

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, May 10, 2022, at 6:00 pm

Page 1 of 3

Members Present: Dwayne Hackenberg/Chairman, Scott Herbster/Vice Chairman, Scott Brouse, Scott Reigle, Tim Folk, and Jodie Sheaffer/Secretary

Others Present: Dustin Zechman/Borough Foreman, Tim Tritch/Engineer, Robert Slivinski/Authority Solicitor, Elizabeth Paige/Borough Administrator, and Bruce Teats

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Chairman Dwayne Hackenberg at 6:00 p.m.

Motion made by Tim Folk and seconded by Scott Brouse to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Herbster and seconded by Scott Reigle to approve the April 12, 2022; meeting minutes as presented. Motion carried unanimously.

PUBLIC:

Bruce Teats presented two programs to the Authority regarding timberland. Discussion was held and Mr. Teats left information on both the programs. The Authority will continue to the review options and revisit the programs in the future.

REPORTS:

Engineer, Tim Tritch – Larson Design Group, Inc.

- **Water Project:** Final Construction Meeting #12 with contractors was held. Mid-State Paving, LLC completed all work except a few punch list items to finish the remainder of their contract. Mid-State Paving, LLC Payment Request No. 12 was presented. Motion made by Tim Folk and seconded by Scott Herbster to approve Payment Request No. 12 from Mid-State Paving, LLC. Motion carried unanimously. Mid-State Paving, LLC Change Order No. 8 was presented for all the additional unit price worked completed. Motion made by Scott Herbster and seconded by Scott Reigle to approve Mid-State Paving, LLC. Change Order No. 8. Motion carried unanimously.

Tra Electric completed all work except a few punch list items to finish the remainder of the contract. Tra Electric Payment Request No. 6 was presented. Motion made by Scott Brouse and seconded by Scott Reigle to approve Payment Request No. 6 from Tra Electric. Motion carried unanimously.

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, May 10, 2022, 6:00 pm

Page 2 of 3

DN Tanks will complete the installation of the security fence this week in order to finish the remainder of their contract.

Mid-Atlantic Storage System resealed and filled the tank without leaks to complete their punch list and contract. Mid-Atlantic Storage System Final Payment Request No. 6 was presented. Motion made by Scott Brouse and seconded by Scott Reigle to approve Final Payment Request No. 6 from Mid-Atlantic Storage System. Motion carried unanimously. Mid-Atlantic Storage System Change Order No. 3 was presented to remove contingency unit items not completed with the contract. Motion made by Scott Reigle and seconded by Tim Folk to approve Mid-Atlantic Storage System Change Order No. 3. Motion carried unanimously.

- **CDBG Sewer Project (Shade View Housing Authority):** Doli Construction completed all work, with a few punch list items to finish. The Substantial Completion Certificate needed be signed by Chairman Dwayne Hackenberg. Doli Construction Payment Request No. 2 was presented. Motion made by Tim Folk and seconded by Scott Reigle to approved Payment Request No. 2 from Doli Construction. Motion carried unanimously. Doli Construction Change Order No. 1 was presented for sewer main repairs and for the entire pipe replacement work instead of pipe lining. Motion made by Scott Brouse and seconded Scott Herbster to approve Doli Construction Change Order No. 1. Motion carried unanimously.
- **Middleswarth Wastewater Discharge Permit:** A reply was received from Rob Middleswarth on April 26, 2022, providing an update on the project to fix the violations. Secretary Jodie Sheaffer discussed the recent sewer problems at Trinity United Church due to the grease from Middleswarth. After a discussion, motion made by Tim Folk and seconded by Scott Herbster to have Tim Tritch prepare a reimbursement request letter to Middleswarth for the cost of the Borough employees labor and equipment usage to clear the grease blockage in the sewer main and sewer plant cleanup.
- **Infiltration/Inflow:** Tim Tritch received quotes from Insight Pipe Contracting and Utility Services Group, Inc. Mr. Rehab will not be submitting a quote because they are too busy. After discussion, Tim Tritch will compare the two quotes and report back at the next meeting.

Municipal Authority Solicitor – Robert Slivinski

- **Timber Project:** Attorney Slivinski submitted the letter and summary to the Agriculture Land Condemnation Approval Board (ALCAB) regarding a right-of-way for the Timber Project. The ALCAB has 60 days to hold a hearing. If no hearing is held, Middleburg Municipal Authority will be automatically granted access.

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, May 10, 2022, 6:00 pm

Page 3 of 3

Borough Foreman – Dustin Zechman

Dustin reported the property owner at 11 Essex Avenue ordered trees from Shaffer’s landscaping. The trees will be delivered and planted at the property to replace the trees which were taken down during the sewer project.

Dustin reported Tilton Kuhns came to repair the dehumidifier at the water plant. After starting the repairs, Mr. Kuhns told Dustin the dehumidifier was beyond being repaired and a new dehumidifier should be purchased. Dustin called Air Management Technologies and they would charge \$900.00 per month to rent a dehumidifier. Mr. Kuhns suggested getting a portable dehumidifier from Home Depot to use until Air Management Technologies has dehumidifiers available to purchase. Dustin purchased a portable dehumidifier, and it is working fine.

Dustin presented a quote for a trailer purchase from Fayette Trailers, LLC. After a discussion, motion was made by Scott Brouse and seconded by Tim Folk to purchase the trailer from Fayette Trailers, LLC. using funds from the PLIGIT account. Motion carried unanimously.

Dustin reported DEP performed an inspection of the water plant and the main sewer plant. A TSS violation was received for the main sewer plant due to the hydraulic overloading in February and there were two minor issues at the water plant.

Dustin presented a quote from Martz Technologies for the new program installation at the well house. After discussion, motion was made by Tim Folk and seconded by Scott Herbster to purchase the new program from Martz Technologies. Motion carried unanimously.

Secretary – Jodie Sheaffer

Jodie discussed milage reimbursement for the use of her personal car to make deposits. Borough Administrator, Elizabeth Paige, will also present milage reimbursement to Borough Council.

EXECUTIVE SESSION:

Municipal Authority entered an executive session at 7:03 p.m. to discuss personnel matters. Chairman, Dwayne Hackenberg called the meeting back to order at 7:16 p.m. No action was taken.

With no further comments or questions, motion made by Tim Folk and seconded by Scott Herbster to adjourn tonight’s meeting at 7:17 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary