

**MIDDLEBURG MUNICIPAL AUTHORITY**

**January 14, 2014**

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**MEMBERS PRESENT:** Charles Zechman-Chairman, Dwayne Hackenberg-Vice Chairman, Raymond Colestock, Sam Herman, Mike Rhodes, Scott Brouse, Doug Hassinger

**OTHERS PRESENT:** Lori Herman, Janet Scholl, Dave Walters-Engineer, Judy Varner, Natalie Riley, Robert Slivinski-Solicitor, Brian Lauver, Dustin Zechman-Borough Foreman

Meeting was called to order by Chairman Charles Zechman at 6:04 P.M.

Motion was made by Dwayne Hackenberg to approve the agenda. Raymond Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Sam Herman to approve the December minutes. Scott Brouse seconded and MOTION UNANIMOUSLY CARRIED.

**Dwayne Hackenberg reappointment**-Chairman Zechman informed everyone that Dwayne Hackenberg was reappointed by Borough Council to the Middleburg Municipal Authority for another term, which will end December 2018.

**Appointment of Chairman and Vice Chairman**-Motion was made by Sam Herman to reappoint Charles Zechman as Chairman and Dwayne Hackenberg as Vice Chairman for the Middleburg Municipal Authority. Mike Rhodes seconded and MOTION UNANIMOUSLY CARRIED.

Doug Hassinger entered the meeting at this time.

**Appointment of Engineer**-Dave Walters presented the rate schedule for Larson Design Group. He is classified as a Project Manager and that rate went from \$130 to \$135 per hour. The rest of the rates stayed the same as in 2013. Motion was made by Dwayne Hackenberg to appoint Larson Design Group as the engineer for the Middleburg Municipal Authority. Raymond Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Raymond Colestock clarified that Dave Walters will be attending the Municipal Authority meetings but will send a report to the Council meetings, unless the Council would be doing work which would require him to be attendance at the their meeting. He would attend the Council meeting on an as needed basis. Natalie Riley is going to report any necessary information from the Authority meetings to the Borough Council but will also be present at Authority meetings to answer any budget issues that may come up.

**Appointment of Solicitor**-Motion was made by Dwayne Hackenberg to appoint Attorney Robert Slivinski as the Solicitor for the Middleburg Municipal Authority. Raymond Colestock seconded and MOTION UNANIMOUSLY CARRIED.

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**Kelly Hartley Herman sewer delinquency**-Solicitor Slivinski has entered a judgement on the Kelly Hartley Herman property. If the Authority allows a payment schedule in this case and a payment would be late, the judgement will immediately allow for a sheriff sale. Bev informed the Authority that the amount of delinquency is \$2279.18 because of the additional fees for the liens and judgement. She also included the sewer bill which is due on February 3<sup>rd</sup>.

Lori Herman and Janet Scholl attended the meeting on behalf of Kelly Hartley Herman to discuss a payment plan to address the delinquency and prevent a sheriff sale on the property. Solicitor Slivinski asked if they were prepared to put any money down on the delinquency total. Lori stated they were willing to put \$600 down. They would then pay the \$129.00 for the current bill, which is due February 3<sup>rd</sup>, and then make monthly payments until the delinquency would be paid off. Solicitor Slivinski asked if they could make payments of \$100.00 per month to which Lori stated they could.

Solicitor Slivinski informed Lori and Janet that judgement had been entered so if a payment is missed, the property will be sold at sheriff sale immediately. Lori explained that they had no idea what was happening in this case until Kelly told them about it. Bev recommended that a clause in the agreement include that the current bill must be paid in addition to the monthly payment.

Scott Brouse asked if this has ever been done before. Bev stated that it had been done but \$100 for monthly payments is cheap compared to what had been done before. Solicitor Slivinski thought there was a lot more owed the last time. Dwayne Hackenberg motioned to allow a \$600 down payment, \$100 per month and the current bill paid on time. Sam Herman seconded and MOTION UNANIMOUSLY CARRIED.

**GeoServices invoices**-Invoices for GeoServices in the amount of \$3,303.00 and \$10,033.79 were presented for approval. Dave said he has not been able to review either of them. Approval could be postponed until next month or approval could be contingent upon Dave's review of the invoices. Raymond suggested that Dave review the invoices until the February meeting. After further exploration, it was determined the invoices needed to be paid within thirty days or 1.5% interest would be charged. The thirty days are almost up for the one invoice so Dwayne Hackenberg motioned to approve the payment of both invoices, contingent upon Dave's review and approval of them. Sam Herman seconded and MOTION UNANIMOUSLY CARRIED.

### **LDG REPORT**

**Well project**-The well driller was on sight last week and did some work on the well. Originally they were having some issues with the alignment test, so they did some reaming of the well to clean up some of the areas down the bore hole and it then passed the alignment test. Dave notified Glenda at SEDA COG and she is going to process the payment to Eichelbergers, which is just a bit over \$15,000.

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GeoServices is finalizing the Aquifer Test Plan and is going to send it to SRBC around January 24. The approval time is most likely going to be two to three months. Once the plan is approved, Eichelberger can do the step draw down test and then the seventy two hour pump test. A change order is being added to Eichelberger's contract for that work. Tim Higgins of GeoServices is going to get information to Dave so that he can forward it to Eichelbergers and get a cost to do the work, which will be presented at the February Authority meeting.

Once the pump test is done, the Authority will know if they need to purchase more wellhead protection land. The pump test results will make that determination. Dave thinks a letter should be written to Mr. Laudermilch, which would bring him up to date on the project. Raymond stated that he understood if we were going to be under 200 gallons per minute, no further wellhead protection would be needed. Dave state that is true but if one can get maybe thirty gallons above that, it would be foolish not to take advantage of it. Solicitor Slivinski suggested prorating the cost and having someone be in touch with Mr. Laudermilch because it may take until fall to get the whole matter settled. No one knows what Mr. Laudermilch has in mind as far as planting crops. There was discussion on the land, such as the right of way being included in the amount of wellhead protection but the square footage would have to be expanded. Nothing else would account for wellhead protection. Dave felt that since the well has been drilled, Mr. Laudermilch should not be able to farm right up to the well. That is the idea of wellhead protection. Dave is going to send to Mr. Laudermilch so he is kept informed.

Scott Brouse asked if it would be wise to purchase the extra land now. Dave thought it would be late March or April before the Authority would know how much wellhead protection would be needed. Doug asked if there would be any possibility the extra land would be needed in the future, if any problem at the well would occur. Dave does not think there would be. Doug was thinking that if more land would be needed in the future, the Authority could be beholden to Mr. Laudermilch. Because he would own the extra land, he could call the shots as far as the cost. Natalie asked if there would be need to be another survey and other costs involved if more land would be needed. Dave said there would be and Natalie felt it was not necessary, if it involved land the Authority does not need. Solicitor Slivinski asked if there are any chances the wellhead protection regulations would change and the State would come back and want the Authority to purchase more land. Dave said he does not know of any because the wellhead protection is based on the geological formations, drill logs and other hydrogeologist reports.

There will need to be fence put around the wellhead protection area. Raymond questioned if landscaping and piping for drainage will be needed. Dave believes if the land is graded towards the swale and a pipe is put in the driveway, things will be satisfactory.

**Dinius Avenue sewer project**-Dave reported the final payment request for Dinius Avenue would be sent to PennVest. Dave has received the information he needed from them and he should have the final payment request completed by the end of the week.

Bev reported that of the three properties on Dinius Ave, which need to be connected to the sewer main, Steve Ebright's rental is the only one that is completed and paid in full. Bev sent the

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second notice to the other two parties. They have until February 7<sup>th</sup> to comply. If they have not connected by that date, the Borough will hire a contractor, have the properties connected to the sewer and then liened for all the costs and the tap fees. The Bowersox and Hain properties are the two properties that have not tapped into the system.

**Generator for water plant**-The Authority had been given the cost opinions of \$54,000 for an LP gas generator and \$64,000 for a diesel powered unit. Dustin stated the Authority had chosen diesel because they are known to last longer than others, but they did not know what size would be needed. Dave thinks it would be best to get bids for the equipment and installation with a one year warranty as a general project. That would eliminate any finger pointing if there would be issues, versus separating the equipment and installation costs.

The generator would be a permanent fixture. It would have an automatic transfer shift and if power would be lost, it would automatically switch over. It would be in a weather proof enclosure outside the plant because if it would be put in the plant, there would be added expenditures for louvers, etc. There would be a tank with spill containment, which contain enough fuel to run for about 24 hours.

**Mary Lauver water line**-Dave and Dustin took a look at Mary Lauver's water line. The reservoir elevation is about 730 feet and Mary's home elevation between 660 and 680 feet. Under normal conditions, she probably has a pressure of 20 to 30 PSI in her house. If there is a demand on the system, it is less. Trying to get air out of the line through the plumbing at her home takes a long time. There had been discussion about an air release in the main before it would get up to her line.

Brian Lauver stated that since the fire on West Market Street, the supply of water at her house has been poor. He asked Dustin if there were issues over the weekend. There were two water leaks and a fire. Mary had lost water or had issues with the water supply even today. Brian said that when one is paying for water usage and a trickle comes out of the spigot, it becomes frustrating. Since there is no water tower on the hill, the problem is worse. It is also more of a hassle for Mary because she is now living at her home full time.

Dave said he believes the only way to alleviate the problem is to put a tank back on the hill but it will need to be 50 to 75 feet high with a standpipe. Dwayne commented that the Authority wanted to put a tank back on the hill but everyone was against doing it. Dustin stated it would be nice to have the extra storage, which is why the Authority wanted to replace the old tank. They have experienced problems with the line that runs from the reservoir and through Coonhunter. When that happens, it would be nice to have the additional storage. Dwayne reiterated that it would help when there was a fire on this side of town. A silo tank would do the job.

The other alternative would be to go back to a system like we had with the altitude valve. The only issue would be if the tank is not overflown, there is not enough moving water. The only time water comes out of that tank is when the system demand pulls the pressure down and opens the valve, so water is being wasted all the time.

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Natalie Riley questioned if Mary is being billed properly, considering the problem she is encountering. Bev is crediting Mary for any usages that are given to her by Dustin for the quarter. Until the problem is rectified, readings will be taken as is presently done and given to Bev.

Dustin said the Authority is required by the State to have a minimum PSI of 20 to 25 at peak conditions. The problem is when a pump is used and there is no water, the pump burns up, so that is not a solution to Mary's problem. There was also discussion on what would happen if the land in that area was sold and more residences were built. Doug felt that should be taken into consideration, if a tank is put back up on the hill. Mike Rhodes asked why the tank was taken out. It was taken out because it was worn out and had holes. If a new tank were installed, the piping, padding, etc. would all need to be updated and permitted. Natalie wondered if a new tank were installed if it would create issues with other water lines. Dave stated there should not be a big problem because those pipes would not be getting anymore pressure than before. Natalie asked if there is any ordinance prohibiting having a well in the Borough, to which the answer was yes.

Dave said if something happened to the Coonhunter main, with the new well and a tank on the hill, the West Market side of town could be supplied with water. Otherwise, there would be a real problem. The Paxtonville Road side of town could be serviced by the line that runs down Paxtonville Road. Dustin informed every that there may not be much pressure on the Paxtonville Road side of town because it was determined, when working with Brian Lauver's sewer later, that the water main reduces to six inch in the area of Northway to Wausau Road. This could potentially make issues for the Paxtonville Road side of town. There was question if this six inch line should be a future project.

Dave was asked to look into pricing, etc for a water tank for up on the hill. There is a possibility that CDBG grant funding could be used for the tank, so that is to be explored. Most of the other methods of funding have a lot of guidelines attached.

**Screen rebuild for the WWTP**-The parts have arrived for the screen rebuild at the WWTP. Parksons has not come to do the work as of this date.

**Cameras at reservoir**-Rusty Kauffman has not finished the installation of the cameras.

Dwayne Hackenberg motioned to adjourn at 7:15 P.M. Raymond Colestock seconded and MOTION UNANIMOUSLY CARRIED.

  
Beverly Inich  
Municipal Secretary