

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, January 11, 2022, at 6:00 pm

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Members Present: Scott Herbster/Vice Chairman, Scott Brouse, Douglas Hassinger, Tim Folk (via phone), and Jodie Sheaffer/Secretary

Others Present: Robert Slivinski/Solicitor, Dustin Zechman/Borough Foreman, and Tim Tritch/Engineer

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Vice Chairman Scott Herbster at 6:14 p.m.

Motion made by Douglas Hassinger and seconded by Scott Brouse to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Brouse and seconded by Douglas Hassinger to approve the December 14, 2021; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer, Tim Tritch – Larson Design Group, Inc.

- **Water Project:** Construction Meeting #8 with contractors was held to discuss continued construction. Mid-State Paving, LLC began stripping and painting of the water filter units. Piping and valves have been installed around the meter building and erection of the meter building has been started. Mid-State Paving, LLC Payment Request No. 8 was presented. Motion made by Scott Herbster and seconded by Douglas Hassinger to approve Payment Request No. 8 to Mid-State Paving, LLC. Motion carried unanimously. Mid-State Paving, LLC Change Order No. 6 was presented to increase contract time for Substantial Completion by April 15, 2022, when asphalt plants open in the spring. Motion made by Scott Brouse and seconded by Douglas Hassinger to approve Change Order No. 6 to Mid-State Paving, LLC. Motion carried unanimously.

Tra Electric mobilized, purchased, and mounted equipment at the water filtration plant and installed the underground lightning protection. Tra Electric Payment Request No. 2 was presented. Motion made by Douglas Hassinger and seconded by Scott Brouse to approve Payment Request No. 2 to Tra Electric. Motion carried unanimously.

Mid-Atlantic Storage Systems, Inc. completed the standpipe tank erection and water test shows minor water leaking from the base at three locations. Mid-Atlantic Storage Systems, Inc. is monitoring the situation to see if the butyl ring at the base will swell and seal the leaks. If not, they will have to drain the tank near the end of this month and re-seal the bottom of the tank at no additional cost to the Authority. Payment Request No. 4 was presented.

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Motion made by Scott Brouse and seconded by Douglas Hassinger to approve Payment Request No. 4 to Mid-Atlantic Storage Systems, Inc. Motion carried unanimously.

PPL Change Order No. 1 was presented to sign for PENNVEST to authorize receipt of payment for the PENNVEST loan for PPL’s services. Motion by Scott Brouse and seconded by Douglas Hassinger to approve Change Order No. 1 to PPL. Motion carried unanimously.

- **CDBG Sewer Project (Shade View Housing Authority):** Installation of sewer main and laterals in West Raleigh Avenue, Windsor Avenue, and Drake Court have been completed, as well as the manhole at Drake Court. Doli Construction will be coordinating with PPL and more construction is scheduled to start January 17, 2022.
- **Middleswarth Wastewater Discharge Permit:** Installation of equipment is to occur this month and should be complete by January 31, 2022. Engineer Tim Tritch will reach out to Middleswarth to be sure everything has been completed.

Municipal Authority Solicitor – Robert Slivinski

- **Timber Project:** Discussion was held regarding the issues with the Timber Project. The members informed Attorney Slivinski to move forward with the proposal to submit to the Agricultural Land Condemnation Approval Board.

Borough Foreman – Dustin Zechman

Dustin discussed a property on Windsor Avenue that lost three pine trees during the Sewer Project. The property owner would like to see the trees replaced. Dustin will get pricing and members will revisit the request at the next meeting.

Municipal Authority Secretary – Jodie Sheaffer

Jodie presented Water and Sewer Applications for commercial services at 63 East Oak Avenue. After discussion, a motion was made by Tim Folk and seconded by Douglas Hassinger to approve the Water and Sewer Applications for commercial services at 63 East Oak Avenue adding a clause to have the owner provide proof of a property easement when the building Water and Sewer Services are connected.

With no further comments or questions, motion made by Scott Brouse and seconded by Douglas Hassinger to adjourn tonight’s meeting at 6:56 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary