

MIDDLEBURG MUNICIPAL AUTHORITY

February 11, 2020

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MEMBERS PRESENT: Dwayne Hackenberg-Chairman, Scott Herbster-Vice Chairman,
Tim Folk, Doug Hassinger, Scott Brouse,

OTHERS PRESENT: Robert Slivinski-Solicitor, Dustin Zechman-Borough Foreman,
Elisabeth Paige-Borough Administrator, Dave Walters-Engineer, Rick Musselman &
Todd Smith representing the Midd-West School District, Parker & Amy Boop,
Brian Lauver

Meeting was called to order at 6:00 P.M.

Motion was made by Tim Folk to approve the agenda. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.

With the correction of Scott Herbster as Vice Chairman not Scott Brouse, Scott Brouse motioned to approve the January minutes. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.

Water and sewer for proposed sports complex-Rick Musselman and Todd Smith attended the Authority meeting to further discuss the water and sewer for the proposed sports complex. At the January Authority meeting, there was discussion on what the projected water usage would be. Further information was presented to the Authority at tonight's meeting concerning the projected flows based on a weeks usage and a quarterly basis. Based on that information, Dave believes that 2 EDU's will be sufficient for such a project.

Todd Smith, representing the school district, spoke on their behalf. It is believed that even though the stadium will hold 3000, it is believed that using 1500 to base the water projections on is more realistic. Their concern is whether the Authority can accommodate the school district. Dustin Zechman, Borough Foreman believes the EDU's can be provided. The school project and the Authority project are presently slated to be completed about the same time.

In March 2020, the new passby requirements go into effect. If we do not get more rain, there may be times of water restrictions until the Authority project is completed. Also, timing of the receiving of funding could be an issue for the Authority.

In order to move on with the sports complex planning, the school district representatives are looking for the go ahead with two EDU's. Doug Hassinger motioned to approve 2 EDU's for the proposed sports complex. Tim Folk seconded and MOTION UNANIMOUSLY CARRIED.

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LDG REPORT

Water project-Dave Walters, Engineer, presented a schedule for the water project and explained what work has been completed by Larson Design Group and what is to be completed in the next month. Things are moving along as scheduled. The biggest issue at present is finding an access road up to the old tank site.

Developer's agreement-The Solicitor has looked over the sample Developer's agreement and has some changes in mind. It was decided that Solicitor Sliviniski would make the changes that he has in mind and to wait until the March Authority meeting to approve the agreement.

Kissimmee Treatment plant repairs-The treatment tanks at the Kissimmee Wastewater Plant need painting and grating replacement. Bidding documents will need to be prepared by LDG.

SOLICITOR'S REPORT

Josh Smith delinquency-A letter has been sent from Solicitor Slivinski to Josh Smith's parents notifying them that if when another lien has to be entered, the next step will be sheriff sale. Josh's parents were notified because Josh is incarcerated and they are basically in charge.

Beverly Loudy Epley request to eliminate one of her water and sewer bills-Beverly Epley has requested to have the water and sewer bill eliminated to the Timeless Portraits building because she is no longer doing photography as a business, however she would like to use it in conjunction with her home. After discussion in conjunction with the Authority Water and Sewer Regulations, Beverly will be given several options. (1) Let things remain the same. (2) Physically disconnect the water for the shop at the tee, which would then eliminate the water and sewer billing but this would also eliminate using the restroom at the shop but would allow it to be used for storage. (3) Create an addition from the house to the shop which requires disconnecting the water for the shop at the tee and then connecting it to the line at the house. This would allow usage of the shop as part of the home and eliminate having two water and sewer billings. A letter containing this information will be sent to Beverly.

Delinquencies for sewer- Kelly Herman and Wayne Catherman are in delinquency for sewer. If the delinquency is not caught up in the next two weeks, another lien will be entered on each property. There were issues with these property owners in the past.

Betty Zechman Estate-The property of the Betty Zechman Estate, 511 East Main Street is delinquent for water and sewer. If it is not paid in the next two weeks, a lien will be entered on the property. It has been reported that the family is letting the property go back to the bank.

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Solicitor Slivinski suggested drawing up a policy for such matters instead of dealing with issues as they come up. Authority members directed the Solicitor to draw up a policy.

Easement to water company land in Paxtonville area-Member Scott Brouse reported there has been no further information obtained from Karl Zimmerman. At this time, the Authority would like to move forward with the timbering project by having the forester come in to mark trees. The Solicitor informed the Authority that the next step is to file "eminent domain". Tim Folk motioned to have the Solicitor move forward in filing eminent domain. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

BOROUGH FOREMAN'S REPORT

Bypass metering-Marks Technology the contractor for the bypass metering at the water plant is coming tomorrow to install the solar panels. Hopefully, the March deadline for metering will be met.

Doug Hassinger motioned to adjourn at 6:58 P.M. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary