

MIDDLEBURG MUNICIPAL AUTHORITY

June 12, 2018

Page 1 of 3

MEMBERS PRESENT: Dwayne Hackenberg-Chairman, Ray Colestock, Tim Folk, Scott Brouse, Scott Herbster

OTHERS PRESENT: Robert Slivinski-Solicitor, Dustin Zechman-Borough Foreman, Mark Holman-Forester, Judy Varner

Meeting was called to order by Chairman Dwayne Hackenberg at 6:05 P.M.

Motion was made by Ray Colestock to approve the agenda. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Scott Brouse to approve the May minutes. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Apartment being constructed on second floor of Vinnies-Vinnie is in the process of constructing an apartment for his son on the second floor of his restaurant at 31 South Main Street. After discussion, it was decided that according to the Authority Rules and Regulations, water and sewer tap fees for the additional unit and an additional EDU for the water and sewer billing would apply. Vinnie is to be informed that he may want to have a water meter installed to the apartment so that he can keep track of the water usage, even though the Borough would be billing according to usage on the present meter. A letter is to be sent to Vinnie notifying him as such.

Easements to water company land in Paxtonville-Forester Mark Holman reported to the Authority that he spoke to Karl Zimmerman, who has decided not to give a permanent or temporary easement to the Authority for access to water company land. Scott Brouse had also spoken to Karl about the easement and felt things were moving along positively. The Authority needs to make a decision in which direction to go from here.

Solicitor Slivinski reported that he had spoken to Mr. Zimmerman's attorney and explained the Authority has no intention of development if an easement is obtained. The easement would be to access the water company land for timbering and checking the water supply.

There was discussion on the possibility of another means of access. One suggestion was a road in the area of the VFW. There is steep terrain in that area and crossing the intake would create a compromise to the water supply, which would be a big problem. There is a private road in Paxtonville and there was a question as to whether access could be gained from that area. It is a very thin black top road. Repaving that whole road and still being all the way west of the water company land would just not be cost effective. There are no easements so that puts the Authority back to square one. Every avenue discussed appears to have roadblocks and compromising the water supply is out of the question.

MIDDLEBURG MUNICIPAL AUTHORITY

June 12, 2018

Page 2 of 3

Regardless of what decision is made, the Authority wants to work with the land owners in the best way possible. After further discussion, the Authority decided not to make a hasty decision and to explore its options. Forester Mark Holman asked the Authority to keep him informed as to what they decide.

LDG REPORT

Paxtonville pump station-The contractor completed the work to the pump station last week. A final inspection will be completed and if everything is in order, a final pay request will be presented at the July Authority meeting.

PA Small Water and Sewer grants-The Commonwealth Finance Authority is scheduled to meet on the grant applications in July.

SOLICITOR'S REPORT

Report on Delinquent customers-Solicitor Slivinski has issued certified letters to Wayne Catherman, Kelly Herman and Bruce Ulrich informing them if the delinquency amounts are not paid, a lien will be placed on their properties.

A decision on the Bruce Ulrich issue has not yet been handed down by the judge. He has been sent a letter that a another lien will be placed on the property if the delinquency is not paid.

Wayne Catherman owes taxes for 2015 thru 2017 in amount of about \$1500. In 2001, the mortgage on the home was about \$62,000. If payment is not made, the matter will soon need to be addressed. (FYI-On June 13th while doing these minutes, Mrs. Catherman came and paid everything that was due.)

Kelly Herman has an \$84,000 mortgage with Beneficial as of 2002. She has paid the taxes and the sewer is over \$1600. A while back, Kelly had called and said she would be in to make a payment but never showed. The matter will be further discussed at the July Authority meeting.

BOROUGH FOREMAN'S REPORT

Pump station rehab-The pump station rehab work is complete. The pump station looks good but Dustin has not had a chance to check the manholes because they were surcharged because of all the rain we had.

Swift 911-The Swift 911 program was approved at the May meeting. The hydrant flushing, which is to occur starting June 18th, was put out on call to those on a list received from Swift. A letter is to be included with the water bills giving three options to sign up for Swift. The first option is to go to the website and use the web portal to sign up. Option two is use the cell phone

MIDDLEBURG MUNICIPAL AUTHORITY

June 12, 2018

Page 3 of 3

app and sign up. The third option is to fill out a form and send or bring it to the office.

Ray Colestock expressed his concern as to why the Authority is paying 1/3 of the cost for Swift 911 from the sewer account and 1/3 from the water account. It is believed the system will be used from the Borough's side more than the Authority's and the cost should have been divided 50/50. Dustin reiterated that almost all costs of equipment is now divided in thirds but in the past if the Borough did not have the funds for equipment, etc, the funds were borrowed from the Authority. This matter will be more closely observed in the future.

Franklin Township sewage complaints-Solicitor Slivinski reported that Franklin Township has received some on lot sewage complaints. The areas in question were not included in the Authority's Act 537 so a new Act 537 would be needed if the matter were to be explored. Funding would also be an issue. The matter was tabled at this time.

Taping of minutes-Tim Folk questioned if the minutes have to be taped. Bev explained that minutes have been taped even before she came to the Borough in 1993. It is a means to have accuracy because of issues that have occurred and there were questions as to who said what. Solicitor Slivinski confirmed that the tapes are not official records for people to come and listen to because the official minutes are the typed minutes approved by the Authority. Ray believes the tapes should be destroyed but Bev questioning the cost of purchasing tapes all the time. Bev said normally future meetings are taped over the used tapes. Solicitor Slivinski believes the easiest thing to do is erase the tapes after the typed minutes are approved.

Motion was made by Ray Colestock at 7:17 P.M. to adjourn. Scott Herbster seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary