

**SPECIAL MEETING MINUTES
OF THE MIDDLEBURG BOROUGH COUNCIL
Tuesday, July 28, 2015
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LOCATION OF MEETING: Middleburg Borough Building, 13 North Main Street, Middleburg PA

COUNCIL MEMBERS : Roger Snook-President, Donald Zechman Jr.-Vice President, Michael Kerstetter, Heidi Potter (absent), William Hostler, James Shull (absent), Susan Kinney

OFFICIALS PRESENT : Virginia "Ginny" A Zeiber-Administrator/Secretary/Zoning Officer

OTHERS PRESENT : Chris Sheaffer-Engineer

Following proper advertising, the special meeting was called to order at 5:30 PM by Council President Roger Snook.

Agenda - Roger Snook asked if there were any additions or corrections to the Agenda and if not, requested a motion to approve it. A motion was made by Michael Kerstetter and seconded by William Hostler approving the Agenda as presented. MOTION UNANIMOUSLY CARRIED.

Lake Outfall Project - Eight (8) sealed bids were received today, prior to 3:30 PM as advertised, for the Lake Outfall Project. Roger Snook opened the bids and read them out loud as follows:

Lycoming Supply Inc	\$24,124.00
Stahl Brothers Garage	\$10,940.00
Fox Hollow Construction LLC	\$16,000.00
Masters Excavating LLC	\$17,494.00
Fairchild Brothers Inc	\$15,550.00
Mid-State Paving LLC	\$15,160.00
Cable Services Company Inc	\$17,227.95
Kevin E Raker Construction LLC	\$34,391.94

Chris Sheaffer, Engineer with Larson Design Group, was asked to review the low bid to be sure everything had been done properly. It was assumed that the low bidder, Stahl Brothers Garage, was able to bid so low because they have significantly less overhead and are situated in the Borough.

A motion was made by Sue Kinney and seconded by Michael Kerstetter to award the project to the low bidder, Stahl Brothers Garage, pending additional review by the engineer and satisfactory reference checks. MOTION UNANIMOUSLY CARRIED.

Midland Asphalt - Seal Coat Contractor - Ginny presented an invoice from Midland Asphalt in the amount of \$35,284.28 for the seal coat portion of the paving project. A page from the bid packet was provided showing that this was the actual bid amount. Michael stated he had inspected the areas of the seal coat and everything looked like it was supposed to look. He explained that they had chosen a product that should help the materials bond better and hopefully make the road surface last longer. A motion was made by Michael Kerstetter and seconded by William Hostler approving payment of the Midland Asphalt invoice as presented. MOTION UNANIMOUSLY CARRIED. This payment will be taken from the PLGIT State Liquid Fuels Account.

Mid-State Paving - Ginny presented an invoice in the amount of \$52,427.90 for the paving portion of the street project. A copy from the bid packet was provided for review stating the bid amount of \$46,883.50. Dustin informed Council at the July 14th regular meeting that the Borough thought some of the paved areas were only a few inches thick so that is what was bid. When they actually began the construction, it was discovered that the blacktop in some of the areas was actually around 11" thick, which required additional material. Dustin gave Mid-State approval to use the additional 53.44 tons of base repair to complete this project properly and match the existing blacktop thickness. The additional amount is \$5,544.40 making the total cost of this project \$52,427.90. A motion was made by William Hostler and seconded by Donald Zechman Jr to pay the invoice, including the additional amount, for the paving project. MOTION UNANIMOUSLY CARRIED. This payment will be taken from the PLGIT State Liquid Fuels Account.

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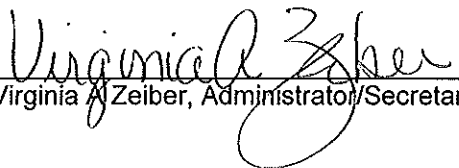
Upgrades To The Borough Building - Ginny distributed copies of the bids for improvements to the upstairs community room flooring, painting the walls, a new drop ceiling, and upgrades to the EXIT area and spouting off of the foyer on the first floor of the building during the July 14, 2015 regular meeting

The bidders were Cam Shaffer Carpentry and Zechman's Construction and Landscaping. Since the bids contained a considerable amount of information and were so close in cost (only \$67 difference), it was recommended the committee take some time to review them and then make their recommendation during tonight's special meeting.

Following a discussion on this project, a motion was made by William Hostler and seconded by Susan Kinney to award the contract to Zechman's Construction and Landscaping, the low bidder, at a total cost of \$20,853.00. MOTION UNANIMOUSLY CARRIED.

Adjournment - A motion was made by Donald Zechman Jr and seconded by Susan Kinney to adjourn. MOTION UNANIMOUSLY CARRIED.

The meeting adjourned at 6:10 PM.


Virginia A. Zeiber, Administrator/Secretary



PROJECT NAME: LAKE OUTFALL IMPROVEMENTS PROJECT, SNYDER COUNTY, PA

BID OPENING DATE: 7/28/2015
 PROJECT NO.: 6721-007
 PREPARED BY: CMS

BASE BID TABULATION

ITEM NO.	DESCRIPTION	UNIT	NO. OF UNITS	Stahl Brothers Garage		Kevin Raker Construction		Cable Services Company		Mid-State Paving	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	LS	1	\$ 100.00	\$ 100.00	\$ 3,323.94	\$ 3,323.94	\$ 830.20	\$ 830.20	\$ 1,150.00	\$ 1,150.00
2	Erosion and Sediment Control	LS	1	\$ 890.00	\$ 890.00	\$ 2,821.28	\$ 2,821.28	\$ 921.00	\$ 921.00	\$ 1,550.00	\$ 1,550.00
3	Topsell Strip and Stockpile	CY	10	\$ 80.00	\$ 800.00	\$ 111.46	\$ 1,114.60	\$ 112.90	\$ 1,129.00	\$ 40.00	\$ 400.00
4	24" SLCPP	LF	20	\$ 129.75	\$ 2,595.00	\$ 180.57	\$ 3,611.40	\$ 281.78	\$ 5,635.10	\$ 76.00	\$ 1,520.00
5	Outlet Structure	LS	1	\$ 3,015.00	\$ 3,015.00	\$ 19,903.70	\$ 19,903.70	\$ 3,731.05	\$ 3,731.05	\$ 6,855.00	\$ 6,855.00
6	Trash Rack	LS	1	\$ 2,540.00	\$ 2,540.00	\$ 2,157.04	\$ 2,157.04	\$ 2,078.35	\$ 2,078.35	\$ 1,985.00	\$ 1,985.00
7	Re-spread Topsoil, Seed and Mulch	SY	80	\$ 12.50	\$ 1,000.00	\$ 18.25	\$ 1,460.00	\$ 36.3156	\$ 2,905.25	\$ 21.50	\$ 1,720.00
					\$10,940.00		\$34,391.94		\$17,227.95		\$15,160.00

ITEM NO.	DESCRIPTION	UNIT	NO. OF UNITS	Fairchild Brothers		Masters Excavating		Fox Hollow Construction		Lycoming Supply	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	LS	1	\$ 2,350.00	\$ 2,350.00	\$ 2,935.00	\$ 2,935.00	\$ 2,000.00	\$ 2,000.00	\$ 4,600.00	\$ 4,600.00
2	Erosion and Sediment Control	LS	1	\$ 965.00	\$ 965.00	\$ 2,156.00	\$ 2,156.00	\$ 2,000.00	\$ 2,000.00	\$ 2,700.00	\$ 2,700.00
3	Topsell Strip and Stockpile	CY	10	\$ 17.00	\$ 170.00	\$ 171.16	\$ 1,711.60	\$ 100.00	\$ 1,000.00	\$ 22.40	\$ 224.00
4	24" SLCPP	LF	20	\$ 178.00	\$ 3,560.00	\$ 187.83	\$ 3,756.60	\$ 190.00	\$ 3,800.00	\$ 500.00	\$ 10,000.00
5	Outlet Structure	LS	1	\$ 5,400.00	\$ 5,400.00	\$ 3,082.00	\$ 3,082.00	\$ 4,800.00	\$ 4,800.00	\$ 4,200.00	\$ 4,200.00
6	Trash Rack	LS	1	\$ 1,745.00	\$ 1,745.00	\$ 1,894.00	\$ 1,894.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00
7	Re-spread Topsoil, Seed and Mulch	SY	80	\$ 17.00	\$ 1,360.00	\$ 24.00	\$ 1,920.00	\$ 15.00000	\$ 1,200.00	\$ 15.00	\$ 1,200.00
					\$15,550.00		\$17,495.20		\$16,000.00		\$24,124.00