

MIDDLEBURG MUNICIPAL AUTHORITY

April, 11, 2017

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MEMBERS PRESENT: Dwayne Hackenberg-Chairman, Doug Hassinger-Vice Chairman, Scott Herbster, Ray Colestock, Scott Brouse, Scott Reigle, Tim Folk

OTHERS PRESENT: Jim Grose, Dustin Zechman-Borough Foreman, Dave Walters-Engineer, Robert Slivinski-Solicitor, Judy Varner, Virginia Zeiber-Borough Administrator, Brian Lauver

Meeting was called to order at 6:00 P.M.

Motion was made by Doug Hassinger to approve the agenda. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Scott Brouse to approve the February minutes. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Brian and Norma Long request for refund-Brian and Norma Long on Paxtonville Road have a meter at their property which calculates their sewer usage by their well water usage. There are at present only a few sewer only customers who have meters. Having the water metered gives the small water usage customer the option to pay \$94.00 minimum versus \$129.00 flat rate per quarter. The house the Longs own had the water meter before they bought it thirteen years ago. They want to go to the flat rate but are requesting a refund for the past when they went over the minimum because they say they did not know they could be on a flat rate schedule. In going over the records, it was discovered that it has only been in the last couple of years that they started to go over \$129.00.

After discussion by the Authority on setting a precedent, Tim Folk motioned that no refund be given to the Longs but they be allowed to go on flat rate because they are a sewer only customer. Ray Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Rules and Regulations regarding metered sewer customers-After the decision was made on the Long situation, the Authority discussed the sewer only metered customer situation further. Scott Herbster motioned to allow the present sewer only metered customers to remain metered if they so desire, but any future sewer only connections must be flat rate. Also, if a customer is on a meter and goes to a flat rate, that property must then stay on flat rate. Tim Folk seconded and MOTION UNANIMOUSLY CARRIED. Dave Walters is going to have the Rules and Regulations changed to accommodate the motion.

Wayne Catherman delinquency-Mrs. Wayne Catherman has paid everything owed in sewer delinquency for their property and the liens have been satisfied.

LDG REPORT

CDBG Well project-Cast iron pipe testing is the next step in this project. This will determine if it can or can not be cleaned effectively.

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New water source study-The water study was submitted to DEP in March. No review comments have been received. The next step would be to go into the design/permitting phase. This project needs to move ahead due to the passby requirements going into effect in March 2020. No one totally knows how long the construction phase will take so time is becoming an important aspect of the project.

Tim Folk questioned if the Authority would go forth with a water tank, would they have to worry about the line through the golf course as much? He is concerned that if cleaning would be done to that line, more leaks could be spring up. That would be a possibility but if it was lined, the lining would take care of any leaks. A tank on the hill would have the potential to fill from Well 3. Even with Well 3, there would be a deficiency of water without bringing Well 1 and 2 on line. When the new passby requirements take effect, most likely in the summer or during dry times, no water would be able to be taken out of the intakes.

Tim asked if Well 3 could be run full-time. Dave reminded everyone that at present there is a limit of less than 100,000 gallons per day. An SRBC permit would be required to run the well all the time. Dave believes since all the testing is done, all that would be needed is the application for the permit and getting on SRBC's meeting docket. He doesn't see there would be a big issue going for an SRBC permit. Tim feels if the direction is moving toward a water tank on the hill, cleaning and possibly lining the golf course line should be eliminated. If the yield from Wells 1 and 2 is good along with Well 3, there should be a close to sufficient quantity of water.

Wausau Road/Paxtonville Road water project-The Authority was not awarded a CFA grant for the Wausau Road/Paxtonville Road water line project. LDG had stopped the design for this project until they learned the outcome of the grant application. Dave believes it would take about a month to get the project ready to bid, if the Authority wants to proceed with getting it shelf ready.

Water System Capital Improvement Plan-At the February Authority meeting, members were given a copy of the Water System Capital Improvement Plan prepared by LDG. Dave feels the Authority should have a special meeting to thoroughly discuss the study and develop an action plan. Dave is going to give some dates and then a date and time will be set to meet.

Dave talked to Penn Vest to find out the monthly water target rate for Middleburg. They gave a figure of \$32.00 per month and Dave believes Middleburg is about \$28.00 per month. If Penn Vest's target rate would be obtained, the Authority could apply for Penn Vest grant funding. It may even be advantageous to have someone from Penn Vest meet with the Authority to see where we are at and if Penn Vest can help Middleburg. It could be that the Authority will do a big capital improvement project and could get a large portion of it paid through Penn Vest grant funding. There are significant needs in the water system and they are not going to go away so we need to move ahead. There should also be contact with the federal representatives about them not forgetting about water and sewer funding through their grant program.

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Paxtonville Rd pump station-LDG started the design work for the pump station but will be meeting with Dustin next week to determine the extent of the damage to the pump station and the manhole.

SOLICITOR'S REPORT

Action with Exxon and Commonwealth- Solicitor Slivinski reminded everyone the Authority had been included in an action suit with Exxon and the Commonwealth. He sent them an email in February telling them, we had no records of testing for MTBD and TBA. He has not heard back from them so at this point there is nothing more to be done.

Scope of work for the surveyors for the timber land in Paxtonville area-Based on the scope of work for the right of ways, there were two proposals. One was from All Points Land Survey owned by Jim Grose and the other from Kreamer Survey Assoc Inc owned by Gene Kreamer. There was no response from Gerald Bickhart.

Solicitor Slivinski received a phone call from Attorney Joel Weist on behalf of Karl Zimmerman, who has been against the plan for getting the correct right of ways to the water company land. He said that Karl had read in the minutes that the Authority had been planning for a fifty foot right of way so the land could be sold and developed. Solicitor Slivinski explained that the Authority just wanted access to the water company land so it could be maintained and timbered at some point. He then received a letter from Joel Weist stating that as long as the right of way is only going to entail maintaining the land and a timber sale, the Zimmermans are in agreement. They only ask that they be told ahead of time when the surveyor will be in the area. The surveyor and the forester will be conferring in order to come up with a plan for accessing the timber that could be sold in the future.

Jim Grose, who was present for part of the meeting, asked whose property the Authority would come on to at Paxtonville Road for a right of way. It would come off Paxtonville Road and onto the Adam Hartman property. He then left for another meeting. Jim Grose's charge is a flat \$75.00 per man-hour for time and material. Kreamer's fee schedule had every worker listed with the charge plus items not included.

Authority members had no issues with either surveyor but did note that All Points Land Survey is a business in the Borough. The problem is that no one totally knows what will be involved until the surveying is started so a definite cost is next to impossible at this time but the Authority wants to move on with getting the right of way issue settled. Dustin felt it may not run as much now because the foliage is not completely out on the trees. After discussion, Ray Colestock motioned to approve the proposal from All Points. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

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BOROUGH FOREMAN'S REPORT

Generator service-Dustin presented a proposal for winter service to the generators. It is to do a annual maintenance and testing of the generator at the water and sewer plant. The company is out of York, PA. The price quote is for \$1423. They will respond in four hours to any emergency services needed. There is a ten percent discount on parts. A report would be given to Dustin to show their findings. At present the Borough crew is doing the maintenance but does not have the capability to do the testing. Doug Hassinger motioned to approve the maintenance and testing proposal for \$1423 for the water and sewer generator. Scott Reigle seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Ray Colestock to adjourn at 7:22 P.M. Tim Folk seconded and MOTION UNANIMOUSLY CARRIED.

Beverly Inch
Municipal Secretary