

**MIDDLEBURG MUNICIPAL AUTHORITY**

**April 8, 2014**

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MEMBERS PRESENT: Charles Zechman-Chairman, Dwayne Hackenberg-Vice Chairman,  
Sam Herman, Raymond Colestock, Doug Hassinger, Scott Brouse

OTHERS PRESENT: Dustin Zechman-Borough Foreman, Robert Slivinski-Solicitor,  
Dave Walters-Engineer, Brian Lauver, Natalie Riley- Borough Council,  
Virginia Zeiber-Borough Administrator

Meeting was called to order by Chairman Charles Zechman at 6:01 P.M.

Motion was made by Dwayne Hackenberg to approve the agenda. Doug Hassinger seconded and  
MOTION UNANIMOUSLY CARRIED.

Motion was made by Sam Herman to approve the March minutes. Raymond Colestock seconded  
and MOTION UNANIMOUSLY CARRIED.

**CDBG well project**-Dave Walters reported that Eichelberger had returned a signed agreement  
for the completion of the step-drawdown and 72 hour pump test for the new well.

Doug Bowersox, who farms the well site property, contacted Larson. He has been sent a copy of  
the subdivision plan and the letter, which was sent to Roy Laudermilch.

**Dinius Avenue sewer project**-Final payment for the Dinius Avenue project from Penn Vest has  
not yet been received. Dustin is in contact with George Richards to finish the Bowersox and  
Conrad building sewers. The Bowersox property is for sale and is set to close on April 25<sup>th</sup>. The  
costs for the tap fee and all the work will be included in the closing.

**Funding opportunities**-A new funding program has become available for small water and sewer  
systems. Projects must be between \$50,000 and \$150,000. Up to 10% of the grant funds can be  
used to cover engineering costs. Applications are due May 16, 2014 and will be considered at  
the July 18<sup>th</sup> meeting of the Commonwealth Finance Authority.

Dave Walters suggested this funding be applied for a generator at the water plant. Natalie Riley  
suggested that it could also be used for the pipe line replacement at the reservoir so why not  
couple them? If those two items would be coupled, other grant funding could be applied for the  
tank. She stated the PLGIT accounts have around \$260,000 so \$60,000 or so could be put in  
reserve and then \$200,000 could be used towards the tank along with funding of a quarter of a  
million or so.

Bev reminded everyone that the CFA application is due May 16, so that may cut time short if no  
decision is made until the May 13<sup>th</sup> meeting. Dave presented a resolution for the funding for  
approval at tonight's meeting but it was for the generator only. Because time is of the essence,

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Dave suggested if the Authority would want to apply for the generator and the pipe at the reservoir as one project, he could make corrections to the resolution and have the Chairman sign them, upon Authority approval. Dwayne Hackenberg motioned to have Larson incorporate the generator and pipe at the reservoir as one project, in order to have the paperwork meet the CFA May 16<sup>th</sup> deadline. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.

There was also discussion about the use of a generator at the pump stations and the well house. It was determined they are not on the same grid so if there is power outage, that should not be an issue. A permanent generator at the water plant would suffice. A portable generator on the pump stations would not be that effective, in that it would mean leap frogging the generator as one goes down the line from pump station to pump station. Most of the Paxtonville people are on wells and during a power outage their pumps would not be working, so that would cut down on the amount of sewage.

Charles Zechman, Chairman and Dwayne Hackenberg, Vice Chairman will execute all documents between the Authority and the CFA. Bev will certify that the resolution was adopted by vote of the Authority meeting on April 8, 2014.

It was also decided to apply for CDBG funding for the proposed water storage tank. The Commissioners have the final say as to who gets the funding. Natalie was concerned that the water fund may have too much capital in it and it might hinder getting CDBG funding. Authority members believe that should not be of concern to the Commissioners.

**Water Allocation Permits**-Water Allocation Permits for Erb Run and Bowersox Run Intakes expire September 2014. Dave is going to work with DEP to get them renewed. It appears it is a rather involved process. Dave will get back to the Authority on how much it will cost at the next meeting.

**Chapter 94 report and Annual Water Supply Report**-The Chapter 94 reports for both WWTPs have been submitted, along with the Annual Water Supply Report.

**Design of generator**-Dave presented the costs for the design of the generator. It is more costly because specification, bidding documents, overseeing bidding, and construction administration phases are all included in the cost. A preconstruction conference is also included. The total cost on a time and expense basis would be \$17,800.00. Raymond Colestock motioned to go ahead with the design of the generator. Dwayne Hackenberg seconded and MOTION CARRIED.

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**Interest in timber sales project**-Information was given to the Authority concerning foresters, who have contacted the Authority and if they would want to explore doing a timbering project.

Dwayne Hackenberg thought the Authority should explore a project on the west side. Dustin stated that Mark Holman, the present forester, thought a project should not be considered unless proper means of access are obtained.

**Right of ways to water company land in Paxtonville**-There was discussion as to whether getting the right of ways was going to be done, based on if a timber project was done. Doug stated he thought we were going to do the right of ways, even if a timbering project was not done, so the Authority had proper access to their land. Solicitor Slivinski asked if permanent or temporary access is desired. The Authority will give the matter further thought.

**Dinius Avenue project**- Because the Dinius Avenue project involves work being done inside the residences, Solicitor Slivinski sent agreements protecting the Authority to be signed by the property owners. Dustin reported they started the Bowersox property inside plumbing today. The tank was pumped but it filled right back up due to leaks. Excavating will be done tomorrow, but the Bowersox property is being done first because it is being sold and the bank will not disperse the loan until the sewer is installed. The costs for that property will be included in the closing. The Conrad/Hain property building will be installed and then a lien will need to be placed on the property.

**Hydrant meter**-People have been asking to have water drawn off hydrants, more than in the past. An estimation has usually been taken to bill for the water. Now with the school district having land leveled at the school, the landscaper would like to use water for seeding. Dustin thinks that a hydrant meter should be purchased at a price of \$1200. He suggested a fee be included to set up the meter along with the cost of the water.

Dustin believes the meter would be beneficial when keeping track of unaccounted water for the year. Raymond suggested they use the school's well to water the seeding. Ginny suggested billing by the fee schedule to the public. There was discussion on using treated water for grass seeding but it would be a money maker for the Authority as long as water is available. It was decided to come up with a fee at a later time, after Dustin has determined how long it takes to set up the hydrant meter. The contractor would also need to be notified that he is responsible for the metering equipment.

Dwayne Hackenberg motioned to purchase a hydrant meter at a price of \$1200. Raymond Colestock seconded and MOTION UNANIMOUSLY CARRIED.

**Water meters**-Dustin asked if the Authority had given any further thought to the use of radio read meters, which LB Water had presented at a past meeting. Dustin will bring prices of meters and a setup for the next meeting. These meters are expected to last twenty years. The Borough crew has been replacing meters the last number of years with ones that are compatible to the radio read system. Bev is going to work with Dustin to come up with numbers for the next meeting. Dustin

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said it was suggested a number be determined based on how many could be replaced in a year. If they all went out at once, the crew could not handle replacing all of them along with their other work.

The touch read presently used can be retrofitted with a unit on the outside, which goes over the pad. It would then be a radio read meter. Dustin thought if back flow preventers would not need to be installed and the wire would not be needed to the outside, the crew could handle a hundred in a year.

**Replacement windows at Borough building**-Natalie Riley asked the Authority if they would consider contributing to replacing the rest of the windows in the Borough building. Natalie was asked to get prices and present them at a future meeting.

**Cameras at water plant**-The cameras at the water plant have been installed and appear to be working well.

Motion was made by Dwayne Hackenberg to adjourn at 7:26 P.M. Doug Hassinger seconded and MOTION UNANIMOUSLY CARRIED.

  
Beverly Inch  
Municipal Secretary