

**REGULAR MEETING
OF THE MIDDLEBURG BOROUGH COUNCIL
Tuesday, April 8, 2014
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- LOCATION OF MEETING: Middleburg Borough Building, 13 North Main Street, Middleburg PA
- COUNCIL MEMBERS : Roger Snook-President, Donald Zechman Jr.-Vice President, Natalie Riley, Michael Kerstetter, Heidi Potter, William Hostler, James Shull
- OFFICIALS PRESENT : Virginia "Ginny" A Zeiber-Administrator/Secretary/Zoning Officer, Mayor Ronald Renshaw, Tony Jordan-Police Chief
- OTHERS PRESENT : Dustin Zechman-Borough Foreman, Judy Varner-Employee, Jeremiah Runkle-Solicitor, Brian Lauver, Dwayne Hackenberg-Fire Chief, Christine Kinney-Health Insurance, Adam Santucci-Labor Attorney

Meeting Called to Order - The Middleburg Borough Council meeting was called to order by Roger Snook at 7:33 PM and began with the Pledge of Allegiance to the Flag of the United States of America.

Agenda - Roger Snook requested approval of the April 8, 2014 Agenda as presented. Natalie Riley requested adding to "Projects for 2014", at the end of the Agenda, #5. Upgrades to the Lake. A motion was made by Natalie Riley and seconded by Michael Kerstetter approving the Agenda as presented and to add Natalie's request to future agendas. MOTION UNANIMOUSLY CARRIED.

March 11, 2014 Minutes - Roger Snook asked for a motion to approve the March 11th Minutes as presented. A motion was made by William Hostler and seconded by Heidi Potter approving the minutes as presented. MOTION UNANIMOUSLY CARRIED.

Bills & Financial Statements through April 8, 2014 - Roger Snook asked if there were any questions on the financial statements or bills and if not requested a motion to approve them. Natalie asked if the payment for Beverly Inch's bonding was split between funds, as it appears the payment came entirely out of one fund. Ginny said the payment is normally split between the water and sewer fund which she thought she had done. She would have to check on it later to see how it was actually paid. A motion was made by Natalie Riley and seconded by James Shull approving payment of the bills and the financial statements as presented. MOTION UNANIMOUSLY CARRIED.

PUBLIC COMMENTS:

Borough's Web Site - Brian Lauver asked if there was any progress on the creation of the Borough's web site. Ginny said she emailed the Web Designer to check on the status and he said, "Oops. We missed you on our schedule so now we have to put you back on and get back on that."

Brian noted that most of the surrounding towns have nice web sites already on line with good information available.

Jeremiah Runkle explained that the Borough Code is already available on line through the General Code Company who edits and update the Code Book. Eventually this will also be available through the new web site.

Old Fire Escape Tubular Slide - Natalie explained that some time ago a motion was made for the maintenance crew to remove the tubular metal slide that exits from the second story of the Borough building, since it has not been used for years as a fire escape. She noticed one of the metal bands that holds sections of the tube together is pulling away from the tube, is rusty and the entire thing does not look safe. This could create a liability issue for the Borough especially if kids would decided to crawl on it.

Ginny noted the motion was made a while ago stating the tube should be offered to the Historical Society and if they don't want it, remove it and get rid of it. She had notified the Historical Society at that time and they did not want it. Since then nothing has been done. Dustin said he did not remove it because there were people in the community who seemed to think it should remain in place as a historical entity so he was unsure if he should remove it.

Michael Kerstetter suggested someone take quality photographs of the tube in case the Historical Society or someone else wants to use them at some point in time.

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DCED Meeting on Thursday - Natalie said she planned to attend the DCED meeting on Thursday as stated in the letter from the Snyder County Commissioners and forwarded by Ginny to all Council members. She said if anyone else wants to go they can all go together and to let her know.

Donation to the Middleburg Pool - Michael Kerstetter requested Council give some thought until the next meeting about giving a donation to the Middleburg Pool. Even though the pool is located in Franklin Township, it provides activity for youth living in the Borough. He said he has never seen this included in the budget but feels it is something that should be added next time.

150 Year Celebration - Heidi Potter circulated information on the 150 Year Celebration for the Sesquicentennial. She questioned why the banners posted throughout the town showed that the Borough was created in 1855. Michael Kerstetter said 1855 was when Union and Snyder Counties split and Middleburg was designated as the County seat. The date on the banner does not actually say that Middleburg Borough was formed then. It was actually the County that was formed then. Ginny noted all information she has ever seen or been given indicated the Borough itself was established in 1864. Heidi has another meeting scheduled at the Borough office Thursday, April 24th at 7:00 PM to finalize what they want to do. The general idea for the celebration is to bring people in around lunch time, or maybe just prior to lunch, have lunch and activities through the early afternoon and then do a concert late afternoon as a culmination of the day. The committee is still open for ideas. Some of the ideas discussed are listed on the paper Heidi circulated. She asked everyone to contact her if they had additional ideas or if anyone was interested in participating in any way. The main idea of the day is to create some type of historical background as to when the Borough was formed, create activities for people to interact, and to create an event for the town people to get together.

Natalie asked if they had looked into creating a calendar and noted Richfield has one. Heidi said they had not discussed that during their meeting because the Women's Club said they would be interested in doing crocks. She said they could do both if people were interested in that scenario. Natalie said they should consider doing a 15 month calendar rather than 12 months because it would be too far into the year.

Fire Company Report - Dwayne Hackenberg stated he did not have a Fire Company report available tonight as they have been very busy. He reminded everyone of their community yard sale coming up in two weeks at the Firemen's Field.

Regarding the NIMS Certification, he is still working on that.

American Flags Not Being Properly Lit - Mayor Ronald Renshaw stated there are American flags flying around town that are not lit by their own spotlight. It is against the law to fly the American flag after dark if it is not lit. He requested if anyone witnesses an American flag flying after dark on a regular basis, they should inform the property owner it is the law that it must be lit after dark by direct lighting and not just a street light, or they need to take it down at night.

Christine Kinney - Health Insurance Benefits for the Borough - Christine introduced herself and explained health Insurance renewal time was coming up on June 1st. She presented an information packet to each Council person showing new policies that were now required to be compliant with the Affordable Care Act. There is no way the Borough can renew with any of the current plans because they will be obsolete. Everything has to be different moving forward.

She reviewed the spreadsheets noting the new plans offered by Geisinger are identified by metal levels such as metal, bronze, gold and platinum. Christine recommended the Platinum Extra Plan which is a bit richer than the current plan, yet less expensive than the plan the Borough currently has, with a high level of benefits. There is no deductible under this plan and there is no coinsurance, however there is what is called an Out Of Pocket (OOP) max. Under the Affordable Care Act all of the health insurance plans are required to include an out of pocket maximum. There are certain limits and they cannot go over that. This plan is actually under the max. It includes an OOP amount of \$2,000 for an individual and \$4,000 for a family. The OOP will also include copays. These changes are not unique to Geisinger. They are the new law. Employees do have to choose a primary care physician in order to get the lower rates. The Borough will save roughly 9% per year on their premium payment by changing to this plan.

Natalie Riley asked Labor Attorney Adam Santucci what the responsibilities are for the Borough to notify the Union regarding the change in the health insurance plan. Adam stated the Borough can do it all at one time by making the change and notifying the Union.

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Christine explained that pediatric dental is now one of the 10 essential health benefits that are required to be covered under health insurance. Geisinger does not have one built into their health insurance plan but they have a deal with Guardian that will include it. This requirement is only paid per family, as needed, so in the case of the Borough's employees, there is currently only one family who would need this insurance and that is Markel Kline's family. It is roughly \$53 per month per family for the pediatric dental plan. The pediatric dental plan ends at age 19.

Natalie asked if children are still able to be included in the family plan until age 26. Christine replied that has not changed and they can still be included until age 26.

Following review and discussion on the proposed plans and what they offer, a motion was made by James Shull and seconded by Heidi Potter to adopt the Geisinger Extra One Plan and the Pediatric Dental Plan with Guardian as recommended and as presented effective June 1, 2014. MOTION UNANIMOUSLY CARRIED.

Ginny Zeiber/Medicare-Medigap Health Insurance - Natalie explained that Ginny Zeiber is currently Medicare eligible. If Ginny were to stay with Geisinger on the new Platinum Plan, the cost for her annually would be \$9,037.00. Prior to the Council meeting the personnel committee met with Christine Kinney, as well as Labor Attorney Adam Santucci, and felt that it might pay all the way around for Ginny to get a similar plan for a lot less money utilizing one of the Medicare Supplemental Plans. According to Christine, the proper way to handle this situation would be to increase Ginny's salary to make up the difference to cover the cost of the Medigap policy. It is Natalie's understanding, at Ginny's age and under the current market conditions, she could probably get a program similar to the new Geisinger Platinum Plan for \$250 to \$300 per month. The new Geisinger Platinum Plan will cost the Borough \$753.00 per month for her alone. That means the Borough could save around \$4,000 just on Ginny. She would have to be in agreement with the idea because the Borough has never done this before. If she is not adverse to the idea, with the Borough increasing her salary to cover the cost, this would be a way for the Borough to save some money. Christine reiterated the proper and legal way to do this would be as an increase in salary rather than the Borough paying the Medigap bills directly. Natalie stated as an example, "If the cost for Ginny's insurance through the Medicare/Medigap insurance is \$3,000 per year, then the Borough would boost her salary by that amount." Christine noted Ginny would pay additional payroll taxes on the approximate \$3,000 figure and the Borough should also make up that cost. If the cost savings to make this change was minimal, Natalie said she would not have presented this idea. However because the cost savings is quite significant, she felt it might be worth consideration.

Natalie said it is her understanding that while a Medicare eligible employee is covered by the Borough's medical insurance, they would notify the employee by letter that the Borough will no longer be including them on their health insurance plan. The employee would then become eligible for Medicare B. That is called a life altering event or something of that nature. There could be a gap of coverage of two to three months to do this. Ginny said she was interested in pursuing this idea but she was definitely not interested in taking a chance of a two to three month gap in her medical insurance coverage so that issue would need to be resolved before making a change.

Council asked Ginny to look into changing to a full Medicare/Medigap Plan through a broker in an effort to find the best plan at the best price.

Adam said all of this would have to be done in a timely manner and he did not have an answer as to when the Council should effectively remove her from the current plan. He said the timing could be figured out once Ginny got more information on this situation.

Executive Session - Council went into executive session at 8:15 PM to discuss personnel matters. Council came out of executive session at 9:25 PM.

No action was taken as a result of the executive session.

Memo - Minimum Fine Violations - A memo from Jeremiah was included in each agenda packet explaining that currently the Borough has no "minimum" fines in place for code and zoning violations. He hopes to generate only one ordinance to amend the situation that would be applicable throughout the Code. It will take him a little time to go through the Code and find each section that talks about a fine to determine what is appropriate for each situation and whether or not they can all have the same fixed minimum amount.

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Jeremiah pointed out that a minimum fine for one type of violation may not be a fair fine for all violations. He set the example that a \$25 minimum fine might be appropriate for a noise ordinance, but for a Zoning violation where someone builds a structure in violation of Zoning, that might require a larger minimum fine. You don't want the District Judge to be stuck with something too high for the type of violation. The thorough way to do it would be to identify every ordinance that sets a fine and come back to the Council with a summary of the ordinances and then they could set the minimum fine as they so chose to be appropriate for each one.

Natalie stated that most of the time when someone is cited for an ordinance violation, you are fining them to show you mean business but you inform them for each day they remain out of compliance, the figure is going to go up. Jeremiah said you can do that however in zoning cases the fines are always a daily fine. So whatever number the District Judge settles on, it is a daily fine from the date the violation is established. That concept doesn't apply necessarily to something such as a noise ordinance because it is not normally a continuing violation. In that case you might want to say a first offense is this and a second offense by the same person is that, etc.

Tony Jordan cautioned Council not to set a minimum fine that is extremely high. In another municipality minimum fines are set at \$1,000 no matter what the violation. When there is a violation such as loud noise and the police take that to the District Justice, the DJ is not looking at were they guilty or not guilty. They throw it out based on what they don't feel is an appropriate fine for a violation where the person had their music too loud. Jeremiah agreed and added that the DJ finds the violator not guilty, even though the facts are to the contrary, just because the fine does not fit the crime. If the fine stated \$50 up to \$1,000, then it allows the judge to decide on an appropriate number. As it stands right now, the Judge has the discretion of making the fine zero.

It was decided Jeremiah should prepare a list of fine sections and bring them back to Council for their review and consideration.

Signage Amendments - Jeremiah explained that the committee reviewing the signage section of the zoning ordinance met and got a good start on revisions to the signage language. The committee decided to take a signage ordinance from another municipality and work through it line by line and adapt it to Middleburg Borough. At this point Jeremiah stated another date needs to be chosen to get back together. He will get back to Ginny with dates he is available. Ginny informed everyone she would be off work next week on Wednesday April 16 and Thursday April 17th, and then Friday the 18th is a Borough Holiday for Good Friday.

Middleburg Yarn Factory - Jeremiah said nothing has changed with the Yarn Factory situation, as there is only one thing left for the Borough to do and that is to start fining them. The owner stated at an earlier time that if the Borough fines them they will shut down the plant in Selinsgrove and all of those employees will lose their jobs. Jeremiah does not know if that was a valid threat or not and at the end of the day do we really care about this threat. Jeremiah stated at this point there is nothing left to do unless Council decides to begin fining or they decide to spend the money to tear it down. If the owners do not comply by tearing it down, then it would become the Borough's responsibility and initial cost to have it torn down. The estimate from Steinbacher to demolish the structure came in around \$150,000 dollars. This cost did not include removal of the water tower or getting rid of the Asbestos. The estimate was to collapse the building into the basement and cover it with approximately 6" of fill. It was decided to let this issue rest for now.

Real Estate Tax Collector Issues - Ginny explained that since she started at the Borough 17 years ago, there have been problems with Real Estate Tax Collector Fay Hood not submitting payments to the Borough in a timely manner. At the beginning of each year the Borough relies on the tax revenue from the previous year to carry the general fund through until the tax revenue starts again to cover bills. At the end of each year, the tax collector is required to submit all taxes collected through that year before December 31st. That money is never submitted until sometime in January or even as late as February in some cases. The Borough's Auditors over the years have always noted that all taxes collected within the year should be submitted by the end of that year. Fay has been notified in writing numerous times as well as verbally over the years, and yet she still does not submit the money in a timely and legal manner.

Ginny presented a letter from the Snyder County Commissioners to Fay Hood, saved in the file from the year 2000, as an example. The letter expressed the Commissioners' concerns for her untimely submission of County taxes. The County Treasurer reported Fay had not submitted a return since September of the previous year.

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When a payment is submitted, the law requires each payment is accompanied by a report that breaks down how the money is collected, such as a column for real estate, one for per capita, one for lighting millage, etc. What Fay has done most recently, following Ginny's insistence for payment, is submitted two checks with no reports because she claims she has not had time to prepare the reports. We have heard from individuals, including Bev Inch, who have paid their taxes in a timely manner, yet their checks have not be cashed. That indicates those checks were not included in these last two payments. Mayor Ronald Renshaw noted he sent his payment by check over a month ago and it too has not been cashed to date.

Ginny said she printed out the local tax collection law to find out what could be done about this situation. Unfortunately Fay happens to be dealing with some health issues at this time. However, the way she submits her payments has been going on for so long, it is not because of her current situation. Over the past many years when she was in good health, the payments were still not made in a timely manner. Her health issues at this time are therefore not a valid excuse. The Borough, as well as other entities who receive tax revenue, are not being paid within the appropriate time frame. In addition, she withholds her pay checks for months at a time and does not cash them. Another issue is according to the tax law she is supposed to be stamping the receipts "paid" before submitting them with the payments to the Borough. None of the receipts received in 2014 have been stamped paid. Ginny presented a list of pay checks that Fay regularly holds for months and has to be asked numerous times to cash them.

Jeremiah stated that the law says Council can fine the tax collector for the failure to timely remit the reports, not the money, which seems kind of strange, but that is what it says. The tax collector has to file a bond with the prothonotary to secure faithfully performance of the tax collector's duties. Another alternative for Council is to contact the bonding company and inform them Fay is not doing her job properly and that the Borough is not getting their money in a timely manner. They will then contact her directly and want to know what is going on. Both Jeremiah and Ginny got copies of the Bond so she does have a current bond in place. The law states the tax collector is required to submit all money collected by the 10th of each month.

Roger Snook noted he walks past her office on the way to work and normally checks her schedule as to when she will be in the office so people can come there to pay directly at the office. They paid their taxes by mail this year and did receive a stamped receipt from Fay.

Mayor Renshaw stated that years ago they used to pay both the fall and spring taxes to Fay. Then the School District changed a number of years ago, and now you can either go into Swineford Bank and pay them or send them to a Post Office Box number for Swineford Bank. He wondered how they could do that and if the Borough could do something similar as he felt that was a whole lot more convenient. Jeremiah stated it surprises him that it is legal to basically cut Fay out of the collection. He will check further into this situation. Natalie noted Fay Hood is currently being paid 5% of all taxes collected for the Borough. The law states the tax collector can be paid anywhere from 1% to 5% so she is getting the top amount. This amount can only be changed prior to an election by the Borough Council who is responsible for setting it.

Natalie stated that people in general like stopping into Fay's office and talking with her and they see her as doing a good job. For Council to complain that she is not doing a good job makes the Council look like ogres because people in town don't understand that the Borough cannot pay their bills unless they receive the money in a timely manner. She is in an elected position so unless she is willing to step down, she was just re-elected so she will be on for four more years. This situation has been problematic for at least the last 17 years and it is a problem created by someone else. Shame on them but if the Borough Council allows it to continue, then shame on you. It is something that should be addressed. Natalie said she shares a friendship with Fay and is concerned about her health but she is also concerned that she has a mind set that suggests if she can't do the collection, her daughter in law will step in and do it for her. Natalie noted the person who takes over has to be someone who is bonded and someone appointed by the County Commissioners.

Heidi Potter stated it was her understanding that if the tax collector is unable to do her job, she could have someone else take over for her as long as they are bonded. Natalie and Ginny agreed they were confident that the Commissioners had to appoint her replacement.

Years ago a motion was passed by Council that all tax money be turned over to the Borough within 2 weeks of receipt. A copy of the letter sent to Fay at that time is in the file. Ginny also read from the Borough magazine's question and answer section. It stated that if a first attempt of notifying the tax collector fails, a certified letter from the Solicitor outlining the statutory duties of the tax collector should be sent. The final step would be to contact the bond surety company.

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The Council can also ask the tax collector if they need assistance with managing the tax reports. He or she can request in writing that the Borough approve an individual of their own choosing to serve as a deputy tax collector. The Surety will need to approve this action as well as any other taxing district for which the collector receives tax payments. Any costs for the deputy must be paid from the tax collector's compensation. There is also a daily fine that can be implemented as stated in the tax law.

Ginny noted this should have been addressed prior to the last election by lowering the percentage paid to the tax collector. Natalie added the situation should have been dealt with prior to her health issues. Ginny said she was bringing this to the attention of Council so they could decide what action they wanted to take.

Jeremiah noted the first action stated in the Borough's magazine was for someone to go talk to Fay to see if she would be interested in resigning from the position and then the problem would be solved. Natalie had already discussed the issue with her and Fay has also received letters, memos, and telephone calls from the Borough office regarding this problem.

At this point Council gave Jeremiah and Ginny cart blanche to prepare a letter and send it certified mail to Fay Hood explaining the law and if she can't do her job correctly, the Borough will have to help her in some legal manner. Heidi Potter requested Council members receive a copy of the letter.

Photo ID's - Dustin Zechman stated he has not yet been able to get the employees down to the COM Center to get photo I.D.'s taken. He hopes to have that accomplished before the next meeting.

Wood Carpet for the Playground - Dustin said he thought the wood carpet for the playground was on its way. Ginny asked if someone had notified him to that effect as the last she heard was the email she forwarded to him asking if the Borough had received it. He thought that meant it was now on its way. Ginny said she had not heard back from that person since then, and the wood carpet has not arrived, so she has no idea where it is.

Old Tube Slide - Dustin explained that the old tube slide at the playground is obsolete and they had intended to dispose of it during cleanup day or find someone to take it for recycling. Tony Jordan said he would be interested in the tube for dog training purposes. Council told Tony to go ahead and take it.

Police Report - Tony Jordan noted everyone has been given a copy of his police report.

Pick Up Truck In Violation - Natalie requested Tony watch for a pickup truck approximately the size of a Ford Ranger, not a full size truck, that has been spinning its tires and speeding from Harvey's between 12:10 AM and 12:50 AM, around three nights out of the five week nights. The driver digs out and purposely screeches his tires, goes down and turns around and comes back up roaring his mufflers and then pulls out again. She noticed one night there were other vehicles there that appeared to be afraid to leave when he left. The State Police had been there the night before. She said sometimes the situation can actually run until 1:30 AM, depending on how long this person stays at Harvey's talking to people. She was unable to catch a license number or the exact make or color of the vehicle but it appeared to be dark blue or black. Ginny suggested that the employee at Harvey's should be able to identify the person as they get to know everyone who comes in the store and hangs out there on a regular basis. Natalie stated his visit has been fairly consistent however he was not there last night. He is very noisy and on one occasion she felt there was a danger he would actually turn the truck over.

Larson Design Group Report - Ginny circulated copies of David Walters' engineering report on projects for the month of March. The report includes the new well, replacing the old water main (Year 1903) coming out of the reservoir, replacing the old water storage tank, and an emergency generator for the water plant. Due to comparisons in cost, a new water storage tank was recommended as opposed to replacing the water main that runs from the water plant through the golf course. The Chapter 94 Report and the Annual Water Supply Report have been submitted in a timely manner as required by law each year.

Personnel Committee - Annual Reviews - Natalie stated all of the annual reviews for the maintenance crew have now been completed and placed in their personnel files with the exception of Doug App's. Dustin said he placed a copy of Doug's review that included Dustin's comments in his personnel file. This review has not been signed by Doug.

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Replacement Windows - Natalie said when the building and grounds committee decide how they want to prioritize projects for the year, she requested they consider completing the window replacements in the Borough building. She informed Council she had asked the Authority Board to consider contributing from the water and sewer funds for these windows. They asked that the Borough get a cost to finish the project and they will then decide if and how much they want to contribute. Ginny asked the committee if they wanted her to get a price to replace the remaining windows in the Borough building. She was directed to do so.

Street & Sidewalk Committee - Michael Kerstetter asked committee members Dustin Zechman, James Shull and Donald Zechman Jr to check their schedules to see if they have time in the near future to go around and look at the priority needs of the Borough regarding new paving and sidewalk replacements. If he does not hear from the committee members within the next week, he will be contacting them.

Regarding John Wetzel's concern with the sidewalks in his neighborhood, Michael has attempted to contact John, however he has been unable to find him at home. Ginny noted he has been extremely difficult to deal with or to reach, other than by mail. In the area John complained about, Michael did not see a problem with the sidewalks other than the utility poles sit into the sidewalk areas in a way that could prevent a wheelchair of normal size from getting past them.

Pauline Buchanan has taken care of her sidewalk on East Main Street and it is looking good. Mr Wagner, owner of the Middleburg Pharmacy, is under contract to have his sidewalks worked on and corrected. Buddy Schenck, owner of the Hotel Middleburg, said he also plans to have his sidewalks brought into compliance soon.

Heidi noted she runs around town all the time and her observations are the sidewalks in Middleburg Borough are in much better condition than the sidewalks in Lewisburg, where she also runs.

Michael noted the Council has not taken action with all sidewalks that are out of compliance but when they receive a complaint, they have to pursue it. He has also observed other municipalities whose sidewalks are not in good shape. Ginny noted that Pauline Buchanan talked to her on the phone and Pauline said since she has complied with upgrading her sidewalk area, she hopes the Council is going to do the same throughout the Borough for other property owners whose sidewalks are not in compliance.

Parks & Recreation Committee - Dustin said nothing is new with the Park restorations other than cleaning up brush. Heidi asked if they are on schedule for completing the project in a timely manner. Dustin noted the completion date is December 31, 2015 so there is time to complete it. Ginny noted this date includes not only the physical work but all paperwork involved.

NEW BUSINESS:

Little League Baseball Donation - Per a letter of request for a donation for Middleburg's Little League Baseball, a motion was made by Natalie Riley and seconded by William Hostler to donate the budgeted amount of \$200 as requested. MOTION UNANIMOUSLY CARRIED.

CDBG Funding - The Municipal Authority plans to apply for funding from the CDBG source.

Letter from Grace Covenant Community Church - Heidi apologized for the mistakes in the letter where the years were not properly stated. She said the actual date of the days are correct.

Natalie made a motion that tentative to any corrections Heidi is going to look into, permission is given to utilize the Park for the dates as requested in the letter as well as closure of East Market Street as requested for the Christmas event. The motion was seconded by Heidi Potter. MOTION UNANIMOUSLY CARRIED.

November 11th Meeting Night - Natalie brought to the attention of Council that the November 11th regular meeting night as scheduled is a Borough Holiday - Veteran's day. She asked Council to give thought to possibly changing that date as it would need to be properly advertised.

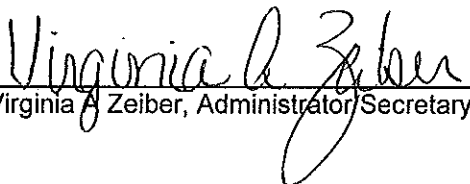
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5 Year Plan - Roger noted that years ago projects included in a 5 year plan were discussed between the Authority Board, Dave Walters and Borough Council. He wondered if it might be time to update that plan and to review projects formerly discussed to see if they were in place. Dustin stated there were already so many projects underway there was no time to add additional ones right now.

PLGIT Next Celebration Account - Natalie explained the PLGIT Next Celebration Account has around \$586.00 in it. She suggested using this money toward the 150 year celebration tentatively scheduled for this fall. Heidi said that would be great because the band they are looking into for that event would require payment and that would be extremely helpful. There will be other expenses such as prizes for certain things as well as other costs and money will need to be raised or found somewhere to cover these costs.

Adjournment - A motion was made by Natalie Riley and seconded by Heidi Potter to adjourn. MOTION UNANIMOUSLY CARRIED.

The meeting adjourned at 10:25 PM.



Virginia A. Zeiber, Administrator/Secretary