

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, February 8, 2022, at 6:00 pm

Page 1 of 3

Members Present: Dwayne Hackenberg/Chairman, Scott Brouse, Douglas Hassinger, Scott Reigle, Tim Folk, and Jodie Sheaffer/Secretary

Others Present: Robert Slivinski/Solicitor, Dustin Zechman/Borough Foreman, and Tim Tritch/Engineer

CALL TO ORDER: Middleburg Municipal Authority meeting called to order by Chairman Dwayne Hackenberg at 6:01 p.m.

Motion made by Tim Folk and seconded by Douglas Hassinger to approve tonight’s meeting agenda. Motion carried unanimously.

Motion made by Scott Brouse and seconded by Scott Reigle to approve the January 11, 2022; meeting minutes as presented. Motion carried unanimously.

REPORTS:

Engineer, Tim Tritch – Larson Design Group, Inc.

- **Water Project:** Construction Meeting #9 with contractors was held to discuss continued construction. Mid-State Paving, LLC completed the Meter Building minus a few finishing touches and installed flow meters, concrete tank pressure sensors, and other valving at the water filtration plant. They are waiting on a part for the rehabilitation of the large water filter, which is scheduled to arrive next week. Mid-State Paving, LLC Payment Request No. 9 was presented. Motion made by Douglas Hassinger and seconded by Scott Reigle to approve Payment Request No. 9 to Mid-State Paving, LLC. Motion carried unanimously.

Tra Electric mounted the SCADA Panels, wired turbidimeters, chlorine analyzer, and flow meters at the water plant. Tra Electric Payment Request No. 3 was presented. Motion made by Douglas Hassinger and seconded by Scott Reigle to approve Payment Request No. 3 to Tra Electric. Motion carried unanimously.

Mid-Atlantic Storage Systems, Inc. is continuing to monitor the leaks at the standpipe tank. One of the base water leaks has sealed. Mid-Atlantic Storage Systems, Inc. Payment Request No.5 was presented. Motion made by Douglas Hassinger and seconded by Scott Reigle to approve Payment Request No. 5 to Mid-Atlantic Storage Systems, Inc. Motion carried unanimously. Mid-Atlantic Storage Systems, Inc. Change Order No. 2 was presented to increase contract time for Substantial Completion to March 3, 2002, to allow for warmer

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, February 8, 2022, 6:00 pm

Page 2 of 3

temperatures to see if the leak will re-seal, and if sealing is needed, it will need to be acceptable temperatures to conduct sealing work. Motion by Scott Brouse and seconded by Tim Folk to approve Change Order No. 2 to Mid-Atlantic Storage Systems, Inc. Motion carried unanimously.

DN Tanks, LLC Change Order No. 2 was presented to increase contract time for Substantial Completion by February 28, 2022, to Final Completion by March 31, 2022, to allow for site to defrost for installation of security fence and restore the site at the concrete tank. Motion by Scott Brouse and seconded by Tim Folk to approve Change Order No. 2 to Mid-Atlantic Storage Systems, Inc. Motion carried unanimously.

- **CDBG Sewer Project (Shade View Housing Authority):** DOLI Construction has completed all sewer main and lateral replacement work as well as the sewer replacement on the property at 7 East Raleigh Avenue. DOLI Construction Payment Request No.1 was presented. Motion made by Tim Folk and seconded by Scott Reigle to approve Payment Request No. 1 to DOLI Construction. Motion carried unanimously.
- **Middleswarth Wastewater Discharge Permit:** On January 28, 2022, Secretary Jodie Sheaffer sent a letter to Plant Manager Rob Middleswarth, regarding the Notice of Violations, requesting proof of completion of installation of equipment within 10 days of the date of the letter. To date there has not been a response from Rob Middleswarth. Attorney Slivinski will send a letter to Rob Middleswarth regarding the violations and fees which could be incurred if they are not in compliance to rehabilitate their treatment plant.

Municipal Authority Solicitor – Robert Slivinski

- **Timber Project:** Attorney Slivinski has been trying to get in touch with Jason Winey to discuss agricultural issues. Once Attorney Slivinski speaks to Jason Winey, he will go to the property owner to discuss the easement for the timber project.
- **CDBG Sewer Project:** Attorney Slivinski received the last easement for the CDBG Sewer Project. He will file the easement this week.

Borough Foreman – Dustin Zechman

Dustin reported PPL corrected the voltage spikes at the sewer plant on January 18, 2022, and they have not had any issues to date. The voltage spikes damaged a well pump, aeration blower, variable frequency drives in the cabinet. Dustin asked PPL if they would be willing to pay for the equipment, but they said no due to the age of the equipment, even though they knew they were sending bad electricity. Attorney Slivinski suggested sending the information to the Pennsylvania Utility Commission. Dustin will forward the report to the Pennsylvania Utility Commission.

MIDDLEBURG MUNICIPAL AUTHORITY

“MINUTES”

Tuesday, February 8, 2022, 6:00 pm

Page 3 of 3

Dustin discussed the new utility truck, which is in the approved budget for this year. Motion was made by Tim Folk and seconded by Douglas Hassinger to approve the purchase of the utility truck. Motion carried unanimously.

Dustin reported the inground reservoir has been abandoned as of last week. Discussion was held regarding what to do with the reservoir. At this time there is no plan for the reservoir.

Municipal Authority Secretary – Jodie Sheaffer

Jodie provided water/sewer billing for 118 W. Market Street. The total consumption in two quarters was 10,000 gallons, which should have been split between two quarters. However, one quarter was billed at zero with a minimum flat rate which increased the billing for the second quarter. After discussion motion was made by Tim Folk and seconded by Scott Brouse to give the property owner the partial credit for the first quarter. Motion carried unanimously.

Jodie presented the Rules and Regulations Section 7.7, which states “No bill for rentals shall be sent to anyone other than a property owner”. The billing for 33 S. Main Street is being sent to the tenant instead of the owner and the property has been posted the last four billing quarters. After discussion, the Authority requested Attorney Slivinski send a letter to the property owner stating the 1st quarter 2022 billing will be mailed to the owner of the property as per the Rules and Regulations, which the property owner can pass onto the tenant.

With no further comments or questions, motion made by Douglas Hassinger and seconded by Scott Reigle to adjourn tonight’s meeting at 7:03 p.m.

Respectfully Submitted,
Jodie Sheaffer
Municipal Secretary