

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, October 11, 2022, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Brouse, Douglas Hassinger, Tim Folk, and Jodie Sheaffer/Secretary. Absent were Scott Herbster/Vice Chairman and Scott Reigle

Others Present: Dustin Zechman/Borough Foreman and Tim Tritch/Engineer. Absent was Robert Slivinski/Authority Solicitor

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Chairman Dwayne Hackenberg at 6:00 p.m.

Motion made by Douglas Hassinger and seconded by Scott Brouse to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Tim Folk and seconded by Douglas Hassinger to approve the September 13, 2022; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer, Tim Tritch - (Larson Design Group, Inc.)

- **Water Project:** All construction work is complete, and the Asset Management Plan is 85% complete.
- **Infiltration/Inflow:** Larson Design Group, Inc. provided Dustin Zechman/Borough Foreman with the spreadsheet and mapping showing sewer mains that are deemed poor and in need of repair. Larson Design Group, Inc. and Dustin Zechman will work together to identify manholes and sewer mains that need addressed.
- **Kissimmee Treatment Plant:** No bids were received for this project. Larson Design Group, LLC contacted Robert Slivinski/Authority Solicitor to see if the MMA can hire a contractor directly to conduct the work. Larson Design Group, LLC is awaiting a reply from Robert Slivinski/Authority Solicitor and will coordinate to find what options are available to the MMA to complete the Kissimmee WWTP project. After discussion, MMA would also like to see the feasibility study completed before they decide how to proceed.
- **Middleswarth Wastewater Discharge Permit:** No response has been received from Middleswarth about progress on their WWTP system. On October 4, 2022, the MMA issued an invoice to Middleswarth for oil and grease blockage. After discussion, Larson Design Group, LLC will contact Robert Slivinski/Authority Solicitor and draft a letter to be sent certified mail to Middleswarth regarding violations and fees incurred during the process.

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- **Sewer Asset Management Plan and Feasibility Study:** Larson Design Group Inc. presented a Scope of Services with pricing to conduct an Asset Management Plan and Feasibility Study for the Sewer System. After discussion, motion was made by Tim Folk and seconded by Scott Brouse to approve the Sewer Asset Management Plan and Feasibility Study in the amount of \$25,000.00 to be paid out of the Sewer PLIGIT account. Motion carried unanimously.

Borough Foreman – Dustin Zechman

Dustin reported the truck will not be delivered this year due to supply and demand. However, the plow and utility box will arrive this year.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Scott Brouse to adjourn tonight’s meeting at 6:56 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary