

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, June 8, 2021, at 6:00 pm

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Members Present: Scott Herbster, Scott Brouse, Douglas Hassinger, Tim Folk, and Jodie Sheaffer/Secretary

Others Present: Robert Slivinski/Solicitor, Dustin Zechman/Borough Foreman, Tim Tritch/Engineer, Elizabeth Paige/Borough Zoning Officer

Public Present: None

CALL TO ORDER: Middleburg Municipal Authority meeting was called to order by Vice Chairman Scott Herbster at 6:12 p.m.

Motion was made by Scott Brouse and seconded by Tim Folk to approve tonight’s meeting agenda. Motion carried unanimously.

Motion was made by Tim Folk and seconded by Douglas Hassinger to approve the May 11, 2021; meeting minutes as presented. Motion carried unanimously.

PUBLIC: NONE

REPORTS:

Borough Engineer Tim Tritch – Larson Design Group, Inc.

- **Water Project:** Larson Design Group received and reviewed 26 submittals for the water project. The water main work on West Raleigh Avenue replacing 300 feet of pipe has been completed. Site grading and grubbing are partially completed at the concrete tank pad. Construction Meeting #1 with contractors was held to discuss upcoming work. Tim Tritch has received change order #1 from Mid-State Paving for fire hydrants and curb box rods, which was expected. The first payment request has been completed with PENNVEST for Legal and Engineering costs.

Moving forward on schedule is the water main work in the Shade View Complex area, continue site grading at the concrete tank pad, and Larson Design Group will be receiving and reviewing more submittals. Tim Tritch will upload pay applications to PENNVEST for engineering and contractor work for the Authority to receive payment.

- **Middleswarth Wastewater Discharge Permit:** Tim Tritch will create a letter regarding the permit violations by Middleswarth.
- **Kissimmee Treatment Plant:** No update.

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- **CDBG Sewer Project (Shade View Housing Authority)**: The design is 65 percent complete. Tim Tritch is waiting for information from Dustin on Drake Court utility services. Tim Tritch is also waiting on the CDBG Agreement between the County and Middleburg Municipal Authority, which the County Commissioners need to approve and sign.
- **Infiltration/Inflow**: Tim is awaiting quotes from televising companies and potentially lining sewer pipes to identify problems.

Borough Solicitor – Robert Slivinski

- **Timbering Easements**: After doing more research, Attorney Slivinski found that the Zimmerman property is a part of the Agricultural Security Area, which means the next step is to go to the Agricultural Land Condemnation Approval Board to get approval as well as the approval of the Franklin Township Supervisors and County Commissioners. The Authority will move forward with the next step to get the timbering easements.
- **Betty Zechman Estate**: Attorney Slivinski stated the estate has until Monday to file an answer to the Sheriff Sale claim. He does not believe they will do this, at which time there will be a Judgement. Attorney Slivinski will send the Sheriff out to settle the property and the bank will then be informed about the liens on the property.

REPORTS:

Borough Foreman – Dustin Zechman

Dustin informed the Authority Members that Mid-State Paving would be replacing the 10” water main for the Water Improvement System Project on June 9, between 8:00 am and 2:00 pm. There will be low to no water pressure during this time. Dustin posted notices at the businesses and will also send a message out on the Swift 911 alert system to all residents. The notice will also be posted on the Borough webpage and bulletin board. There will also be a water boil advisory in effect until two consecutive water samples come back from the lab. Dustin will send a message out on the Swift 911 alert system when the water boil advisory is lifted.

Dustin stated an Eagle Scout is building a concession stand for the Little League field behind Harvey’s. The Little League Association would like to have a water line placed to the concession stand and ask if the Authority would help with the cost. Dustin will get an estimated cost for the project and present it at the next meeting.

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Municipal Authority Secretary – Jodie Sheaffer

Jodie asked the Authority Members about the Municipal Authority Rules and Regulations since they have not been updated since December 9, 2014. After discussion, Jodie was directed to review the Rules and Regulations for any updates or changes that may have taken place since 2014, and report back to the Authority at the next meeting.

Jodie informed the Authority Members the final Lien on the property at 179 West Willow Avenue has been satisfied and the account is currently paid in full.

With no further comments or questions, motion was made by Douglas Hassinger and seconded by Scott Brouse to adjourn tonight's meeting at 7:01 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary