

**REGULAR MEETING MINUTES
OF THE MIDDLEBURG BOROUGH COUNCIL
Tuesday, May 13, 2014
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- LOCATION OF MEETING: Middleburg Borough Building, 13 North Main Street, Middleburg PA
- COUNCIL MEMBERS : Roger Snook-President, Donald Zechman Jr.-Vice President, Natalie Riley, Michael Kerstetter, Heidi Potter, William Hostler, James Shull
- OFFICIALS PRESENT : Virginia "Ginny" A Zeiber-Administrator/Secretary/Zoning Officer, Mayor Ronald Renshaw, Tony Jordan-Police Chief
- OTHERS PRESENT : Jeremiah Runkle-Solicitor, Amy Stoak-Law Clerk, Dwayne Hackenberg-Fire Chief, Judy Varner-Employee, Brian Lauver-Resident

Meeting Called to Order - The Middleburg Borough Council meeting was called to order by Roger Snook at 7:40 PM and began with the Pledge of Allegiance to the Flag of the United States of America.

Agenda - Roger Snook requested approval of the May 13, 2014 Agenda as presented. A motion was made by Natalie Riley and seconded by William Hostler approving the Agenda as presented. MOTION UNANIMOUSLY CARRIED.

April 8, 2014 Minutes & and April 22, 2014 Special Meeting Minutes - Roger Snook asked for a motion to approve both sets of Minutes as presented. A motion was made by Natalie Riley and seconded by James Shull approving the Minutes as presented. MOTION UNANIMOUSLY CARRIED.

Bills & Financial Statements through May 13, 2014 - Roger Snook asked if there were any questions on the financial statements or bills and if not requested a motion to approve them. A motion was made by Michael Kerstetter and seconded by Natalie Riley approving the financial statements and payment of the bills as presented. MOTION UNANIMOUSLY CARRIED.

PUBLIC COMMENTS:

Amy Stoak - Jeremiah Runkle introduced Amy Stoak as a Law Clerk currently working in his office. Amy just completed law school at Weidner University.

Town Meeting - DCED - Natalie explained she had attended the Town Hall Meeting sponsored by the Snyder County Commissioners in Selinsgrove on April 10th. One of the things she brought up at the round table was the Silk Mill questioning if there was any State money available for private owners to assist with building demolition. She left several messages for DEP representatives but was unable to make contact with anyone. She got a hopeful feel that maybe in the long run something could be done about this. Representative Fred Keller was there and said the Silk Mill people approached him about a year and a half ago requesting State assistance and at that time he was told there was nothing available. The round table suggested there may now be something available but it has to do with land recovery. As previously discussed, the Borough does not want this property as they do not have the money to demolish it and the Silk Mill does not have the money to demolish it either. Natalie received an email from Clyde (Champ) Holman, Deputy Secretary for Community Affairs Development (DCED) yesterday. The Commissioners and Representative Keller were quite pleased so maybe the Borough will be able to work with the County and the State to find money to demolish this building.

PENNDOT Outreach Meeting - Michael Kerstetter explained he recently attended a PENNDOT Outreach Meeting. The only project that had any bearing with Middleburg Borough was the bridge replacement on the New Berlin Highway. The main construction, which is intended to be a precast box, will not begin until July - August. Jeremiah asked Michael if PENNDOT was going to detour the traffic during the bridge replacement. Michael said there would be a detour most likely throughout the entire project. The detour will take traffic through Globe Mills, etc., however and local people who know the back roads will most likely be able to find shorter routes. PENNDOT tries to direct their detours onto State roads because of concerns for wear and tear on municipal roads.

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Sidewalk Complaints - Michael said he finally was able to locate the correct house for John Wetzel who had previously complained that there were several damaged sidewalks along West Market Street and asked that Council mandate their repairs. Michael spoke with John's wife, however, he was unable to speak directly with John as his wife said he was sleeping. He told John's wife on several separate occasions to have John call him to discuss this situation and even provided his personal phone number. John's wife made the statement that when John gets up she would bring it to his attention again but if Michael did not hear from John, that means he would be letting the situation go at this time. John's concern was that due to the damaged areas he was unable to safely operate his wheelchair. Michael said he did see some sidewalk concerns but was not going to knock on every door. He wanted specifics from John. There are some utility poles located within the sidewalk areas that narrow it down so that a wheelchair may not be able to pass. Michael asked Jeremiah, "If no one hears back from John Wetzel after this, is this the extent the Borough is required to go?"

Jeremiah felt it was very responsible of Michael in the way he responded to John Wetzel's concerns and if they don't reciprocate, there isn't much more he can do. The other thing would be if there are sidewalks with a tolerance of more than 1/4", as stated in the Borough's Ordinance, the Council has to decide to what extent they want to enforce. He cautioned that if Council takes action in one or two situations, then they need to do the same for everyone. This does not mean they all need to be addressed at one time.

Michael said he will go back and try to address each issue and correct it. If the committee starts walking the streets, which he has already done, they will find out this will be a never ending process. He has taken notice that other Boroughs are the same in that their sidewalks are in similar conditions. Michael felt a more reasonable sidewalk tolerance would be 1 inch as opposed to the current 1/4 inch.

Regarding the sidewalk concerns in the area of the Middleburg Pharmacy on East Main Street, Pauline Bachman's sidewalks have been taken care of, the Pharmacy's are repaired, and the Hotel Middleburger has taken care of most of theirs, however, they still have some that are raised.

Sesquicentennial Advertisement - Heidi Potter noted the advertisement for the events for the 150th year anniversary of Middleburg Borough should be published in the newspaper either this week or the next week.

William Hostler - New Residence - William explained the house they are currently renting has been sold. They had been looking for a new place to live, hoping to remain within the Borough, and ended finding a rental only three houses down from their current residence. The new location will be 408 Grand Street. He explained there will be a period of time during the transition that they will be without phone and Internet services so he will catch up with everything when it becomes available again.

Donation for Flowers & Christmas Decorations - Natalie noted that the Women's Club had donated \$75 for flowers to be planted at the bridge and \$50 for Christmas decorations. She asked Dustin if the Borough employees would have time to plant the flowers this year. She said if they are too busy, to let her know, as someone will have to find an organization willing to do it. Dustin felt the employees would be able to make time to plant the flowers.

Minimum Fine Ordinance - Jeremiah explained it would make sense to review all of the ordinances that would be impacted by the minimum fine ordinance and make decisions about them individually regarding what the most appropriate minimum fine would be for each offense. While working on this, he created a cut and paste word document that is about 30 pages long. One of his staff members has actually been working on it so he has not had a chance to look through it himself. This could be approached in two ways. All of Council could go through the 30 page document and make some decisions, or he can go through it and make some suggestions and then Council can review and tweak it. It is in a very rough draft form at this time. The language has been pulled from all sections where fines have been established and given a heading or a summary so we know what it relates to.

Natalie made a motion for Jeremiah to be the one to review the document from a legal aspect, as he knows what he is reading. He can then present the recommended document to Council for their review. The motion was seconded by Heidi Potter. MOTION UNANIMOUSLY CARRIED.

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Signage Section of Zoning Ordinance - Jeremiah noted there is nothing new regarding updating the signage section of the Zoning Ordinance other than additional committee meetings have been scheduled. The first committee meeting is Thursday, May 15th at 5:00 PM and the second meeting is Monday, May 19th at 5:00 PM. This is a project that is a work in progress and not something that is completed overnight.

Real Estate Tax Collector Issues - Jeremiah explained he had sent a letter to Tax Collector Fay Hood soon after the April Council meeting. In addition he spoke with her for about 45 minutes on the phone. He encouraged her to seriously consider deputizing someone as a tax collector. She can do that with the consent of the taxing districts and her surety company. She did not realize she could or should do that. Given her situation, deputizing someone would make a lot of sense. Effectively she is trying to get her job done by using others to help her but she is not doing it lawfully. Jeremiah recommended she do it lawfully and she seemed receptive to that suggestion. He asked that she give Council some sort of update in writing as to where she is in this process prior to tonight's meeting, however, she has not done this. She needs to contact her surety company and see if they would be willing to issue a bond to whomever she wishes to deputize. She also needs to get approval from the County and the Borough. Jeremiah gave her his opinion that he doubted she would get much resistance from the Borough as they would most likely be very receptive to her deputizing someone to help with tax collection duties, as long as they are bonded. Right now Fay is not getting around real well due to health reasons, so she and her husband got a handicap accessible van. When she has tax hours, she and her daughter-in-law drive the van down to the former office of Irvin Graybill and Fay sits in the van and the daughter-in-law tends the office. If people have questions for Fay, her daughter-in-law sends them to the van for answers. Although it is somewhat impressive that Fay has gone to all of these efforts to make it work, none of it is legal. She really needs to deputize someone. The Borough cannot force her to hire a deputy but they can file a claim with her surety company, if Council feels they need to do so. The Borough can also fine her for not submitting her reports and payments regarding tax money received in a timely manner. Jeremiah felt it was a good idea to give her time to see if she would pursue deputizing someone. Any wages paid to the deputized individual are required to be made from the tax collector's salary. The deputy has the power to do everything the tax collector is allowed to do. Fay's surety company is the only one who can force her replacement by petition of the court. Jeremiah's letter to Fay, following the last Council meeting, gave her until this meeting to inform the Borough in writing what steps she has made to correct her illegal actions. To date nothing has been reported.

Natalie asked if the Auditor was hung up waiting for Fay to do something. Ginny noted the only thing she knew of was the return of a letter sent yearly to Fay basically asking for her figures at the end of the audit year. The Auditor sent the letter to Fay a second time, in case she lost the first one, and Ginny sent her a copy too. Fay has yet to respond.

Mayor Renshaw asked if the Commissioners were concerned about Fay's situation. Jeremiah said he has not spoken to any of them or anyone in their office but he surmises they are far less concerned because the amount they receive is such a small number by comparison to anything else they are getting in. Just to be clear on Fay's obligation, she is required to submit all money collected by the 10th of each month. This money needs to be submitted monthly whether it is \$1.39 or \$11,000 along with a report. Jeremiah believes that Fay feels there is a spring tax bill and most payments come in around the discount time so she waits and whatever she gets in she sends all at one time. That is not how it is supposed to work.

Following additional discussion, a motion was made by Natalie Riley and seconded by Heidi Potter that all tax money and reports must be received by the 10th of each month, and that Fay needs to submit a letter to the Borough by May 31st indicating her progress regarding the deputizing of an associate. Otherwise, the Borough will be forced to contact her surety company and fines will be imposed. MOTION UNANIMOUSLY CARRIED.

Jeremiah read from the tax collector law that fines for non-submission of taxes and a statement are \$20 per day for the first 6 days that a statement is delinquent. That is followed by \$10 per day for each day thereafter with a cap of \$250 per statement. Saturdays, Sundays and holidays do not count as days, just working days. The surety can actually take over the tax collection duties if necessary.

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Reliance Hose Company Report - Dwayne "Butch" Hackenberg presented the Reliance Hose Company report for April. Sunday they had their Mother's Day dinner and it went well. Last week they had their golf tournament and they also did well with that. Memorial Day dinner is coming up as well as a Father's Day dinner in June.

Screen at WWTP - Dustin explained that Parkson has completed the rebuilding of the screen at the WWTP. During the rebuild they ran into an issue with the compactor. The body was worn out and that caused an additional cost of \$12,500 for a new body. They are now waiting for Parkson to return to complete the rebuild of the rotopress.

Boat for WWTP Plant - The Authority approved the purchase of a small boat so the maintenance crew is able to repair equipment located in the middle of the sewage ponds.

Photo I.D.'s - Dustin explained the maintenance crew now have their photo I.D.'s taken at the 911 Center.

Radio Read Meters - Dustin explained the Authority approved the purchase of radio read water meters. The maintenance crew will start by replacing at least 50 per year.

Flathers' Sump Pumps - Ginny explained she received a complaint from John Jordan, who lives on East Market Street and East Willow Avenue, about the Flathers' sump pumps saturating his yard. She displayed a copy of the parcel map from the County to show the area John was referring to. The map appears as though it was originally intended, when the Borough was originally laid out, to extend North Shuman Street across Middlecreek, however, that never happened. John claims the Flathers have 4 sump pumps that dump onto his property into a manmade ditch. John requested if the ditch is the Borough's property, that the Borough dig a new drainage ditch to relieve all of the water.

Dustin said he visited the site today and took photos which he did not bring with him to the meeting. He said it is pretty soggy down through there from the sump pumps to the creek. While they were there, they witnessed four sump pumps that come out of one location turning on and pumping water into the ditch at least every minute.

Ginny asked the Solicitor if the Borough needed to address this issue with the Flathers or if it was something between the two property owners to work out.

Jeremiah asked if the area in front of John's house was ever opened, paved or maintained by the Borough. Dustin said Nolan told him that years ago he remembered when he was a kid people would drive through the creek at that location to get to North Shuman Street or wash their vehicles in the creek. It was determined that the street was never actually opened by the Borough. Jeremiah added the Borough legally has 21 years to open a street and then it is deemed abandoned. The rights to that road would then revert to the adjoining property owners. The entire town could petition the Borough to open an abandoned street and that would be the only legal way to open it. There are other private easement rights to people in that neighborhood, but not the Borough. If it was originally laid out as a Borough street when the Borough was created, then there is an argument that everyone in the Borough are subject to easement rights and they could go driving through there if they wanted to. Almost like if you had a right of way through a field lane. This would apply even if the Borough has not opened it and no longer has the right to open it. Most people don't know that and it is actually a nightmare if people start doing it. Unless those rights are extinguished, they continue to exist. At this point the Borough does not have the right to open it. The area is currently cared for as lawn.

Everyone agreed the Flathers need to redirect their sump pumps so they no longer saturate the Jordan's yard. Jeremiah explained this is a private issue between two property owners and they need to work it out. Dustin recommended he explain the situation to John rather than John receiving a letter from the Borough.

Dustin explained that the ditch was dug years ago by Nolan Jordan, who is John Jordan's uncle. It was thought he most likely did it as a favor for John back then. Jeremiah asked, "If the ditch happened to fill up, whether it did so naturally or if someone filled it, would it cause a water problem for the Borough on a Borough street?" Dustin said it might cause some ponding on the road but nothing too drastic. Jeremiah said if the filling of the ditch created a situation for the Borough that was unacceptable, then the Borough would have an interest in keeping the swale open.

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That would still not give the Borough any rights to that area, but it may give the Borough a reason to ask the adjoining property owners if they mind if the Borough keeps the swale cleaned out so storm water run off can travel down through there. Should this become an issue, the Borough may want to consider getting an easement from the property owners that says they can direct storm water down through the ditch. This is a totally separate issue from the original question about the sump pump water saturating John's yard. The difference is there is water coming from the street that also travels through that swale in addition to the Flathers sump pumps. Dustin noted from the street all the way to the sump pumps is completely dry and then after the pumps to the creek it is saturated. If the Borough had an easement for stormwater and the Flathers water was causing a problem for the Borough, then the Borough would have the right to tell the Flathers to keep their water out of their swale, just like John Jordan now has the right to do so.

The legal information given by Jeremiah assumes that the Borough does not actually own the paper street outright and there is no deed conveying the rights on the street to the Borough. Since it was never opened by the Borough, the rights would still revert to the property owners.

It is suspected that both of these property owners may attend next month's Council meeting. Jeremiah noted that John is the only one the Borough needs to respond to and Dustin will inform him of the conclusion.

Middleburg Summer Concerts - Ginny explained she had received a letter on plain paper with no letterhead from Sue, Manager of the M & T Bank, listing several proposed summer concerts and requesting donations toward paying for these groups. Sue asked Ginny to put the information on Middleburg Borough letterhead signed by the Mayor as she was fairly certain she could get some donations from the bank for these events. Over the years Ginny has run into situations where she was told not to put certain things on Middleburg letterhead so she was checking to see if it was ok to do so for this situation, especially since it asked for a donation. Ginny read the letter aloud to Council. Both the Solicitor and Council unanimously agreed it would be fine to put the letter on Borough letterhead. Note was made these events have nothing to do with Middleburg's 150 year celebration. The band events are something generated by Mayor Renshaw.

Police Report - Police Chief Tony Jordan read from the police report for the month of April.

Larson Design Group Report - Natalie explained all Council members and the Mayor have been given copies of the engineer's report to date. David Walters, Engineer, will be submitting a request for a grant for a new emergency generator for the water plant and to replace the pipe coming out of the reservoir which will increase the diameter from a 6" pipe installed in 1903, to a new 10" pipe. Someone from Larson will be hand carrying the paperwork to Harrisburg on Friday, since that is the deadline for submission. The grant amount available is \$140,000.

Personnel Committee - Natalie explained an executive session would be held toward the end of the Council meeting.

Street & Sidewalk Committee - Michael Kerstetter noted he has two items to present. Ray Colestock brought a concern to the committee's attention and Michael thought Ray might attend tonight's meeting to discuss his concerns. The first concern was that Dustin Zechman was rebuilding his down spouts, replacing what already existed, and draining the water onto the edges of the road the same as before. Ray felt Dustin was putting water where it may cause problems. Michael checked the drainage areas during a downpour. The drainage on the south side of Stahl Street is difficult, as the property east of Dustin, the Tittle property, does not keep their swale/drainage ditch cleaned out. Natalie also took a look at Dustin's storm drain situation during a downpour and she and Michael discussed the situation. Natalie informed Ray that Dustin is located in Franklin Township and his side of the street is Franklin Township and therefore not the Borough's responsibility. She felt Dustin did nothing wrong especially because he was simply replacing old worn out pipe with new in the same location where the former drain pipes had been located. Natalie explained to Ray and his wife that this situation is mute for the Borough under these circumstances.

Michael continued that the second issue was Ray's concern regarding the parking of a utility trailer along Stahl Street adjacent to Dustin's property. Again, once Ray was informed this area was located in Franklin Township, it was no longer a concern for the Borough.

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Michael asked Tony Jordan if this was a situation where it would be illegal for the licensed trailer to be parked against traffic. Again it was noted this was in Franklin Township and not a concern for the Borough.

Paving of Streets - Michael Kerstetter expressed his thanks to Donald Zechman Jr for typing and distributing a list of streets in need of upgrading at the last minute for tonight's meeting. The streets on this list are in need of being repaved and are somewhat in priority order of need. Dustin has already talked with a PENNDOT representative about the difference in cost between oil and chip and base repairs and he said we could just lump these together. The municipal services representative from PENNDOT is scheduled to visit Middleburg Borough and one of the committee representatives will go with him to review these streets. Hopefully by the next meeting this committee will have some costs to present for approval. Michael noted there is approximately \$85,000 in the PLGIT State Liquid Fuels Account that can be used for these streets.

Natalie explained there are several line items in the budget that look like they may have some money left over so it is possible there would be around \$5,000 in excess to put toward street repairs. She felt this would not impact the total budget. Ginny noted the backhoe amount of \$10,000 was budgeted to be taken from Liquid Fuels and she just recently moved it to the PLGIT Backhoe Savings account. That means the liquid fuels amount is now \$10,000 less than what is shown on the monthly PLGIT report.

Michael asked that Council members take a good look at the list of streets and give the committee members their thoughts on the street paving situation.

Natalie asked Michael if the oil and chip procedure would require sun to bond the products. She wondered if this was a concern these days or if that had changed. He said it was a concern, however, that work would be scheduled during the heat of the summer so the oil sets up properly. He added that some of the work done several years ago is cracking and creating potholes, so those areas should be made a very high priority because of the porous material that was used.

Dustin explained that the Roush residence is located on the approach of Thomas Avenue when you come off of Rt 104. During heavy rain events stormwater runs off of the street into their house, so the Borough crew put Asphalt curbing along the problem area to keep the water from going onto their property.

Natalie explained that in front of Neil's Garage water pours across Rt 522/East Main Street during rain events creating a sheeting effect heading downward. She feels this creates a liability issue especially during freezing weather. Since it is a PENNDOT road, she recommended they should be made aware of this situation. Dustin said the roadway needed resurfaced to direct the water toward the curb rather than out across the street. Michael said the street committee will be sure to make PENNDOT aware of this situation. Ginny explained the water is coming from a sump pump that is located within the curbing and it shoots the water across the street. Dustin added that even when the Fire Company washes their vehicles the water travels across the same way.

Michael noted they would bring this situation to PENNDOT's attention which should add credibility to the fact that the Borough is doing their job and if a problem has developed they have been informed of it. Natalie stated that PENNDOT has a rule that no one can discharge water from gutters or sump pumps onto their streets. That rule was initiated in November of 1996. Note was made that there are many storm drains coming from private residences draining directly onto PENNDOT roads, especially along Rt 522 through the Borough.

Budget Committee - Natalie stated the budgets are in good shape at this time.

Parks & Recreation Committee - Heidi Potter said progress is being made on the Charles Park project. Roger said it really looks nice now at the Park. Dustin added they are taking tree stumps out where the retention pond is going to be placed to get that area ready. Once it has been cleared out, Mid-State Paving is coming to shoot some grades and layout the pond for them. They are also waiting on Bill from Playground Pros to mark out the post holes and supervise the installation of the new equipment. There are two more benches, a handicap accessible picnic table and a small swing set waiting to be constructed in the park. Dustin noted that squirrels have been chewing right through the waste cans and pulling the trash out.

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UNFINISHED BUSINESS:

Amended Personnel Manual - Roger reminded Council they had all received a copy of the amended Personnel Manual in their Agenda packets and asked for a motion to adopt it. A motion was made by Michael Kerstetter and seconded by Natalie Riley to adopt the Personnel Manual as presented. MOTION UNANIMOUSLY CARRIED.

Natalie stated it is recommended that Council review their Personnel Manual every two years when new members come on the Board. There may not be any changes, but at least it will have been reviewed as recommended.

Donations for the Middleburg Pool - Michael Kerstetter said he had gotten in touch with Steve Bilger who is on the Board for the Middleburg Area Recreation Committee. The question was raised as to whether the pool is nonprofit. They are not, but Steve gave him some numbers that it is considered. They are 501C4 or a 501C3 and the C3 would designate a donation to a project. In other words, the donation would not go to the Recreation Association as such, it would go directly to the pool for their funding and any projects they need to have done. Steve stated that last year they lost upwards of \$10,000. The Recreation Association itself is continuing conversation along the line of if they continue to lose money, they may choose to backfill the pool and move on. Michael feels too many youths would be short changed and although the pool is located in Franklin Township, it still provides nice recreation for the youth who live in the Borough. He suggested a donation in the amount of \$1,000. Ginny noted this donation would have to come out of the general fund unless the Authority Board was approached to donate from the water and sewer funds.

Natalie explained that once the Borough starts donating to entities such as this, it opens things up to other like groups. She said she was not comfortable about how the tax payers would feel about a donation to the swimming pool. She asked that the issue be tabled again until the next Council meeting to allow everyone to think about it.

Michael said that membership with the Middleburg Pool is considerably less than at the Selinsgrove Pool and he knows that to be a fact. He said Middlecreek Township and Franklin Township already donate to the pool.

Natalie informed everyone that when Tom Hackenberg was on Council, he stated there was no place in town for kids to ice skate other than the lake. Where she grew up several fire companies would come and fill the foundation area of an old mansion and kids could skate there and they used it all the time.

It was decided to wait until the next Council meeting to make a decision on this request. Natalie asked Michael to find out how future memberships look as she does not think it would be a good idea to donate to something as a Band-Aid for an extra year or two and then have the pool close. She asked Council to think about whether they want to do that, keeping in mind it is tax payer money. As an FYI Tony Jordan stated that McClure's community pool is supported by a community chest that earns money that supports their fire company and another organization. Membership to their pool is free.

NEW BUSINESS:

Replacement Windows for the Borough Building - Ginny explained she had sent letters to three local contractors regarding the remaining 15 replacement windows: Zechman's Construction, Cam Shaffer Construction, and Good's Construction. These 15 windows will complete replacement of all of the windows except for the basement.

Bids were received as follows:

Zechman's Construction	\$6,960.00
Cam Shaffer Construction	\$5,314.00

No response was received from Good's Construction. Both bids were based on the same type of windows that were used before.

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Natalie asked the Authority Board if they would be willing to contribute toward the cost of this project from the water and sewer funds with the idea it would create a savings on the cost of heating oil. They asked that she get back to them with the cost and then they will decide. She will present the cost to the Authority at their June meeting.

A motion was made by Natalie Riley and seconded by William Hostler to hire Cam Shaffer Construction to replace the remaining 15 windows in the Borough building as bid. MOTION UNANIMOUSLY CARRIED.

Cleanup Day Hauler - Ginny explained she sent letters requesting bids to three garbage haulers, Hometown Disposal, Cocolamus Recycling Center and Fisher's Disposal. The only bidder was Hometown Disposal at \$250 per pull, \$58.50 per ton, and two packer trucks at \$250 per ton. These are the same rates as last year.

A motion was made by Natalie Riley and seconded by Heidi Potter to hire Hometown Disposal as presented. MOTION UNANIMOUSLY CARRIED.

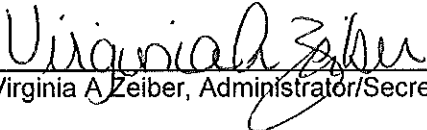
EMS for Children's Day Proclamation & EMS Week Proclamation - The correspondence states this week is an opportunity to recognize pre-hospital and hospital EMS practitioners for the many hours they spend training and delivering care to the residents of and visitors to our communities. After a short discussion on this situation it was decided to pass on it. Ginny noted she had sent this information via email to Butch Hackenberg in case he had any comments on it, but he did not respond.

Executive Session - Council went into executive session at 9:25 PM to discuss personnel issues. The session ended at 10:50 PM. Ginny stated, "As a result of the executive session no formal action was taken and further direction will be given to the labor attorney."

Personnel Committee Change - Roger Snook noted as President of Council he was removing Ginny Zeiber from the personnel committee and replacing her with James Shull. Ginny thanked him noting she is extremely bogged down with work at this time.

Adjournment - A motion was made by James Shull to adjourn. The motion was seconded by Heidi Potter. MOTION UNANIMOUSLY CARRIED.

The meeting adjourned at 10:52 PM.


Virginia A. Zeiber, Administrator/Secretary

Holman, Clyde (Champ) (cholman@pa.gov)
To: 'davenatriley@msn.com'
Cc: Geiger, Ed, Hutzel, Beverly, Ross, Gwen

Thank you for contacting me. Would the Middleburg Council consider putting a park in its place? Just a thought, since much of our funding has a reuse factor for the space. Have you spoken to the County about CDBG funding?
By copy of this, I am sending to our staff to review the request. We will be in touch.

Clyde (Champ) Holman | Deputy Secretary for Community Affairs Development
PA Department of Community & Economic Development
Center Deputy Secretary for Community Affairs Development
Commonwealth Keystone Building
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From: davenatriley@msn.com [mailto:davenatriley@msn.com]
Sent: Monday, May 12, 2014 12:48 PM
To: Holman, Clyde (Champ)
Subject:

Hello Mr. Holman,

I attended the Town Hall Meeting sponsored by the Snyder County Commissioners in Selinsgrove on April 10th. I am a Borough councilor from Middleburg. My question to you and others in your group had to do with whether there was any funding available for a privately-owned factory for demolition costs of their facility, due to condemnation by the COG. The recovery value to the land is negligible, since it's mostly on the flood plane. I received numerous business cards and some statements of encouragement. I have attempted to contact a DEP rep. from Williamsport to no avail. Have you any info we could use? Our State Representative, Fred Keller, and our Commissioners are also interested in this problem and it's eventual solution.

With regard,

Natalie Riley, Middleburg (Snyder Co.) Council