

**SPECIAL MEETING MINUTES  
OF THE MIDDLEBURG BOROUGH COUNCIL  
Tuesday, April 22, 2014  
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LOCATION OF MEETING: Middleburg Borough Building, 13 North Main Street, Middleburg PA

COUNCIL MEMBERS : Roger Snook-President, Donald Zechman Jr.-Vice President (absent), Natalie Riley, Michael Kerstetter, Heidi Potter, William Hostler, James Shull

OFFICIALS PRESENT : Virginia "Ginny" A Zeiber-Administrator/Secretary/Zoning Officer, Mayor Ronald Renshaw, Tony Jordan-Police Chief (absent)

OTHERS PRESENT : Judy Varner-Employee and Andrew Knepp-Boy Scout

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Special Meeting Called to Order - The Middleburg Borough Council special meeting was called to order by Roger Snook at 4:00 PM.

Agenda - Roger Snook requested approval of the April 22, 2014 Special Meeting Agenda as presented. A motion was made by Natalie Riley and seconded by William Hostler approving the Agenda as presented. MOTION UNANIMOUSLY CARRIED.

**UNFINISHED BUSINESS:**

Natalie Riley explained that this meeting has been advertised to discuss personnel issues but is primarily to determine what Council wants to do about Ginny Zeiber's health insurance situation.

Executive Session - Council went into executive session at 4:02 PM to discuss personnel matters. Council came out of executive session at 5:15 PM.

The following action was taken as a result of the executive session:

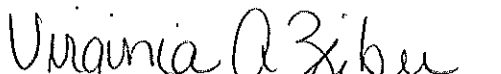
A motion was made by Natalie Riley to accept the following:

- 1) Ginny Zeiber will be responsible for her private payment of Medicare B.
- 2) She will be required to opt out of the premium co-pay through payroll, because Medicare B is the same cost.
- 3) Council agreed to the cost of Highmark Blue Shield, Plan F, as Ginny's supplemental health insurance plan.
- 4) Council agreed to have the Borough cover the cost of the Humana prescription plan as presented.
- 5) Ginny will be guaranteed health care coverage under the current Geisinger Plan until her medicare coverage becomes effective and can be used as an active plan.
- 6) An addendum will be prepared for the Personnel Policy Manual indicating Ginny has been transferred into the Medicare health care system.

The motion was seconded by Heidi Potter. MOTION UNANIMOUSLY CARRIED.

Adjournment - A motion was made by Heidi Potter and seconded by James Shull to adjourn. MOTION UNANIMOUSLY CARRIED.

The meeting adjourned at 5:20 PM.

  
Virginia A. Zeiber, Administrator/Secretary