

MIDDLEBURG MUNICIPAL AUTHORITY
"MINTUES"
Tuesday, September 12, 2023, at 6:00 pm
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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Douglas Hassinger, Scott Brouse, Tim Folk, and Jodie Sheaffer/Secretary. Absent was Scott Reigle.

Others Present: Dustin Zechman/Borough Foreman, Robert Slivinski/Solicitor, and Tim Tritch/Engineer via telephone conference.

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Dwayne Hackenberg/Chairman at 6:00 p.m.

Motion made by Douglas Hassinger and seconded by Scott Brouse to approve tonight's meeting agenda. Motion carried unanimously.

Motion made by Scott Herbster and seconded by Tim Folk to approve the August 15, 2023; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer, Tim Tritch - (Larson Design Group, Inc.)

- **Middleswarth Wastewater Discharge Permit:** Engineer Tim Tritch reported the laboratory results for the month of August still show continued violations. After a discussion, a motion was made by Tim Folk and seconded by Douglas Hassinger to invoice Middleswarth for August violations except the pH violations. Motion carried unanimously. Engineer Tim Tritch is working on an updated Permit between the Authority and Middleswarth. After discussion, Jodie will draft a letter to Rob Middleswarth stating the Authority is working on an updated Permit and how the updated Permit will reflect the violations.
- **Kissimmee Treatment Plant:** Engineer Tim Tritch reported the NPDES Permit renewal is currently underway with Larson Design Group, Inc.
- **Sewer Collection System Rehabilitation Project:** Engineer Tim Tritch reported design of the project is 70% complete. Engineer Tim Tritch stated LDG submitted the General Permit 5 application to PA DEP for review and intends to submit NPDES permit application this month.

Municipal Authority Solicitor – Robert Slivinski

Solicitor Robert Slivinski stated he filed a lien on the property located at 41 South Main Street for unpaid water and sewer fees.

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Borough Foreman – Dustin Zechman

Dustin reported the water service line at East Market Street and East Willow Avenue was not replaced in 2007 when other water service lines were replaced. Mid-Sate Paving, LLC is completing a stormwater drainage project on East Market Street. Dustin got a quote from Mid-State Paving, LLC to replace the old water service line at East Market Street and East Willow Avenue before they do the restoration for paving stormwater project this year. There are funds available in the budget to have Mid-State Paving, LLC replace the water service line.

Dustin reported the gear reducer broke on the grinder at the sewer plant. Dustin got a quote, and the company also recommended replacing the four bearings and cutter teeth. Dustin reported the parts could be shipped in 30 days to repair the grinder. Motion was made by Douglas Hassinger and seconded by Tim Folk to use PLGIT funds to pay for the parts needed to repair the grinder at the sewer plant. Motion carried unanimously.

Dustin reported a lost bearing in the grit classifier, which is near its end of life, and must be replaced every four years. Dustin will be getting a nylon bearing to repair the grit classifier.

Dustin reported Kissimmee Pump Station had a check valve failure and parts are needed to fix the check valve at this time, one pump is isolated and only one pump is being used. Dustin will need to replace both check valves and both quarter turn hand valves.

Martz Technology is going to start the panel upgrades for the pump stations on September 25th. The pedestals are going to be replaced, which will take approximately two weeks, so they have the [panels built and tested and are ready to go. Once the panel upgrades are complete, Martz Technology will go to the Kissimmee Pump Station to fix those controls.

Dustin reported he replaced the valve in the Middleburg well and the flow rate is not where it needs to be. Dustin contacted the manufacturer, and he is not getting any answers, so he got Martz Technology involved because they are the ones who spec the valve. Dustin also reported two weeks ago Custom Building Systems, LLC had a water leak within their facility, and they hired Mid-State Paving, LLC to fix the lead. Custom Building Systems, LLC was to shut off the water before Mid-State Paving, LLC came to fix the leak, but they removed the testing port mistaking it for the valve and the water shot 40 feet in the air. So therefore, Dustin had to shut off the water. The parts are not available to replace the test port, so parts were used from the well to fix the problem at Custom Building Systems, LLC.

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Secretary – Jodie Sheaffer

Jodie presented an application for a sewer service at 1132 Kissimmee Road for property owner Tracey Moyle. After discussion, a motion was made by Tim Folk and seconded by Douglas Hassinger to approve the application for sewer service at 1132 Kissimmee Road. Motion carried unanimously.

Jodie discussed the current sewer rate and the last time it was increased. Engineer Tim Tritch referred the Authority to the Wastewater Infrastructure Asset Management Plan for sewer rate increase information. Jodie will review the Wastewater Infrastructure Asset Management Plan and present a sewer rate increase at the October meeting.

Jodie discussed the rate for Middleburg Tapping Fee for Water Service. After discussion, Engineer Tim Tritch stated he would work with Borough Foreman Dustin Zechman on developing a new rate for the Middleburg Tapping Fee for Water.

EXECUTIVE SESSION:

The Municipal Authority entered an executive session at 7:15 p.m. to discuss personnel matters. Chairman, Dwayne Hackenberg called the meeting back to order at 7:24 p.m. No action was taken.

Other Business:

With no further comments or questions, motion made by Douglas Hassinger and seconded by Scott Herbster to adjourn tonight's meeting at 7:25 p.m.

Respectfully Submitted,
Jodie Sheaffer
Secretary