

MIDDLEBURG MUNICIPAL AUTHORITY

March 8, 2016

Page 1 of 3

MEMBERS PRESENT: Charles Zechman-Chairman, Dwayne Hackenberg-Vice Chairman, Doug Hassinger, Ray Colestock, Scott Brouse, Scott Reigle, Tim Folk

OTHERS PRESENT: Dustin Zechman-Borough Foreman, Brian Lauver, Dave Walters-Engineer, Robert Slivinski-Solicitor, Judy Varner Virginia Zeiber-Borough Administrator

Meeting was called to order by Chairman Charles Zechman at 6:00 P.M.

Motion was made by Doug Hassinger to approve the agenda. Dwayne Hackenberg seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Dwayne Hackenberg to approve the February minutes. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

LDG REPORT

Well Project-A preconstruction meeting for the well project was held earlier today. Dave did not attend the meeting but heard from Chase Kelch there had been considerable discussion on the additional work and the time line for the contract. Chase distributed plans for the blending system and there will be change orders for the additional work with the electrical and general contractors.

DEP is promising LDG the DEP permit in the next one to two weeks. Construction can then commence.

Dave believes Representative Fred Keller should be contacted to see if he can be of help in expediting the DEP permit.

Well testing-With Dustin being very busy at this time, testing the wells at the reservoir has not be done.

Source metering-The Borough Maintenance Crew has completed the installation of the metering manhole. The metering equipment has not arrived.

Water Allocation Permit-The Water Allocation Permit Compliance Report has been submitted to Karen Unruh at the DEP office in Harrisburg. The Water Rationing Plan, Unaccounted for Water Study scope of work and an update on the status of the New Source Study were submitted to John Hamilton at the Williamsport office of DEP.

MIDDLEBURG MUNICIPAL AUTHORITY

March 8, 2015

Page 2 of 3

Water Rates-LDG is going to review the water rates and where the Authority is in terms of revenue, expenses and anticipated expenses. It will then be determined if a rate increase is needed. Tim Folk questioned if that was what had been decided at the last Authority meeting. Dwayne Hackenberg felt it had been a discussion but it was not stated, it had to be done. He felt the information had been taken to the Council meeting as if the Authority wanted to do it and it was only to be an exploration into the matter for future reference.

Grace Covenant Transitional Housing- Dave did not have it in his report but he questioned if there had been a decision on how many EDU's to charge Grace Covenant. Ginny stated that at the last Authority meeting, it had been decided to charge for three EDU's.

At that point, Solicitor Slivinski informed the Authority that Grace Covenant does not own the building in question. It is still in the name of Woodland Community Church, which no longer exists, so by merger it is part of Grace Covenant Community Church. The agreement with the Authority says that after two years, there is the option to review the records and depending on the water usage reaccess the EDU's. They would then pay for additional tap fees also. Solicitor Slivinski wants to get the paperwork in the correct name of the owner of the building so he can record it. If the building were sold, the new buyer would get the building and if two years down the road the Authority wants an increase in EDU's, the buyer would then be aware of the fact. Ginny explained that Grace Covenant Community Church has assumed the debt load for buildings by means of a board vote but nothing has been changed on paper so it is important that the Authority has its agreement on paper.

Solicitor Slivinski also discovered a sewer line easement for the Grace Community Church down by Café Lane done in 2012. He has prepared an easement with the correct name of Grace Covenant Community Church on it. This matter will be resolved while completing the EDU agreement with Grace Covenant Community Church. It is the Authority's sewer line, so it is important to have the correct name on it.

Tim Folk motioned to approve the EDU contract presented which was sent to Alan Potter for his signature. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

Solicitor Slivinski explained that with the contract in place, if after two years it was determined the water usage is less, the Authority could keep the EDU's at three or increase the EDU's if the usage is more than the amount determined for gallons per day. Bev stated that she is getting ready to bill for January, February, and March 2016 and wondered when she should start billing for the three EDU's, now or when the transitional housing is opened. The Solicitor and Borough Administrator agreed it should be billed with this quarter because there is an agreement that states three EDU's are already in place.

Tim Folk asked how the church is billed. The church, the other building and the former restaurant building are each billed an EDU.

MIDDLEBURG MUNICIPAL AUTHORITY

March 8, 2016

Page 3 of 3

Metering equipment-Ray asked Dustin if the deadline date will be met for the metering equipment. Dustin said the deadline was Sunday so "no" but on the bypass requirements, the deadline will be met. Some of that equipment is on order and should soon be here. Karen Unruh from DEP has been working with Dustin on submitting reports, so it should not be an issue. The flume is installed but information is not being recorded at this point.

Marking water company land-Dustin Zechman, Borough Foreman, has determined that the issue with the McAfee cabin being on Water Company Land was resolved. It was done through a switch of land. Dustin called Forester Mark Holman but has not had a chance to talk to him but a time will be set for anyone to go with them to determine boundaries and mark them. The markings are there but are faint and Dustin does not know what the markings stand for so he is waiting on Mark's help.

Scott Brouse informed everyone that timber prices are falling but Dustin feels that if the boundaries are marked, the Authority will be ready to plan a timber sale. Scott Reigle asked if the timber had been evaluated in that area. Dustin said that Mark had checked it but he said it was only of value if the Authority gained entrance through Bruner Springs. Tim Folk, Scott Brouse and Doug Hassinger expressed interest in going with Dustin and Mark to check boundaries.

Drawings for well site-Ray Colestock asked Dave Walters if he had given drawings to the Borough for the well site, which included the building, landscape, etc. Contracts drawings, which contain all that information were sent to the Borough. Dustin has two sets and he will bring one back to the office.

Blending the well water and surface water-DEP is okay with the blending aspect of the well water and surface water. Dave still wants to discuss one aspect of the blending with them. DEP wants blending at a 1 to 1 ratio, which is not needed. They were requiring a conductivity monitor but finally backed down on that item, which saves about \$5000. Everything is being done to get the permit so the construction can be started.

Pumps for the well project-The contractor is concerned about ordering the pumps ahead of time, just in case an issue would come up with the project, but they need to be ordered so they are available when needed. Getting the pumps cannot hold up the project because time is of the essence. After discussion, it was decided to work with the contractor in the best and most time efficient manner to get the pumps, so they are available when needed. Dave will address this issue with the contractor.

Motion was made by Dwayne Hackenberg to adjourn at 6:39 P.M. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary