

MIDDLEBURG BOROUGH COUNCIL
MONTHLY MEETING AGENDA
TUESDAY, SEPTEMBER 14, 2021 @ 7:00 PM

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- **CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE**
- **APPROVAL AND/OR ADDITIONS TO MEETING AGENDA AS PRESENTED**
- **ADDRESS PUBLIC COMMENTS/REQUESTS**
 - 1) Glendale Cemetery Association
- **APPROVE 08/10/2021 MEETING MINUTES**
- **APPROVE BILLS PAID IN AUGUST 2021**
- **APPROVE FINANCIAL STATEMENTS AS OF 08/31/2021**

I. REPORTS:

A. Fire Chief

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B. Engineer

- Stumps Run Project:
 - 1) Change Order Request by Contractor, LandServ
 - 2) Possible Removal of Utility Pole – Cost to Relocate Utility Pole
 - 3) Payment Request No. 2 from LandServ – Payment Due \$30,622.50

C. Solicitor

- Review Draft Ordinance Amendment - 2018 IPMC Regarding Weeds

D. Police Chief

- Review Monthly Police Reports
- Lexipol Solutions – Proposal to Update Police Policy Manual

E. Borough Foreman

- Update on Water Improvements Project

F. Borough Administrator/Zoning Officer

- YTD Borough Code Violations Report (No Zoning Permits Issued)
- Response Letter to Rental Property Concern/Violation
- Review PMRS 2022 Minimum Municipal Obligations (Non-Uniform & Police)
- Review Fall Newsletter – Trick or Treat Hours/Saturday, October 30th 6 – 8 p.m.
- Cost Savings of Approx. \$350 if Borough Maintenance Shed Phone Service Terminated
- Update 2020 Audit Reports to be delivered by September 30th

EXECUTIVE SESSION – As Needed for Legal or Personnel Discussion

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II. OLD BUSINESS:

- Review/Discussion of Health Insurance Cost Savings

III. NEW BUSINESS:

- Resignation of Council Member, Elaine Sautner
- Usage of Borough Lands for Hunting

IV. COUNCIL MEMBERS & MAYOR REPORTS:

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| 1) Brian Swartz | 5) Daniel Faust |
| 2) George Price | 6) |
| 3) Judy Lynn | 7) |
| 4) Michael Kerstetter | 8) Mayor – Heidi Potter |

V. COUNCIL COMMITTEE REPORTS:

- 1) Personnel: Chairperson/~~Elaine Sautner~~, George Price, Brian Swartz
- 2) Buildings & Grounds: Chairman/George Price, Daniel Faust, Dustin Zechman
- 3) Streets & Sidewalks: Chairman/Michael Kerstetter, Judy Lynn, ~~Elaine Sautner~~, Dustin Zechman
- 4) Parks & Recreation: Chairperson/Judy Lynn, George Price, Beverly Inch
- 5) Safety: Chairman/George Price, Daniel Faust, Mayor Heidi Potter, Police Chief Mark Bailey
- 6) Budget: Chairperson/Brian Swartz, Heidi Potter, Michael Kerstetter
- 7) Grants: Chairperson/~~Elaine Sautner~~, Daniel Faust, Elizabeth Paige
- 8) Borough Land Usage: Chairman/Brian Swartz, Heidi Potter, Daniel Faust
- 9) Snyder County Tax Collection: Heidi Potter/Rep. and Michael Kerstetter/Alt. Rep.

VI. Correspondence, Minutes or Reports:

- Municipal Authority “Draft” Meeting Minutes for August 10, 2021
- Central Keystone COG Annual Membership Meeting Information

VII. Meeting Adjournment

Next Meeting Date: Tuesday, October 12, 2021 @ 7:00 PM
Next Ordinance #354 & Resolution #2021-07