

MIDDLEBURG MUNICIPAL AUTHORITY

September 13, 2016

Page 1 of 5

MEMBERS PRESENT: Dwayne Hackenberg-Vice Chairman, Scott Brouse, Doug Hassinger, Ray Colestock, Scott Reigle

OTHERS PRESENT: Robert Slivinski-Solicitor, Dustin Zechman-Borough Foreman, Virginia Zeiber-Borough Administrator, Brian Lauver, Dave Walters-Engineer, Judy Varner, Heidi Potter(arrived late)

Meeting was called to order by Vice Chairman Dwayne Hackenberg at 6:00 P.M.

Motion was made by Doug Hassinger to approve the agenda. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Ray Colestock to approve the August minutes. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.

Water revenue for 2017-Bev explained that at the July meeting, the Authority had motioned to increase the consumptive rate for water by \$1.80 per thousand gallons, effective the first quarter of 2017. This increase was to meet the water budget for 2017. After discussion, it was determined that the increase should have been made effective the 4th quarter of 2016 so there would be revenue for four quarters in 2017, in order to meet the budget.

Scott Brouse motioned to make the consumptive rate increase for water effective for the 4th quarter 2016. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

LDG REPORT

Well project-The well project has been completed other than a few minor punch list items. There were some leaks in the pipe that were fixed today but now they have a few more. The pipes are above ground so they can be tightened. There was also an issue with a door that is minor.

LDG prepared change orders for the contractors. The change order #1 for Mid-State is to change the contract time from August 25th to September 13th. Because there had been an issue with some equipment, LDG is recommending approval of the change order so that grant funding can be drawn down. This also includes a change in the cost of \$144,353.58 for the addition of the blending system. Back when the negotiations began with Mid-State for the blending system, they estimated over \$200,000. The blending system actually cost about \$160,000 but there were some deduct items so it came in at \$144,353.58 on a time and expense basis.

MIDDLEBURG MUNICIPAL AUTHORITY

September 13, 2016

Page 2 of 5

Ray Colestock motioned to approve the change order for the contract time and the time and materials expense of \$144,353.58 for Mid-State. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

A change order for Tra Electric to change the substantial completion date to August 25 was recommended by LDG also. Ray Colestock motioned to approve the change order for the contract time for Tra Electric. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

Mid-State submitted Pay Request #6 in the amount of \$73,007.66, which is their final request. LDG recommended approval. Scott Brouse motioned to approve Pay Request #6 for Mid-State in the amount of \$73,007.66. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.

Tra Electric submitted their final Pay Request #6 in the amount of \$16,530.70. LDG recommended approval. Ray Colestock motioned to approve Pay Request #6 for Tra Electric in the amount of \$16,530.70. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

DEP has inspected the well facilities so that an operating permit could be obtained. LDG anticipates getting that approval by the end of this week or next week.

There is \$10,000 left in CDBG funds. Glenda Ruch will need to be contacted and then she will transfer that amount to the County and a check will be issued to the contractor. The rest of the amount will be paid from the bank loan.

Dave explained that less than 100,000 gallons is the limit to be pumped from the well per day. Dustin explained that the way it is set up, the reservoir and the well communicate with each other through a cellular network. There is a set point that if the reservoir gets to a certain level where the water plant cannot keep up, it will call for the well to run. It will back feed the reservoir until it is satisfied, because the set point has been reached or the well has pumped its maximum. Each day, the well will send a totalizer to the water plant which will tell how much water has been withdrawn from the well and the blending system. That has to be used with the calculations for the water reports.

Well testing-Dustin explained that Chase from LDG had set up a plan with DEP as far as temporary discharge with the well, now that it will be going through the plant. The bottles for sampling were received today and sampling will be done next Tuesday, Wednesday and Thursday.

Small water and sewer grant-LDG has started the surveying work for the water line extension project on Route 104 and part of Paxtonville Road. The field crew should finish up tomorrow.

MIDDLEBURG MUNICIPAL AUTHORITY

September 13, 2016

Page 3 of 5

Once the base map is obtained from the surveying crew, LDG will then start with the design work for about 3800 feet of water main replacement. The anticipated cost is a bit more than \$500,000. When the design is done and the grant applied for, the project may need to be scaled back. LDG is shooting for October 31st because the permits need to be in hand for the grant but the design must be done no later than November 11th. The grant application is due October 31st. A resolution by the Authority, agreeing to pursue the grant funding, must be included with that application. The resolution will be ready for the October Authority meeting. There has been communication with Phil Dunn from Senator Gordner's office concerning a letter of support for the Authority and there will also be communication with Representative Keller's office.

Dave prepared a Scope of Work and agreement for the water line replacement. The design is about \$48,415. That includes field work but no easements. There will most likely need to be some easements required but the number is unknown so there is no cost available for that. It is almost certain there will need to be easements on Paxtonville Road so there is no disturbing to the new paving, which was recently done. The right of way on Route 104 is 33 feet so that area may also require easements for the water line project. When the field work is done, more information on easements will be available. Putting the grant application together is estimated to be \$2500 to \$3000.

If the Authority does not get the grant, the paperwork could be put on the shelf and it could be used at a later date. Some of the permits would need to be redone or extended but that should be about it. If the Authority does get the grant, the amount would determine the extent of the project. Ray Colestock motioned to have LDG proceed with the design and the grant application phase services in the amount of \$51,415. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

Paxtonville Road Pump Station-LDG is projecting the work to rehabilitate the Paxtonville Road Pump Station to be \$90,000 to \$100,000. It would involve a lining and working on the pumps and some of the manholes approaching that pump station. The cost would be around \$19,000 for LDG to get the project ready to go out to bid. At this point, the item was tabled because the project would not get done this year.

Updating the water model-There had been discussion about updating the water model. Dave projects that it will cost about \$9,000. It is a good tool but with the Authority's financial situation, it is not justified at this time.

Manhole deterioration-A few years ago, manholes had been rehabilitated by Terre Hill. Eight of those have failed and LDG has been after Terre Hill to come back and fix them. They keep putting it off so LDG got a proposal from another company to do that work at approximately \$35,000. Dave would like to have Solicitor Slivinski write a letter to Terre Hill, stating that another proposal has been received and they have ten days to get back with a schedule to come and get the work completed or the other contractor will be doing the work. Dave did not know if

MIDDLEBURG MUNICIPAL AUTHORITY

September 13, 2016

Page 4 of 5

the Authority could back charge Terre Hill at that point. Solicitor Slivinski stated that it would depend on what was written into the original contract. Dustin said the warranty is for ten years and it has been two years since the work was done by Terre Hill. One of the manholes had even failed not too long after the work had been completed. One of the liners in a West Market Street manhole has collapsed and the Borough crew cannot access the manhole. Dave and Solicitor Slivinski will work together to resolve this issue.

Solicitor's report

Kissimmee tap fees-Solicitor Slivinski reported that he presented paperwork to Bev to get signatures, following last month's decision to change the Kissimmee tap fees.

Access to water company land-Solicitor Slivinski is going to send letters to the property owners involved so they may possibly attend the October meeting. Bev reported that Tim Folk could not attend tonight's meeting but his opinion expressed that it is time to move on with this matter.

Borough Foreman's report

Water plant proposals-Dustin Zechman, Borough Foreman, presented two proposals for the water plant. One is for an additional gate. The chemical supplier has a real hard time backing through the current gate and cannot get back to the building. For a twenty foot slide gate six foot high, the price quote is \$5,175, which includes the installation. The driver who delivers the chemicals keeps bringing the issue up and says there will be a time when he will no longer bring the chemicals to the water plant.

The second proposal is to replace an original section of fence around the reservoir. It involves 272 feet of six foot high chain link fence with posts, The current posts are old telephone poles and the fence is falling in. A few months ago, someone dumped needles, bottles and cans in that area and lit them on fire in the woods. It was all on camera and the State Police got the person or persons who did it. The price quote for the fence is \$4,519, which includes removal of the old fence and installation of the new. Dustin stated that the gate is the most important at this time.

Ginny stated there is \$119,000 in the Timber Fund and that was to be used for water improvements.

Ray wondered if Dustin could get a price quote on a ten foot fence. Dustin reminded everyone that would change the price quote on the gate also. He was directed to get a price quote on a ten foot fence and gate or an eight foot fence with barbed wire. It was decided to wait till the next Authority meeting to make a decision. If the whole fence is done, another gate is needed for the area where sludge hauling takes place.

MIDDLEBURG MUNICIPAL AUTHORITY

September 13, 2016

Page 5 of 5

Water restrictions-Dustin informed everyone that as of Tuesday, Middleburg was put on voluntary water restrictions.

Doug Hassinger motioned to adjourn at 6:50 P.M. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary