

“MINUTES”
MIDDLEBURG MUNICIPAL AUTHORITY
February 9, 2021
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Members Present: Dwayne Hackenberg/Chairman, Tyler Maneval, Scott Herbster, Scott Brouse, Tim Folk, Scott Reigle, Beverly Inch/Secretary, and Jodie Sheaffer/Secretary

Others Present: Robert Slivinski/Solicitor, Dustin Zechman/Borough Foreman, and Tim Tritch/Engineer

Public Present: “None”

CALL TO ORDER: Middleburg Municipal Authority meeting was called to order by Chairman Dwayne Hackenberg at 6:00 p.m.

Motion was made by Scott Brouse and seconded by Scott Reigle to approve tonight’s meeting agenda. Motion carried unanimously.

Motion was made by Tim Folk and seconded by Scott Herbster to approve the January 12, 2021 meeting minutes as presented. Motion carried unanimously.

REPORTS:

Borough Engineer – Larson Design Group, Inc.

- **Water Project:** Larson Design Group, Inc. has been coordinating with Martz Technologies for electrical drawings and specifications, which have been finalized. Larson Design Group, Inc. has also been coordinating with PennVEST and PA DEP to comply with their technical review requirements and to supply an updated Uniform Environmental Report for approval of the addition of Wausau Road to the project. Motion was made by Scott Herbster and seconded by Tim Folk to approve the change order for Wausau Road to be included in the project. Motion carried unanimously. PennDOT needs a Highway Occupancy Permit application for Wausau Road, which will be signed and submitted for review and approval by PennDOT. Advertising for bids will be February 19, 2021 with a pre-bid meeting planned for March 1, 2021 and bids will be received March 30, 2021. Notice of award will be discussed at the April 13, 2021 meeting. PennVEST awarded the Middleburg Municipal Authority a 1% loan of \$4,031,176.00 along with a grant amount of \$555,024.00, which was the only water project grant awarded by PennVEST.
- **Middleswarth Wastewater Discharge Permit:** The signed Wastewater Discharge Permit was received from Middleswarth Chips.

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- **Kissimmee Treatment Plant**: Larson Design Group, Inc. is still waiting to hear back from the supplier for the Kissimmee Package plant to understand the extent of work to replace brace beams for tank.
- **CDBG Sewer Project (Shade View Housing Authority)**: The signed agreement has been received and work will begin on this project after advertisement for bids, which will be mid-end of February.
- **Infiltration/Inflow**: Larson Design Group, Inc. is working with Dustin Zechman to define an Infiltration/Inflow project. Joe Pfirman will coordinate with Dustin Zechman after or during the design phase for the CDBG Sewer Project.

Borough Solicitor – Robert Slivinski

- **Paxtonville Easements**: Letters are ready to be sent to landowners. Attorney Slivinski will be in contacted with Jim Grose to get an amended map because one of the properties has transferred ownership. Also, the current map shows a 50-foot easement, and it needs to be adjusted to a 25-foot easement.

Borough Foreman – Dustin Zechman

- The new truck Chassis is being upfitted has arrived and will be delivered by the middle of March.
- It was put in the budget to redo the control panels on filters one and two at the water plant and Martz Technologies has started some work and they plan to come back in March to finish the work. The water restriction will stay in place until the project is complete because the plant is down one filter while the work is being done.

With no further comments or questions, motion was made by Tim Folk and seconded by Scott Reigle to adjourn tonight’s meeting at 6:21 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary