

**MIDDLEBURG BOROUGH COUNCIL
SPECIAL MEETING MINUTES
Tuesday, January 30, 2018 @ 5:00 PM**

Meeting Location: Middleburg Borough Building, 13 N. Main Street, Middleburg, PA
Council Members: Michael Kerstetter, Heidi Potter, Judy Lynn, Brian Lauver, George Price III, Brian Swartz
Others Present: Elizabeth Paige-Administrator/Secretary/Zoning Officer, Tony Jordan-Police Chief,
Chad Thomas – Police Officer
Public Present: None

Meeting Call to Order – The Middleburg Borough Council meeting was called to order by Council President, Heidi Potter at 5:00 PM. The meeting began with the Pledge of Allegiance to the Flag of the United States of America.

Nominations for Mayor – Council President, Heidi Potter announced a letter of interest for the position of Mayor was received from Borough resident, Susan Kinney. Heidi Potter stated Susan Kinney had contacted her to inform Council that she is currently working through the last four (4) months of her working career and therefore, may not be available to attend all Council meetings during this time period. Heidi Potter called for nominations for the position of Mayor. Motion was made by Judy Lynn and second by Brian Swartz to nominate Susan Kinney for the position of Mayor. With no other nominations, the motion was carried with a vote of five (5) yeas and one (1) no.

OTHER BUSINESS:

President Heidi Potter called for an executive session at 5:06 p.m. for discussion of a personnel matter.
President Heidi Potter called the meeting back to order at 5:55 p.m.

Motion was made by Judy Lynn to approve the Contract Settlement Agreement between the Borough and the Borough Police Officers' Association as presented and second by Brian Lauver. Motion was carried unanimously.

Vice President Michael Kerstetter stated he had contacted Borough resident, Craig Rodabaugh about filling the vacancy on Borough Council. Craig Rodabaugh stated he is willing to serve on Borough Council. Motion was made by Heidi Potter and second by Judy Lynn to appoint Craig Rodabaugh to the vacant council position. Motion was carried unanimously.

Motion was made by Judy Lynn and second by George Price to adjourn the meeting at 6:00 p.m.

Respectfully Submitted,

Elizabeth Paige
Borough Administrator/Secretary