

**MIDDLEBURG MUNICIPAL AUTHORITY**

**September 11, 2018**

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**MEMBERS PRESENT:** Dwayne Hackenberg-Chairman, Ray Colestock, Scott Brouse  
Scott Herbster

**OTHERS PRESENT:** Dave Walters-Engineer, Dustin Zechman-Borough Foreman,  
Elizabeth Paige-Borough Administrator, Robert Slivinski-Solicitor,  
Judy Varner, Brian Lauver

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Meeting was called to order by Chairman Dwayne Hackenberg at 6:04 P.M.

Motion was made by Scott Brouse to approve the agenda. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Scott Brouse to approve the August minutes. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

**LDG REPORT**

**PA Small Water and Sewer Grant**- There will be no action taken on the PA Small Water and Sewer Grants until the September meeting of the Commonwealth Finance Authority.

**Nutrient Credits**-Based on the test results obtained from the plant so far this year, the Authority will need to purchase approximately 4000 nutrient credits by November 28, 2018. Nutrient credits are becoming more difficult to obtain, so the search will be started now. The projected cost is \$2.00 per credit. Three thousand dollars was configured into this years budget so the cost will be more than budgeted.

**Water and Sewer Planning**-Dustin and Dave are to be getting together to come up with a ten year plan for water and sewer. At the August Authority meeting, there had been discussion on the Route 104 water line replacement project and also the need for a water tank and how to fund the projects. That and the rising costs of operating the water plant made for further discussion on the need to increase water rates. Authority members were given information on other municipalities and how they charge for water and sewer and also projections on possible increases in water rates. A more detailed report will be made at the October Authority meeting.

**Paxtonville sewer issues**-At the Paxtonville pump station where the force main terminates, there are hydrogen sulfide issues in the manholes. Those manholes will need to be rehabilitated in the future.

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The Borough crew has been checking pump station #2 on Paxtonville Road and found a broken tee at the one lateral, which Dustin projected at about thirty gallons per minute. They also found a property which is believed to have sump pumps hooked up to the system. Dustin is going to televise the line and if there are no leaks found, he is going to request a home inspection. There is also a section of main between two manholes where the flow significantly drops. Downstream from there, the trough is filled with sediment, which points to a break in the main. Dustin will keep the Authority informed as to what is happening in those areas.

### SOLICITOR'S REPORT

**Easements for water company land in Paxtonville**- Solicitor Slivinski has been in contact with several of the property owners. He has found that in 1980 when Irvin Graybill, Solicitor for the Authority at that time, was working with resolving the McAfee and Authority land swap issue, the Planning Commission made him get confirmation of land access to that area. Some of the property owners signed the agreement for a ten foot right of way but it appears that Irvin never had the agreement notarized. Scott Brouse would also like to speak with Mr. Zimmerman again. The matter will be further explored.

**Kelly Herman delinquency**-Solicitor Slivinski is going to start the process to sheriff sale the Kelly Herman property, if she does not contact the him or the Borough office by the end of the week. The biggest cost involved will be advertising the sheriff sale.

**Bruce Ulrich delinquency**-The next step in dealing with the Bruce Ulrich delinquency will be sheriff sale.

**Use of credit cards to pay bills**-Solicitor Slivinski presented information from RUpractical, which is a service for bill paying with a credit card. He suggested the Borough Administrator check into the service.

**Rules and Regulation changes**-At the September meeting, there had been a motion to change the Attorneys fees for water and sewer. Solicitor Slivinski presented copies of the changes to go in the Municipal Authority's Water and Sewer Rules and Regulations.

### BOROUGH FOREMAN'S REPORT

**Intake meters**-No further information is available at this time.

**Water Inspection by DEP**-Last week, there was a water inspection by a new Sanitarian and they seem to find all these new things they say need to be addressed. There were no violations but there were several deficiencies which need to be corrected in three years. There needs to be containment under all the chemicals. They also consider us at high risk with our finished water storage and want the Authority to have another water storage tank, so if one tank is contaminated, the other would be usable. There were no screens in the floor drains so the Borough crew took

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care of that issue, but they must be registered with EPA. The biggest item is that since it is a filter plant, she said it should be staffed as it is operated and it is operated twenty four hours a day. In discussion, everyone agreed that with a small plant, such as Middleburg has, a full time operator is not necessary. Dustin will come back with more information as it becomes available.

Motion was made by Ray Colestock to adjourn at 6:30 P.M. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch  
Municipal Secretary

**Next meeting-October 16, 2018 at 6:00 P.M.**