

MIDDLEBURG MUNICIPAL AUTHORITY

January 12, 2021

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Members Present: Dwayne Hackenberg/Chairman, Douglas Hassinger, Scott Herbster, Scott Brouse, Tim Folk, Beverly Inch/Secretary, and Jodie Sheaffer/Secretary

Others Present: Robert Slivinski/Solicitor, Dustin Zechman/Borough Foreman, Elizabeth Paige/Borough Administrator, and Tim Tritch/Engineer

Public Present: "None"

CALL TO ORDER: Middleburg Municipal Authority meeting was called to order by Chairman Dwayne Hackenberg at 6:00 p.m.

Motion was made by Douglas Hassinger and seconded by Scott Herbster to approve tonight's meeting agenda. Motion carried unanimously.

Motion was made by Tim Folk and seconded by Scott Brouse to approve the December 8, 2020 meeting minutes as presented. Motion carried unanimously.

PUBLIC:

- David Mowery inquired about not being billed for water and sewer at 218 E. Main Street, Apartment A, which is currently uninhabited. Municipal Authority Board requested Mr. Mowery be informed he must comply with the Municipal Authority Rules and Regulations, which states the kitchen must be removed and a disconnect made to the water/sewer line to not be billed quarterly.

REPORTS:

Borough Engineer – Larson Design Group, Inc.

- **Water Project:** Completion and compiling of electrical drawings were finished last month. Preparing front end documents of the project construction manual and completing a set of construction drawings will be completed next month. The Authority is awaiting the approval of the PENNVEST award, which will be decided at their January 20, 2021 Board Meeting. A design change order was presented for the scope of services so the bid phase of the project could be conducted for the project, construction administration and inspection, and subcontracted work with Martz Technologies. Therefore, the project is on track and will go out for bid after the February 9, 2021 Municipal Authority Meeting.

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- **Route 522 Sewer Extension**: The cost opinion for the gravity option for the Route 522 sewer extension project was sent to Bill Siegel. There has been no further communication with him concerning the project.
- **Kissimmee Treatment Plant**: There has been discussion with the supplier of the Kissimmee Package Plant as to the extent of the work to replace brace beams for the tank. The Plant package with the design change will be presented in February. This will be included with the rehab project slated for the Kissimmee Plant.
- **CDBG Sewer Project (Shade View Housing Authority)**: A motion was made by Tim Folk and seconded by Douglas Hassinger to approve the Larson Design Group Engineering Services, Inc. proposal. Motion carried unanimously.
- **Infiltration/Inflow**: Larson Design Group, Inc. is working with Dustin Zechman to define an Infiltration/Inflow project. Joe Pfirman will be in contact with Dustin Zechman.

Borough Solicitor – Robert Slivinski

- No reports update

Borough Foreman – Dustin Zechman

- **M&S Contracts**: M&S Service Company, Inc., who services the Remote Pump and Healy Ruff Stations will discontinue operations effective July 1, 2021. As they close their business, they are transitioning their product lines and service contracts to Kappe Associates.

With no further comments or questions, motion was made by Tim Folk and seconded by Douglas Hassinger to adjourn tonight's meeting at 6:27 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary