

**MIDDLEBURG MUNICIPAL AUTHORITY**

**July 8, 2014**

**Page 1 of 3**

**MEMBERS PRESENT:** Charles Zechman-Chairman, Dwayne Hackenberg-Vice Chairman, Sam Herman, Scott Brouse, Raymond Colestock, Mike Rhodes

**OTHERS PRESENT:** Dustin Zechman-Borough Foreman, Robert Slivinski-Solicitor, Virginia Zeiber-Borough Administrator, Dave Walters-Engineer, Judy Varner

Meeting was called to order by Chairman Charles Zechman at 6:05 P.M.

Motion was made by Dwayne Hackenberg to approve the agenda. Raymond Colestock seconded and MOTION UNANIMOUSLY CARRIED.

Motion was made by Sam Herman to approve the June minutes. Mike Rhodes seconded and MOTION UNANIMOUSLY CARRIED.

**Connie Steiner sewer hookup for apartment**-Connie Steiner was on the agenda to attend the Authority meeting to discuss the sewer hookup for her apartment in Kissimmee. Ginny stated that when the original sewer lateral had been installed, it ran to the apartment and the residence. The owner declared there was no apartment in the building and the line was taken out and capped. Several months ago, the property was listed for sale in a real estate magazine. It was listed as a residence and apartment. Someone from the Borough crew went up, checked and found there is an apartment which has its sewer tapped into the lateral. In essence, Connie has gotten away with it for years and she as much as admitted it to Ginny. She was going to come to the meeting to ask to have it disconnected because she does not have a tenant and cannot sell the home. Bev started to bill Connie for two units once she knew what was going on and Connie paid that bill but now wants to have the apartment disconnected so she will only need to pay for one unit. Ginny reminded everyone that the rules and regulations state that all sewer only customers are to be billed because they cannot be shut off.

Solicitor Slivinski asked if the property had originally been hooked up as a single family home because he wondered whether tap in fees had been paid for one or two units. They should have paid for two units, the home and the apartment. The property file will need to be checked. Bev stated if she remembered correctly when the sewer project was done, Connie claimed that all she had in that area was a shop or studio where she did projects.

Ginny said the question is whether the Authority is going to allow Connie to disconnect the apartment. Bev stated that years ago, the garage beside the veterinarian had been allowed to disconnect from the system by means of crimping and capping the line. When the new owner took over, he had it reconnected. Ginny believes that the wording in the rules and regulations has been updated since that time to not allow disconnection for sewer customers only.

**MIDDLEBURG MUNICIPAL AUTHORITY**

**July 8, 2014**

**Page 2 of 3**

Raymond Colestock motioned to have the files checked to see if a second tap fee is owed and not to allow for the disconnection of the apartment. Dwayne Hackenberg seconded and MOTION UNANIMOUSLY CARRIED.

**LDG REPORT**

**CDBG well project**-LDG has received SRBC comments on the Aquifer test Plan and are preparing to respond to those this week.

GeoServices submitted an invoice in the amount of \$62.50 for a telephone conference call with SRBC about grandfathering the well and permitting strategy. LDG recommends approval of the invoice. Sam Herman motioned to approve payment of the GeoServices invoice in the amount of \$62.50. Mike Rhodes seconded and MOTION UNANIMOUSLY CARRIED.

The survey crew from LDG has surveyed the parcel of land where the well is located and also the route around the area of the tie in point to the system. That is all that can be done until the well test is completed.

**Funding opportunities**-The Commonwealth Financing Agency cancelled their July meeting. They were to take action on the Small Water and Sewer grant applications. They will now meet in September and hopefully those grants will be awarded then.

**Water Allocation Permit renewal**-The paperwork for the Water Allocation Permit is complete and an internal review is being wrapped up. The application should be submitted this week. LDG will cover the \$25 application fee and then invoice the Authority.

**Generator for Water Plant**-Technical specifications for the generator are complete. Depending when the technical specifications are done, the project can be advertised for bid at the August or September Authority meeting.

**WWTP testing results**-Things are looking good in terms of the test results at the WWTP. The total nitrogen was 2.2 mg per liter and the target was 6, which is good. Flows and nitrogen results were down when the testing was done so it may go up some but hopefully it can be kept under 6. Total phosphorus was .56 which is under .6 per liter. If those results can be maintained, the next step would be to go to Middleswarth and talk about eliminating their industrial pretreatment facility. Glycerin is presently being added as food for the bugs so they can work with the process at the plant. If Middleswarth pretreatment was to be eliminated and that waste put into the system, it could eliminate the need for glycerin.

**NPDES permit renewal for Middleburg plant**- That work has not been started.

MIDDLEBURG MUNICIPAL AUTHORITY

July 8, 2014

Page 3 of 3

Water tank-Pricing has been obtained for a pedestal or steel structural supported water tank. The costs were a bit more than the AquaStore tank. They are welded steel so there will be painting issues within a ten or fifteen year time frame. Long term, the AquaStore tank is going to be cheaper.

Grace Covenant Church project-Grace Covenant is looking at building a gymnasium, fitness center, and a soccer field as a community facility. They came up with some flows and requested information concerning the tap fees, etc. Dave believes the flows of 14,000 gallons per day, which would have resulted in tap fees of over \$200,000, are way overstated. LDG is working with them to try to identify realistic flow numbers. It will be about a five million dollar project when completed.

Screens at the WWTP-The screens at the WWTP have all been rebuilt.

Troutman and Winey sewer lateral-The laterals to the two properties have not yet been divided.

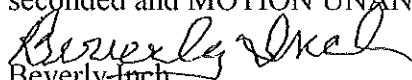
Boat for WWTP-The boat has been delivered but has not been used yet.

Cameras at Water Plant-Dustin left a message with Rusty Kauffman's secretary about getting some type of a motion sensor for the camera system but he has not heard anything yet. There had been discussion about getting some game cameras which could be moved around if needed. Everything presently there works but it is very time consuming to sit and watch all the footage. Rusty installed the system at the water plant because it was a small project but he is not really into that type of work. If game cameras were purchased, Dustin felt there should be one for the water plant and one for Bowersox Gap intake. Dwayne Hackenberg motioned to purchase two game cameras. Mike Rhodes seconded and MOTION UNANIMOUSLY CARRIED.

Water Company tax records-Solicitor Slivinski went to the Tax Assessment office and got the tax records that are in the Water Company name changed to the Municipal Authority.

Wilbur Hain unpaid bills for tap in to sewer-Solicitor Slivinski sent a letter to Wilbur Hain requesting he start making payments by July 25 in the amount of \$226.00 per month until the lien, which was placed on his property for the construction costs and tap fees, is paid off. If he does not start to make payments, the process for a sheriff sale will then be started.

Motion was made by Dwayne Hackenberg to adjourn at 6:32 P.M. Raymond Colestock seconded and MOTION UNANIMOUSLY CARRIED.

  
Beverly Inch  
Municipal Secretary