

**MIDDLEBURG MUNICIPAL AUTHORITY**

**August 14, 2018**

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**MEMBERS PRESENT:** Dwayne Hackenberg-Chairman, Scott Herbster, Tim Folk,  
Scott Brouse, Tyler Maneval

**OTHERS PRESENT:** Elizabeth Paige-Administrator, Dustin Zechman-Borough Foreman,  
Brian Lauver, Judy Varner, Dave Walters-Engineer

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Meeting was called to order by Chairman Dwayne Hackenberg at 6:03 P.M.

Motion was made by Scott Brouse to approve the agenda. Tyler Maneval seconded and  
MOTION UNANIMOUSLY CARRIED.

Motion was made by Tim Folk to approve the July minutes. Scott Herbster seconded and  
MOTION UNANIMOUSLY CARRIED.

**LDG REPORT**

**CFA grants**-No further information is available. It has been indicated this matter will be  
addressed at their September meeting.

**Water tank for Borough**-A water tank for the Borough has been discussed but funding is the  
issue. In order to get Well 3 on line, the tank is needed. The Authority members want to move  
ahead with this project, also realizing that some water line will need replaced, in conjunction  
with paving that is going to be done by PennDot on Route 104 in 2021.

At present, there is nothing being put in capital reserve. Elizabeth was asked to run some figures  
in accordance with the budget to see if a slight raise in water fees could be implemented to help  
in coming up with some of the funds for these projects. The need to do a timbering project would  
help the situation also.

Dave also suggested that it is time to come up with a ten year plan once again for projects that  
need to be addressed by the Authority.

**SOLICITOR'S REPORT**

**Easements for water company land in Paxtonville**-Solicitor Slivinski has sent letters and a  
copy of the plans out to the property owners involved but he has not heard anything as of this  
date. It is believed some of the property owners are confused. They thought the project was  
going to start and now it is not because of the issue with one property owner. Contact is to be  
made with that property owner again to discuss the easement matter.

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**Kelly Herman delinquency**-Another lien has been entered against the Herman property. Several years ago, there was another delinquency with Kelly but after letters from the Solicitor, she finally came and paid what was due. The payoff amount at present is \$2028.90. Solicitor Slivinski has already sent Kelly letters about the delinquency but there has been no response.

**Bruce Ulrich delinquency**- Bruce Ulrich has made a payment of \$459.25 towards several of the most recent quarters of delinquency, however with the liens and delinquency, the amount of \$4295.42 is still owed.. The judge ruled in favor of the Authority so the matter now falls back to the Authority.

It was also noted that some type of work is going on in the Ulrich building. The Central Keystone COG could go in and have the business closed down because there are no facilities but the Authority would like to attempt a peaceful resolution.

After discussion, Tim Folk motioned to have Solicitor Slivinski send letters to Kelly Herman and Bruce Ulrich to inform them that they will need to make payment in full or set up a substantial payment arrangement or the process of sheriff sale will be started on their properties. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

**Increase for attorney fees for liens**-Scott Brouse motioned to increase the lien filing to \$250.00. Attorney fees for prep work for the liens would be \$140.00 per hour. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

**Credit cards to pay bills**-More information is forthcoming.

**BOROUGH FOREMAN'S REPORT**

**Intake meters**-Dustin did not have an update on the intake meters. He is going to get another opinion.

**Norma Long sewer issue**-When all the rain occurred, the Longs had issues with their sewer line. They are wondering if the Authority can do something or can they as property owners do anything to keep this from happening? Dustin believes he may have helped her. Mrs. Long was not the only one with problems. When there is rain in the magnitude that we experienced, there are always issues. The Borough crew will be checking manholes to see if they can determine areas where a lot of water is entering the system. Dustin wants to check some things from Borough's end before doing such things as property inspections, etc.

Motion was made by Tyler Maneval to adjourn at 7:00 P.M. Tim Folk seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch  
Municipal Secretary