

MIDDLEBURG MUNICIPAL AUTHORITY

“MINTUES”

Tuesday, August 10, 2021, at 6:00 pm

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Members Present: Dwayne Hackenberg/Chairman, Scott Herbster, Scott Brouse, Douglas Hassinger, and Jodie Sheaffer/Secretary

Others Present: Dustin Zechman/Borough Foreman, and Tim Tritch/Engineer

Public Present: None

CALL TO ORDER: Middleburg Municipal Authority meeting was called to order by Chairman Dwayne Hackenberg at 6:00 p.m.

Motion was made by Douglas Hassinger and seconded by Scott Herbster to approve tonight’s meeting agenda. Motion carried unanimously.

Motion was made by Scott Herbster and seconded by Douglas Hassinger to approve the July 13, 2021; meeting minutes as presented. Motion carried unanimously.

PUBLIC: NONE

REPORTS:

Borough Engineer Tim Tritch – Larson Design Group, Inc.

- **Water Project:** Larson Design Group received and reviewed 73 submittals for the water project. Water main work connections and water services have been installed on West and East Raleigh Avenue. Installation of water services and water main connections are complete on Shuman Street. Partial completion of the water main installation and repair of sidewalks on Court Street have been complete. Tim Tritch presented Mid-State Paving Payment Request No. 3. Motion was made by Scott Herbster and seconded by Scott Brouse to approve Payment Request No. 3 to Mid-State Paving. Motion was made by Scott Brouse and seconded by Scott Herbster to sign Change Order 2, for a credit to the Authority from Mid-State Paving because they do not need to install thrust blocks as shown on drawings. Site grading for the concrete tank and tank foundation has been complete. Construction Meeting #3 with contractors was held to discuss the continued construction. Tim Tritch presented DN Tanks Payment Request No. 3. Motion was made by Douglas Hassinger and seconded by Scott Brouse to approve Payment Request No. 3 to DN Tanks.

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Next on the project schedule is the water main work in the grass area by Windsor Avenue, Schoch Street, Center Street, North Charles Street, and South Wausau Road. Larson Design Group will be working with Mid-State Paving regarding the exposed existing PPL live wire in the grass area of the Shadeview Complex by surveying to allow Mid-State Paving to install water main to Windsor Avenue. Tim Tritch will upload pay applications to PENNVEST for the Authority to receive payment.

- **Middleswarth Wastewater Discharge Permit:** Tim Tritch will review the Middleswarth reports before the next meeting to address any issues.
- **Kissimmee Treatment Plant:** Tim Tritch is awaiting response from Mount Welding for the cost of metal brackets for the sewer treatment plant.
- **CDBG Sewer Project (Shade View Housing Authority):** Motion was made by Scott Herbster and seconded by Scott Brouse to have Chairman Dwayne Hackenberg sign the Subrecipient Agreement between Snyder County and Middleburg Municipal. Project design is 75% complete.
- **Infiltration/Inflow:** Tim Tritch stated an updated scope was provided to contractors for better quotes.

Borough Solicitor – Robert Slivinski

Nothing to report, Attorney Robert Slivinski was on vacation.

Borough Foreman – Dustin Zechman

Dustin stated that Midd-West School District will install water service next week. There will not be a fee for water because they will not be tapped into the system at this time.

Dustin stated that three Variable Frequency Drives need to be replaced at the sewer plant in Kissimmee. Motion was made by Scott Herbster and seconded by Douglas Hassinger to replace the three Variable Frequency Drives.

With no further comments or questions, motion was made by Douglas Hassinger and seconded by Scott Herbster to adjourn tonight’s meeting at 6:55 p.m.

Respectfully Submitted,

Jodie Sheaffer

Municipal Secretary