,000 loan, there is about \$156,461.53 available through CDBG funding. The balance will need to come from water PLGIT funds.

SEDA COG, LDG and the Solicitor will be reviewing the bids, so no approval is needed at time. Also, more information is needed on the testings which have been done or will be done. The contract must be awarded in sixty days and the project completed by June 17, 2016 because the well must be on line by July 31, 2016. Per the contract, if the project is not on line by that date, the contractor is responsible for costs incurred by the Authority, including CDBG funding used for the project.

MIDDLEBURG MUNICIPAL AUTHORITY

December 8, 2015

Page 3 of 4

Well testing at water plant-LDG and Dustin are to be meeting to come up with a plan to test the two old wells at the water plant to determine if the water can be used to supplement the system.

Nutrient credits-Nutrient credits have been purchased and submitted to DEP.

Source metering-The meters for source monitoring water must be installed and working by March 6, 2016. LDG is waiting on DEP's approval of the monitoring plan.

Replacement for Mike Rhodes on the Authority-There is no one available for recommendation to the Borough Council to serve on the Authority in place of Mike Rhodes, who has moved and whose term expires in 2015. Tim Folk mentioned that he had not gotten to ask the one person whose name had been mentioned. He also knew one or two other people, who are served by the sewer system, whom he could ask. The question became how it could be done legally so that person could be recommended at the Borough Council reorganization meeting for 2016.

Solicitor Slivinski suggested that Tim Folk be made the recommendation person for the Authority. Scott Brouse motioned to have Tim Folk be the recommendation person for the Authority. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED. When Tim comes up with someone who is willing to be on the Authority, he will call the office and that person's name will be presented at the Borough Council reorganization meeting on January 4, 2016.

Scott Brouse term on Authority-Scott Brouse, whose term ends in 2015, is willing to serve another term on the Municipal Authority. Ginny will bring the recommendation to the Borough Council at the reorganization meeting.

Meeting dates for 2016-Dwayne Hackenberg presented the second Tuesday meeting dates for 2016. The only date in question is August 9. Dwayne determined that is the first night of the carnival. After discussion, Ray Colestock motioned to approve the dates for 2016 except to change the August 9 meeting to August 16. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.(Listing of dates at the end of these minutes)

Bank Loans-Solicitor Slivinski presented resolutions for borrowing in conjunction with refinancing the RUS loans and financing the well project. The amount to refinance the loan through RUS is 2.95 million dollars and the well project amount is \$300,000, which is a construction loan. The loans are to be closed on December 21 and are to be with Northumberland National Bank.

Tim Folk motioned to approve the resolution for a loan to pay off the RUS loan in the amount of 2.95 million dollars and for the Chairman to sign the documents. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.

MIDDLEBURG MUNICIPAL AUTHORITY

December 8, 2015

Page 4 of 4

Scott Brouse motioned to approve the resolution for a \$300,000 construction loan for the well project and for the Chairman to sign the documents. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Cryptosporidium-Dustin Zechman reported that Geisinger Medical Center just informed the Police Chief that there is an eight year old child who lives on Pine Street and has just been diagnosed with Cryptosporidium, which is a water born illness. It does not mean that it came from our water system. They just wanted to make us aware of the diagnosis. It comes from raw surface waters, foods, swimming in lakes, streams and swimming pools, and those types of things. Dustin explained that he would look into the matter because if he was involved in hunting, there is a good chance that is where he contracted the illness through contact with water. The illness is intestinal with diarrhea and those types of symptoms. One normally just lets it run its course. .

Tim Folk motioned to adjourn at 7:10 P.M. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary

Authority meetings 2016

January 12

February 9

March 8

April 12

May 10

June 14

July 12

August 16

September 13

October 11

November 8

December 13

Meetings will be held at the Borough Office at 6 P.M.