

**MIDDLEBURG MUNICIPAL AUTHORITY**  
**“MINTUES”**  
**Tuesday, September 13, 2022, at 6:00 pm**  
**Page 1 of 2**

Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Douglas Hassinger, Scott Reigle, Tim Folk, and Jodie Sheaffer/Secretary

Others Present: Dustin Zechman/Borough Foreman, Robert Slivinski/Authority Solicitor, and Elizabeth Paige/Borough Administrator, absent was Tim Tritch/Engineer

**CALL TO ORDER:** Middleburg Municipal Authority meeting called to order by Chairman Dwayne Hackenberg at 6:00 p.m.

Motion made by Douglas Hassinger and seconded by Scott Herbster to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Reigle and seconded by Tim Folk to approve the August 16, 2022; meeting minutes as presented. Motion carried unanimously.

**EXECUTIVE SESSION:**

Municipal Authority entered an executive session at 6:02 p.m. to discuss personnel matters. Chairman, Dwayne Hackenberg called the meeting back to order at 6:45 p.m. No action was taken.

**REPORTS:**

**Engineer, Tim Tritch - (Larson Design Group, Inc.**

- **Water Project:** All work is complete. Larson Design Group, Inc. is currently compiling all water assets and assigning a price and life span to each component as part of the Asset Management Plan.
- **Infiltration/Inflow:** Insight Pipe Contracting has completed the CTV work. Larson Design Group, Inc. is reviewing CCTV footage and identifying sewer main replacement locations and potential lining locations for sewer mains. Discussion was held about doing a smoke test of the sewer mains.
- **Kissimmee Treatment Plant:** Project was placed out for bid September 5, 2022, on the PennBid website. Bids will be received online until September 30, 2022, at 2:00 p.m.
- **Middleswarth Wastewater Discharge Permit:** Middleswarth has not provided a response letter for progress update letter on their WWTP system. After discussion, the MMA asked Secretary, Jodie Sheaffer to email Rob Middleswarth for an updated progress report to be received before the October meeting.

**MIDDLEBURG MUNICIPAL AUTHORITY**

**“MINUTES”**

**Tuesday, September 13, 2022, 6:00 pm**

**Page 2 of 2**

- **Sewer Asset Management Plan and Feasibility Study:** Larson Design Group Inc. is working on an Asset Management Plan and Feasibility Study. Once the plan and study are complete the MMA will discuss how to move forward.

**Municipal Authority Solicitor – Robert Slivinski**

Secretary Jodie Sheaffer informed the MMA that HD Engineering contacted the office regarding the residential units moving forward along Furnace Road. Authority Solicitor Robert Slivinski will email Jodie a Development Agreement, so the MMA is ready to move forward once the plans are approved by the Planning Commission.

**Borough Foreman – Dustin Zechman**

Dustin reported there was a 30-week lead time for the parts needed for the Well. Once the parts are installed, Martz Technologies will finish the programming.

Dustin reported on the control panel and SCADA upgrades for the 2023 Budget.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Scott Brouse to adjourn tonight’s meeting at 7:09 p.m.

Respectfully Submitted,  
Jodie Sheaffer  
Municipal Secretary