

MIDDLEBURG MUNICIPAL AUTHORITY
“MINTUES”
Tuesday, October 12, 2021, at 6:00 pm
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Members Present: Dwayne Hackenberg/Chairman, Scott Brouse, Douglas Hassinger, Scott Reigle, Tim Folk, and Jodie Sheaffer/Secretary

Others Present: Robert Slivinski/Solicitor, Dustin Zechman/Borough Foreman, Elizabeth Paige/Borough Administrator, and Tim Tritch/Engineer

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Chairman Dwayne Hackenberg at 6:06 p.m.

Motion made by Douglas Hassinger and seconded by Scott Brouse to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Tim Folk and seconded by Scott Reigle to approve the September 14, 2021; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Borough Administrator, Elizabeth Paige, presented and reviewed the 2022 “DRAFT” Water and Sewer Budgets for the Authority. Municipal Authority Secretary Jodie Sheaffer presented the 2020 “DRAFT” audit report and approval letter. Chairman, Dwayne Hackenberg and Jodie Sheaffer signed the approval letter to return the auditor. Once the final audit report is received, it will be advertised.

Borough Engineer, Tim Tritch – Larson Design Group, Inc.

- **Water Project:** Larson Design Group, Inc. received and reviewed 89 submittals for the water project. Construction Meeting #5 with contractors was held to discuss continued construction. Mid-State Paving, LLC completed the water main installation on State Route 104. Installation of water services in multiple project streets have also been completed. Tim Tritch presented Mid-State Paving, LLC Payment Request No. 5. Motion made by Douglas Hassinger and seconded by Tim Folk to approve Payment Request No. 5 to Mid-State Paving, LLC. Motion carried unanimously.

DN Tanks, LLC completed the tank. Tank inspection has also been completed, and the tank is ready for electrical work to begin. Tim Tritch presented DN Tanks, LLC Payment Request No. 5. Motion made by Scott Brouse and seconded by Scott Reigle to approve Payment Request No. 5 to DN Tanks, LLC. Motion carried unanimously.

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Mid Atlantic Storage Systems, Inc. has poured the tank pad and installed the concrete ring to begin erection of the tank. Mid Atlantic Storage Systems, Inc. is currently waiting on steel to be delivered, which is scheduled for next week, to install the tank. Tim Tritch presented Mid Atlantic Storage Systems, Inc. Payment Request No. 10743-2. Motion made by Douglas Hassinger and seconded by Scott Brouse to approve Payment Request No. 10743-2. Motion carried unanimously.

Tra Electric, Inc. is working with Martz Technology on electrical service for the water filtration plant construction. Larson Design Group, Inc. had a phone discussion with the Regional Design Supervisor and Right-of-Way Supervisor from PPL on the water main and sewer main work. Installation of a new PPL line will be constructed for the new water main and sewer main repairs pending the Authority's acceptance.

- **Middleswarth Wastewater Discharge Permit:** A Notice of Violation was sent to Middleswarth Associates on October 6, 2021, with a deadline of thirty days to respond with a plan of action for addressing the current violations.
- **CDBG Sewer Project (Shade View Housing Authority):** Bids will be received and read at the Borough office on Thursday, October 14, 2021. Larson Design Group, Inc. added an alternative sewer main replacement to potentially utilize the additional funds needed. Attorney Slivinski is working on getting Easements in place for the sewer main replacement.
- **Infiltration/Inflow:** Tim Tritch will get updated quotes in December from Insight Pipe Contracting; Utility Services Group, Inc.; and Mr. Rehab. The quotes will probably increase due to the supply and demand of products.

Borough Solicitor – Robert Slivinski

- **Betty Zechman Estate:** Attorney Slivinski reported the date of Sheriff Sale for this property, which was scheduled for October 8, 2021, has been continued to November 12, 2022. Attorney Slivinski will be filing another Lien on the property for two more unpaid quarters.
- **Timbering Project:** Attorney Slivinski is still researching the agricultural security area regarding an easement to the timbering project area. Attorney Slivinski stated he would start working on a proposal to submit to the Agricultural Land Condemnation Approval Board. Attorney Slivinski will also contact Forester Mark Holman for assistance.

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Borough Foreman – Dustin Zechman

Dustin reported on damage at the Erb intake above the treatment plant. Trees fell off the top of the ridge and came down on solar panels. The solar panels are still functioning at this time, but Martz Technologies looked at the damage and they are preparing an estimate to replace the solar panels since they are new. The damage estimate will be submitted to the insurance company.

Dustin reported the generator at the wastewater treatment plant was having issues. There is a service contract with Winter Engine, who inspected the generator and said it could be fixed, however they are having problems getting parts.

Dustin reported he did not have a chance to look at the last two monthly lab test results received, but he is sure cap load limits for nitrogen and phosphorus removal have been met for the year.

Dustin discussed the property at 234 West Oak Avenue. Once the water project is complete and the new Stand Tank is up and running, the property owner will be responsible to start paying a normal water bill as there should not be any more issues with water pressure.

Dustin reported an issue with a manhole at the intersection of Water Tower Road and Route 104. The utility access hole is 20” below grade and needs to be raised to grade by purchasing an intermediate riser. Dustin will get a quote for the next meeting. He would like to get this corrected before televising.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Scott Reigle to adjourn tonight’s meeting at 7:02 p.m.

Respectfully Submitted,
Jodie Sheaffer, Municipal Secretary