

MIDDLEBURG MUNICIPAL AUTHORITY

July 14, 2020

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MEMBERS PRESENT: Dwayne Hackenberg-Chairman, Scott Herbster-Vice Chairman, Tim Folk, Doug Hassinger, Scott Reigle

OTHERS PRESENT: Robert Slivinski-Solicitor, Dustin Zechman-Borough Foreman, Dave Walters-Engineer, Elizabeth Paige-Borough Administrator(present to discuss Tyler Watts matter only)

Meeting was called to order at 6:00 P.M.

Motion was made by Doug Hassinger to approve the agenda. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Doug Hassinger to approve the June minutes. Tim Folk seconded and MOTION UNANIMOUSLY CARRIED.

LDG REPORT

Water Project-Dave reported that LDG is working on the PennVest application. They need some financial information from the Accountant, which they should have by next week. There do not appear to be any issues with the Geotechnical problems at either tank site. The water line part of the project involves over 10,000 feet of water line. The water lines in the area of both of the tanks are also included, along with some metering equipment. An update on the project cost has been done and the estimated cost of the project is now \$4,586,200. Construction costs appear to be higher because everyone is busy.

PennVest's target rate is presently \$47.50 and Middleburg's present rate is \$39.00 per month so at some point, an increase will be needed to meet the monthly rate. Snyder County's interest rate is 1 % the first five years and then 1.74 %. If the target rate is reached, PennVest then can extend the 1% rate for the thirty year loan. There is hope that some grant money will be obtained with the project as well. After the funding is obtained, the scope of work can be altered if necessary.

The Consent Order and Agreement draft has been received by LDG. Dave believes if it is completed and approved it would give the Authority priority points with PennVest.

Kissimmee Plant improvements-Dave is becoming apprehensive as to whether a contractor for the improvements could complete the work during good weather. He wants to talk to his construction people and see what they think. Dustin believes it could wait until next year if necessary.

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Route 522 sewer extension- Dave presented cost estimates for the requested project. The project would go from the end of the present sewer line to Coles Hardware. The gravity option came in less than the pressure sewer system. The gravity option, which is the desired option, came in at \$284,975.00 plus a ten percent contingency totaling \$313,472.50. The pressure sewer system came in at \$337,562.50 plus a ten percent contingency at \$371,318.75. Dave is going to pass the gravity option information to Bill Seigel and see what his group wants to do.

For the PennVest application, a Letter of Responsibility must be signed and attached, Doug Hassinger motioned to approve Dwayne Hackenberg signing the Letter of Responsibility on behalf of the Municipal Authority. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

A Resolution To Apply must be included with the PennVest application. Tim Folk motioned to adopt the Resolution To Apply. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

Dave presented a copy of a Consent Order and Agreement. He found several items that were incorrect and stated the necessary changes. Tim Folk motioned to approve the Consent Order with the necessary changes. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

Inflow and Infiltration-Dustin and one of designers are presently working on a plan to address inflow and infiltration in the sewer system.

Tyler Watts utilities on East Market Street- Elizabeth Paige, Borough Administrator, received a call from Tyler Watts, who owns property at 157 East Market Street. When Tyler came into the office and asked about building a pole shed, Elizabeth told him that according to the GIS maps, that part of his property was in Franklin Township. Now he wants to drop a on lot sewer system so she had him contact Russ Goodling, the SEO for Franklin Township. Russ investigated a map at the Court House and decided that the shed is in the Borough. The site of the proposed well would be in Franklin Township but the site for the on lot sewer would be in the Borough. It will be extremely difficult to run the sewer up to the property so Tyler is seeking a variance.

Dustin reminded everyone that the Borough has an ordinance requiring people in the Borough to hook onto sewer but the Solicitor informed everyone that the Borough ordinance supercedes the Authority's right to grant a Variance. This request will be given over to the Borough Council for a decision.

Thomas and Sherry Peak sewer bill issue- Recently, Bev received a letter from Thomas and Sherry Peak concerning the sewer bill for 176 New Berlin Highway. The billing was returned to the Post Office twice because as it turns out, the Peak's daughter has been living there for a long time but not Tom and Sherry. Bev worked with them to have the daughter's name included on r.

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the billing so that it is delivered to her. In the meantime, they wrote a letter asking to have the penalty refunded. The Authority decided the penalty would not be refunded because the change of names at that address was their responsibility. Also, the Authority does not control the mail and deliveries.

Timothy Lang water and sewer delinquency-Timothy Lang, 318 Cedar Alley, has not paid his delinquent water and sewer billing. He is on shut off notice and finally called to the office to tell us he could not use his card because it was compromised, which he said is how he is paid. He was waiting on a new card and called the office saying that the new card would not work. The Authority was in the midst of a changing to the bank for automatic payments so Tim was given more time. When it was assured the system was up and running correctly and there was no issue on our side, we called numerous times until we got in touch with Tim and told him to use the card. As of tonight's meeting, there has been no payment made. Bev's question was how long should she give him to make payment or should Dustin do the water shutoff. Bev was given direction to have Dustin shut off the water to the property next week if payment is not made.

SOLICITOR'S REPORT

Joshua Smith water and sewer delinquency- Solicitor Slivinski filed the papers to move ahead with sheriff sale of the Josh Smith property on West Willow Avenue. In the meantime, Joshua called the office today. He owes over \$3000 and he would like to make payments on the delinquent amount. After discussion, Tim Folk motioned to set up a payment arrangement of \$300 per month plus he would need to keep future billings current. The current payment will be due the end of July. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.

Appraisals for the easements in Paxtonville Road-Solicitor Slivinski received a proposal from Dreswicki to condemn the properties needed for easements to gain access to water company land in the Paxtonville area. After the land values are comprised, the owners would then have thirty days to refute the amount and it would eventually be taken to court. The amount could be an issue but it would not postpone the time frame for the work. Tim Folk motioned to approve Dreswicki's proposal. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

BOROUGH FOREMAN'S REPORT

Water consumption at the Trailer Court-There is a master meter that registers all water used in the trailer court. Recently, the owners put in individual meters of their own. Their meters when totaled show a difference of about 80,000 compared to our master meter. The master meter had been installed years ago when there were so many issues with leaks, etc. in the trailer court. Dustin volunteered to put in a new chamber and have the present one tested. A date would have to be set because the water would need to be shut off and then it would not take much time to change the chamber. A letter of explanation will be sent. Tim Folk motioned to have the old chamber replaced and tested and a letter sent to the owner of the trailer court. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

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Water restrictions for water customers-Dustin informed everyone that tomorrow mandatory water restrictions will be placed on the water customers for the Borough.

Motion was made by Scott Herbster to adjourn at 7:20 P.M. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary.