

MIDDLEBURG MUNICIPAL AUTHORITY

September 8, 2020

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MEMBERS PRESENT: Dwayne Hackenberg-Chairman, Scott Herbster-Vice Chairman, Scott Brouse, Scott Reigle, Tim Folk

OTHERS PRESENT: Robert Slivinski-Solicitor, Dustin Zechman-Borough Foreman, Heidi Potter-Council President, Elizabeth Paige-Borough Administrator (Heidi and Elizabeth were present for the first half of the meeting.)

Meeting was called to order by Chairman Dwayne Hackenberg at 6:00 P.M.

Motion was made by Scott Brouse to approve the agenda. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Tim Folk to approve the August minutes. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

Authority members for 2021-In December 2020, the terms of Scott Brouse and Scott Reigle will end. They have both agreed to serve another term which would end in 2025. This information will be presented to the Council for approval in December 2020.

Tyler Maneval's term ends in 2022 but he is unable to attend meetings because of his employment schedule. Tyler is to be contacted concerning the situation. If he resigns, a letter of resignation will be needed.

NSF fees for returned checks- Bev explained that she had received an NFS check from Fulton Bank. She felt it would be good to check with Fulton Bank, which was formerly Swineford Bank, to see if the fees had changed since they took over. She called and was told that Fulton Bank now charges \$33.00 for a nonsufficient fund check.

The Authority presently has a \$20.00 fee for returned checks, which now does not cover all the fees involved. Solicitor Slivinski informed the Authority that the secretary had time involved in sending the letter and it is to be sent certified so those costs should be included in the consideration of a cost that would be charged to the customer. Tim Folk motioned to increase the cost for an NFS check to \$50.00. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

Metered sewer customers-Bev explained that she's had a problem with a couple of metered sewer customers. They are to read their meter each quarter and call or mail it into the office. They were not doing that so the secretary was calling to get a reading once a year, which is not always possible either. Scott Brouse motioned that if a customer does not present a meter reading each quarter, they will be changed to a flat rate, such as nonmetered customers. Tim Folk seconded and MOTION UNANIMOUSLY CARRIED.

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LDG REPORT

Water project-The application to PENNVEST has been submitted. LDG is also working on the Environmental Report, which was required with the application. The application will be held over until the January meeting of PENNVEST. Larson is also working on the electrical design for the water project.

Consent Order and Agreement-The Corrective Action Plan is due to DEP by September 12. Included with that will be the schedule for the water project.

Route 522 Sewer Extension-A cost opinion for a gravity option sewer project, which was requested for the area where the former Emmit Kreamer property (now Mifflinburg Lumber) is on Route 522, has been sent to Bill Seigel. At some point there will be a meeting with property owners in that area.

Middleswarth Wastewater Discharge Permit-Middleswarth's Wastewater Discharge Permit has expired and Larson is working on a new permit. The only difference between the old permit and the new one will be limits for Total Nitrogen, Ammonia Nitrogen, Total Phosphorus and a chlorine residual. These limits are necessary due to new parameters in the Authority's NPDES Permit and to protect the WWTP. Middleswarth is in the process of updating their process of treating the wastewater so it is a good time to add some limits to the new permit.

Kissimmee Treatment Plant Project-The bidding and construction of the Kissimmee Plant renovation project has been delayed until 2021.

Inflow and Infiltration-Larson is working with Dustin to define an inflow and infiltration project.

Dave's retirement-Engineer Dave Walters announced that he will be retiring the end of 2020. He will be bringing the person who will replace him to future Authority and Council meetings.

Rate increase for water-Somewhere around the end of 2021, the PENNVEST loan for the water project will need to be amortized for repayment. The target water rate must be met for the loan. There had been discussion about raising the water rate in steps, which will be part of the 2021 budget calculations. There will be more information made available for next months Authority meeting so a rate of increase can be considered.

SOLICITOR'S REPORT

Zimmerman letter-A letter was received from Karl Zimmerman concerning the easement needed for the road over his property in the Paxtonville area to access water company land so that a timber sale can be done. He is suggesting a temporary easement and has other concerns. Solicitor Slivinski is going to respond in the form of a letter.

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BOROUGH FOREMAN'S REPORT

New Dump Truck-The new dump truck has been ordered and the price is \$4000 less than quoted, just over \$100,000.

Sewer Plant limits-The nitrogen limits at the sewer plant are satisfactory but there was an issue with the phosphorus limit. Sludge had to be removed and proper measures put in place and things are now back to normal.

Well pump at water plant-The well pump at the water plant is not working correctly. Dustin thinks it may be the meter and has Zechmans on standby. He will explore the issue and call them if necessary.

Motion was made by Scott Herbster to adjourn at 7:00 P.M. Scott Reigle seconded and
MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary