

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, March 9, 2021 at 6:00 pm

Page 1 of 2

Members Present: Dwayne Hackenberg/Chairman, Scott Herbster, Scott Brouse, Douglas Hassinger, Tim Folk, Scott Reigle, Beverly Inch/Secretary, and Jodie Sheaffer/Secretary

Others Present: Robert Slivinski/Solicitor, Dustin Zechman/Borough Foreman, and Tim Tritch/Engineer

Public Present: Lee Shamory

CALL TO ORDER: Middleburg Municipal Authority meeting was called to order by Chairman Dwayne Hackenberg at 6:00 p.m.

Motion was made by Douglas Hassinger and seconded by Tim Folk to approve tonight’s meeting agenda. Motion carried unanimously.

Motion was made by Scott Brouse and seconded by Scott Herbster to approve the February 9, 2021 meeting minutes as presented. Motion carried unanimously.

PUBLIC:

Lee Shamory was present to ask the penalty and late fee to be waived because he mailed his sewer payment, but the office did not receive it until one month later. A motion was made by Scott Brouse and seconded by Scott Herbster to waive the fees for Lee Shamory and include a notice with the next quarterly billing to make customers aware of payment options to avoid this situation. Motion carried unanimously.

REPORTS:

Borough Engineer – Larson Design Group, Inc.

- **Water Project:** Larson Design Group, Inc. is sending Attorney Sliviniski the Plats for 19 Easements for the project. Coordination with Snyder County Conservation District to obtain the amended NPDES Permit is moving forward. Tim Hornberger stated the requirements for the permit are good and they just need a new set of drawings with the permit number. Larson Design Group, Inc. is also in contact with PA DEP to complete the technical review of the project for PennVEST to move forward with settlement. Current Project schedule is:
 - Receive bids: March 26, 2021.
 - Notice of Award: April 6, 2021
 - PennVEST Settlement: May 6, 2021
 - Notice to Proceed: May 7, 2021

- **Middleswarth Wastewater Discharge Permit:** There has been no change or update on this matter.

- **Kissimmee Treatment Plant:** There has been no change or update on this matter.

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Page 2 of 2

- **CDBG Sewer Project (Shade View Housing Authority)**: Notification was received that the DCED required additional income surveys for the Shade View area to ensure the project will affect 51% or more users with below median income. SEDA-COG supplied the income surveys with the Authority secretaries doing the interviews and completing the income surveys with all (20) twenty property owners/renters. The completed income surveys were submitted to SEDA-COG on March 8, 2021.
- **Infiltration/Inflow**: Joe Pfirman is busy with the Water Project and will be addressing the Shade View Complex Project once SEDA-COG compiles the results from the income surveys. Joe will work with Dustin Zechman on the Infiltration/Inflow during the Shade View design process.

Borough Solicitor – Robert Slivinski

- **Paxtonville Easements**: Attorney Slivinski heard back from a few property owners regarding the Timber Project Easements.
- **Water System Improvements Project (PennVEST)**: During the conference call with PennVEST, Melissa Smith asked if the Authority had any Liens on the water systems. After review, Attorney Slivinski found there is a Lien on the water/sewer revenues for Northumberland National Bank Loan. The Financing Statement was filed with the PA Department of State for water and sewer revenues on the loan. Attorney Slivinski will contact Northumberland National Bank to make accommodations to meet PennVEST requirements.

Borough Foreman – Dustin Zechman

- Forestry Consultant, Mark Holman and Dustin have been in contact regarding the Timber Project for the golf course and utilizing Coonhunter Road. Mark was hoping the Timber Project would be complete before the Water System Improvements Project is started. However, due to the weather the golf course is still wet, and Mark will be delayed in pulling out logs. Mark and the Project Contractor may cross paths when it is necessary to take up trucks for the Water System Improvements Project. The delay could cause issues trying to determine who is responsible for any road issues, if the two projects end up crossing paths. Dustin is responsible to video the road so the Borough will know who causes what issues on the road for the repairs to be addressed by the responsible party.

With no further comments or questions, motion was made by Douglas Hassinger and seconded by Scott Reigle to adjourn tonight’s meeting at 6:43 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary